



Government  
of South Australia

Minister for Child Protection

GPO Box 1838  
Adelaide SA 5001  
DX 838  
Tel 08) 8303 2926

[minister.sanderson@sa.gov.au](mailto:minister.sanderson@sa.gov.au)  
[www.childprotection.sa.gov.au](http://www.childprotection.sa.gov.au)

19MCP/1012  
7489508

Hon Kyam Maher MLC  
Member of the Legislative Council  
Parliament House  
North Terrace  
ADELAIDE SA 5000

Dear Mr Maher

On 17 July 2019, the Office of the Minister for Child Protection received your application made pursuant to the *Freedom of Information Act 1991* (the Act) for access to –

*"Copies of any and all documents (including but not limited to physical, electronic, or handwritten correspondence, letters, emails, briefs, minutes, diary entries and any other correspondence) between the Minister and/or Minister's Office staff and Ms Nicolle Flint and/or the Liberal for Boothby campaign between 1 January 2019 and 18 May 2019."*

A search of documents held by the Office of the Minister for Child Protection was undertaken and five documents have been identified as falling within scope of your request.

I have determined to release documents one and two in part pursuant to 6(1) of the Act and documents three to five in full.

The components considered for exemption in documents one and two pertain to the email address of staff based within the Boothby Electorate Office.

*Clause 6 (1) – Documents Affecting Personal Affairs*

In considering the application of the personal affairs clause in this situation, I am mindful that the email address of a public officer may be considered unreasonable disclosure due to the proximity of these details to be able to access the person.

Please be aware that in accordance with the Department of the Premier and Cabinet Circular PC405, *Disclosure Logs for Non-Personal Information Released through Freedom of Information*, this agency is required to publish a log of all non-personal information released under the FOI Act.

There are no costs levied for the processing of your application.

If you have any questions regarding this determination, please do not hesitate to contact me by telephoning (08) 8303 2926.

If you are dissatisfied with this determination, you can seek an Internal Review by writing to the Hon. Rachel Sanderson MP, Minister for Child Protection as the Principal Officer. Your request should be sent within 30 days of receipt of this letter.

I have enclosed a copy of your rights to review and appeal this determination, which explains your review options.



**Elizabeth Staniford**  
**Office Manager**  
**Office of the Minister for Child Protection**

16 / 8 / 2019

## Staniford, Elizabeth (DCP)

---

**From:** , Janice (N. Flint, MP) < >  
**Sent:** Monday, 4 February 2019 2:24 PM  
**To:** DCP; Minister  
**Subject:** ATTN: Elizabeth, Meeting request - Ms Nicolle Flint MP with Minister Sanderson

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Dear Elizabeth

Ms Nicolle Flint MP would like to make a request to meet with the Hon Rachel Sanderson MP, Minister for Child Protection.

I spoke with Damian at your office today and left a message to call back.

I look forward to speaking with you soon.

Kindest regards,

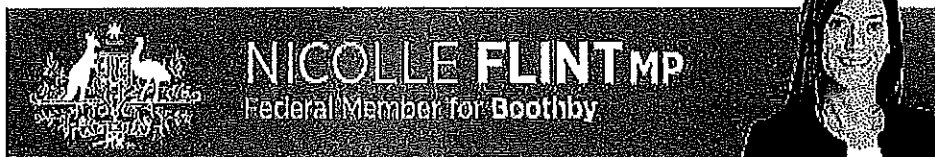
**Janice**

Diary Manager | Office of Nicolle Flint MP  
Federal Member for Boothby

Standing Committee on Tax and Revenue  
Joint Committee on Public Accounts and Audits

Level 1, 724 Marlon Road, MARION SA 5043  
Phone: (08) 8374 0511 | Fax: (08) 8374 3071

Web: [www.nicolleflint.com](http://www.nicolleflint.com)  
Email: [nicolle.flint.mp@aph.gov.au](mailto:nicolle.flint.mp@aph.gov.au)



**Staniford, Elizabeth (DCP)**

---

**Subject:** Meeting with Minister Rachel Sanderson | Ms Nicolle Flint MP  
**Location:** Level 12, 1 King William Street Adelaide

**Start:** Thu 7/02/2019 4:30 PM  
**End:** Thu 7/02/2019 5:00 PM  
**Show Time As:** Tentative

**Recurrence:** (none)

**Meeting Status:** Not yet responded

**Organizer:** DCP:Minister  
**Required Attendees:**

Good afternoon Janice

As per our earlier conversation, Minister Sanderson is available to meet at this time.

Can you please advise if this is suitable for Ms Flint? Please feel free to contact me on 8303 2592 to discuss further if required.

Kind regards

**Elizabeth Staniford**  
 Office Manager  
 Office of the Minister for Child Protection  
 GPO Box 1838, Adelaide SA 5001  
 t (08) 8303 2592 e [elizabeth.staniford3@sa.gov.au](mailto:elizabeth.staniford3@sa.gov.au) w [www.childprotection.sa.gov.au](http://www.childprotection.sa.gov.au)



Government of South Australia  
 Department for Child Protection

*For all children and young people to grow up cared for,  
 connected and empowered to reach their full potential*

**RESPECT TRUST COURAGE**

This email may contain confidential information, which also may be legally privileged. Only the intended recipient(s) may access, use, distribute or copy this email. If this email is received in error, please inform the sender by return email and delete the original. If there are doubts about the validity of this message, please contact the sender by telephone. It is the recipient's responsibility to check the email and any attached files for viruses.



Please consider the environment before printing my email.

**Pratt, Penny (DCP)**

---

**From:** Pratt, Penny (DCP)  
**Sent:** Wednesday, 6 February 2019 8:28 PM  
**To:** Pratt, Penny (DCP)

Nicolle Flint  
Kingston house

Chief of Staff for the Minister of Child Protection

**Staniford, Elizabeth (DCP)**

---

**Subject:** Conf: Meeting with Nicolle Flint MP  
**Location:** Level 12, 1 King William Street

**Start:** Thu 7/02/2019 4:30 PM  
**End:** Thu 7/02/2019 5:00 PM  
**Show Time As:** Tentative

**Recurrence:** (none)

**Meeting Status:** Not yet responded

**Organizer:** Sanderson, Rachel (DCP)  
**Required Attendees:** Pratt, Penny (DCP); Clark, Brendan (DCP)

7/2/19 – Advised by Nicolle Flint's Office – Alex will now be attending to take notes

To be confirmed with Janice McShane

**Staniford, Elizabeth (DCP)**

---

**Subject:** Confirmed: visit Puddle Jumpers  
**Location:** Pleasant avenue, Glandore

**Start:** Mon 4/03/2019 6:00 PM  
**End:** Mon 4/03/2019 7:00 PM

**Recurrence:** (none)

**Organizer:** Sanderson, Rachel (DCP)

**Categories:** Ministerial

Update: Minister Sanderson, Nicolle Flint, Penny Pratt and Brendan Clark to visit site.  
 Penny to coordinate with Mel Clark, CE, to request permission to visit.  
 Penny to confirm with Flint's office.

25/2 -- Penny to advise closer to the date.

1/3/19  
 Penny spoke to Mel Tate again and confirmed visit by Minister and staff.  
 Penny will text an arrival time to Mel on Monday 4<sup>th</sup>.

4.3.19  
 Nicolle flint has confirmed available times of 6-7pm.  
 Penny has confirmed over the phone with Mel Tate.  
 Mel advised that DCP staff are also attending

## FOI FACT SHEET

### Your Rights to Review and Appeal

South Australian *Freedom of Information Act 1991*

Please read the information in this fact sheet before completing the attached application form

#### INTERNAL REVIEW

If you are unhappy with a determination made by an agency (includes South Australian State Government Agency, Local Government Council or University) under the *Freedom of Information Act 1991* (FOI Act) in relation to:

- a freedom of information (FOI) application for access to a document, or
- an FOI application for amendment to your personal records

in most cases, you are entitled to apply for an Internal Review of that determination.

#### Request an Internal Review

An Internal Review must be lodged within 30 calendar days of you receiving advice of a determination that you are unhappy with.

Applications must be made in writing in accordance with Section 29 or Section 38 of the FOI Act or using the attached *FOI Application Form for Internal Review of a Determination* (Internal Review Form).

An Internal Review application must be made to the Principal Officer of the agency that made the determination you are seeking to have reviewed.

#### ***How much does an Internal Review cost?***

There is an application fee of **\$36.75** that must be paid when you lodge your Internal Review application if your review request is for access to documents.

There is no application fee for an Internal Review of an FOI application for amendment to your personal records.

Agencies generally accept payment by cash, money order or cheque. If you would like to pay by credit card you will need to ask the agency if they are able to accept credit card payments.

If, as a result of an Internal Review an agency changes or reverses a determination so that access to a document is, or will be, given, the agency will refund the Internal Review application fee paid by the applicant, where applicable.

#### ***What if I have a concession card or can't afford to pay?***

If you are the holder of a current concession card or if you can satisfy the agency that the payment of the application fee would cause financial hardship, the agency must waive or remit (reduce or refund) it.

If you are a concession cardholder you will need to provide evidence e.g. attach a copy of your concession card when you make the application. Alternatively you will need to give written reasons as to why the payment of a fee would cause you financial hardship.

#### ***How long does an Internal Review take?***

You will be advised of the outcome of your Internal Review application within 14 calendar days of it being received by the agency.

If the agency does not deal with your Internal Review application within 14 calendar days (or you remain unhappy with the outcome of the Internal Review) you are entitled to an External Review



by the Ombudsman SA. Alternatively you may apply for a review by the South Australian Civil and Administrative Tribunal (SACAT). See the External Review section below.

***When can't I apply for an Internal Review?***

If the original application determination was made by the Principal Officer of an agency rather than another accredited FOI Officer within the agency, you cannot apply for an Internal Review. However, you can apply for an External Review by the Ombudsman SA or apply for a review by SACAT.

**EXTERNAL REVIEW**

After an Internal Review has been completed, or where you are unable to apply for an Internal Review, and you are unhappy with the determination, you have the right to apply for an External Review. All applications for External Review should be made to the Ombudsman SA.

***How long will an External Review take and how much will it cost?***

If you wish to make an application for an External Review you must do so within 30 calendar days after being notified of the determination. However, the Ombudsman SA can extend this time limit at their discretion. There is no fee or charge for External Reviews undertaken by the Ombudsman.

Contact Details:

**Ombudsman SA**  
**Phone:** 8226 8699  
**Toll Free:** 1800 182 150 (within SA)  
**Email:** [ombudsman@ombudsman.sa.gov.au](mailto:ombudsman@ombudsman.sa.gov.au)

**REVIEW BY SACAT**

You have a right to apply for a review by SACAT if you are unhappy with:

- a determination not subject to Internal Review
- an Internal Review determination, or
- the outcome of a review by the Ombudsman SA.

You must exercise your right of review with SACAT within 30 calendar days after being advised of the above types of determinations or the results of a review.

Any costs will be determined by SACAT, where applicable.

For more information contact SACAT.

Contact Details:

**South Australian Civil and Administrative Tribunal (SACAT)**  
**Phone:** 1800 723 767  
**Email:** [sacat@sacat.sa.gov.au](mailto:sacat@sacat.sa.gov.au)

# FOI APPLICATION FORM

## For Internal Review of a Determination

Under sections 29 & 38 of the South Australian *Freedom of Information Act 1991*

Please read the attached '*FOI Fact Sheet – Your Rights to Review and Appeal*'  
before completing and lodging your Internal Review application

<b>To the Principal Officer</b>	
Name of the Agency:	
<b>Details of Applicant</b>	
Surname:	
Given Names:	
Australian Postal Address:	
Suburb:	Post Code:
Emails ( <i>Optional</i> ):	
Contact phone numbers:	
FOI Application Reference Number ( <i>if known</i> ):	
<b>Details of Internal Review</b>	
<p>I am not satisfied with a determination made by your agency and, therefore, seek a review because:</p> <p>(<i>Please place a tick in the appropriate box</i>)</p> <ul style="list-style-type: none"><li><input type="checkbox"/> I have been refused access to a document</li><li><input type="checkbox"/> I have been refused access to part of a document</li><li><input type="checkbox"/> I have been refused a request to amend a personal document</li><li><input type="checkbox"/> I have been given access to a document but access has been deferred</li><li><input type="checkbox"/> I am a third party specified in the documents but have not been consulted about giving access to another person</li><li><input type="checkbox"/> I have been consulted but disagree with the determination to release the documents</li></ul>	

<b>Comments</b>			
<p>Include any additional comments you wish to be considered in the review of the determination (<i>attach additional pages if necessary</i>).</p>			
<b>Fees and Charges</b>			
<p>An application fee of \$36.75 must be submitted with the Internal Review application form, unless you are seeking to have the application fee waived. If you are seeking to have the application fee waived, please attach evidence supporting why it should be waived, e.g. attach a copy of your concession card or other evidence as proof of financial hardship.</p> <p>An application fee is not required for an Internal Review of an FOI Amendment Application.</p> <p>In the following section please tick as appropriate</p>			
Is the application fee attached?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Application Fee is in the form of <i>(Do not send cash through the mail)</i>	<input type="checkbox"/> Cheque	<input type="checkbox"/> Cash	<input type="checkbox"/> Money Order
Do you require a fee waiver?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Is evidence of the need to waive fees attached? <i>(e.g. a copy of your concession card)</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<p>If you wish to pay your application fee via credit card you will need to ask the agency you are applying to if they accept credit card payments.</p> <p>If no application fee is attached and you do not qualify for fee waiver, the agency cannot process your application until the fee has been paid.</p> <p>If the agency varies or reverses a determination so that access to a document is, or will be, given the agency will refund any Internal Review fees paid by the applicant.</p>			
Applicant's Signature:			
Date ..... / ..... / 20.....			

**OFFICE USE ONLY**

Received on ..... / ..... / 20.....

Acknowledgment sent on ..... / ..... / 20.....

