



SILS setup and management of household items

Service provider fact sheet

DCP will allocate set-up costs at the commencement of a SILS placement for the purpose of creating a welcoming and functional home for young people to live in. The allocation of funds may vary depending on a range of factors, such as the number of young people in the placement, what personal items the young person brings with them, the type of accommodation, and the assessed needs of the individual young people.

This fact sheet outlines the broad expectations of DCP regarding the allocation of setup costs, monitoring of household inventory and disbursement of household items at the end of the SILS placement.

At the commencement of a placement

At the commencement of a young person's placement, it is the expectation of DCP that the SILS provider will use the setup costs quoted in the Services Offer to furnish the property as per the SILS Setup Specification, available on the [Resources for Service Delivery](#) webpage.

The SILS Provider must generate an inventory listing all items purchased for each young person and send this inventory to the SILS Coordinator and relevant Contract Manager for central recording.

The process of managing the shared use of household items is a personal matter for young people to discuss with each other. The SILS Provider will support young people to engage in these conversations as part of their adjustment to shared housing arrangement.

When a young person moves out of a SILS property

The ideal outcome for a young person transitioning from SILS into adulthood and independence is to remain in the same property, and retain all general household items in a shared living arrangement.

At the end of a placement, the SILS provider is responsible for the disbursement of household items to each young person in consultation with the young people. This disbursement will generally follow the inventory lists created at the start of the placement. The SILS provider must provide an updated inventory list of the disbursed items to the DCP SILS Coordinator when the young person(s) transition out of the property.

- If only one young person leaves the placement, those items removed by the exiting young person will need to be replaced by new items purchased using setup funds allocated to the incoming young person (if identified). DCP will consider the remaining young person as a sole occupant until another young person enters the placement and the young person's funds will cover the cost of replacing items once consultation with the allocated DCP caseworker has occurred.
- In the case of a young person turning 18 and remaining in the property with a younger housemate still receiving a service from SILS, all household items are to remain in place



until such time as one of the young people moves on to other accommodation. If the older housemate subsequently moves out while the SILS Provider is still engaged with the younger housemate, the disbursement of household items will be managed as at the end of any SILS placement, generally following the inventory lists created at the start of the placement.

- If the younger housemate turns 18 while in the same, shared housing arrangement, the use of household items will then be a personal matter for them to discuss with their housemates.

When a young person moves into an existing SILS property

In the case of a placement vacancy in an existing SILS property, the agreed setup costs for a new placement will allow for the purchase of any items taken by the previous young person on exiting the property. A new inventory list of items purchased will need to be recorded and sent to the SILS Coordinator and relevant Contract Manager at the commencement of each new placement.

Using a young person's funds

A young person may elect to use some or all of their own funds to purchase personal items for their room or for use in the household. These funds may come from a range of sources, such as the Transition to Independent Living Allowance (TILA) or Adolescent Community Brokerage. When a young person's funds are used to purchase household items, the SILS Provider must keep a separate inventory list of the items purchased, as the young person retains ownership of these goods at the end of the placement.