**Licensing Services: Declaration of Financial Viability**

**OFFICE USE ONLY**

**Date received:…………………**

**Initial:……………………………..**

**Contact**

If you need help completing this declaration, contact the Department for Child Protection licensing team via [DCPLicensing@sa.gov.au](mailto:DCPLicensing@sa.gov.au)

**Instructions**

Please complete all relevant sections and email to [DCPLicensing@sa.gov.au](mailto:DCPLicensing@sa.gov.au)

This declaration is to be used only in relation to the Department for Child Protection (DCP) Licensing Services Fit and Proper Assessment Application Form for the purposes of seeking a DCP licence for a Children’s Residential Facility (CRF), Foster Care Agency (FCA) or Kinship Care Agency (KCA).

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| --- | --- |
| **DETAILS OF INDIVIDUAL APPLICANT** | |
| Name of service provider: | Click or tap here to enter text. |
| Name of individual applicant: | Click or tap here to enter text. |
| Title/position: | Click or tap here to enter text. |
| Telephone number: | Click or tap here to enter text. |
| Email address: | Click or tap here to enter text. |

**DECLARATION**

I hereby declare that within the last 10 years, within Australia and/or overseas, I am not, or have not:

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| been the subject of any findings, judgment or current proceeding, including findings, in relation to fraud, misrepresentation or dishonesty, in any administrative, civil or criminal proceedings in any country |
| ever been, declared bankrupt or insolvent under administration |
| been engaged in the management of any companies/businesses that have had an external administrator appointed |
| been engaged in the management of any companies/businesses that were declared insolvent |
| been engaged in the management of any companies/businesses that were declared the equivalent of insolvent under the law of an external territory or country other than Australia. |

I hereby declare that all the information contained in this declaration is true and correct.

|  |  |
| --- | --- |
| ***CERTIFIED BY RESPONSIBLE OFFICER\* (SERVICE PROVIDER)*** | |
| **Full Name:** | **Signature:** |
| **Title:** | **Date:** |

*\*A Responsible Person/Responsible Officer should be an individual with a degree of responsibility within an organisation, who has been delegated the authority to act on behalf of an organisation. For example the Chief Executive Officer or Chief Operating Officer, or for smaller organisations, this could be the Business Manager or Business Owner.*