

Domestic Regional Travel – (1 November 2019 – 30 November 2019)

Minister Sanderson

No of travellers	Destination	Reasons for Travel	Travel Itinerary¹¹	Cost of Travel¹²	Travel Receipts¹³
2	Melbourne	Attend the National Adopt Change Conference and meet with stakeholders	See attached	\$2416.20	See attached

Approved for publication - (28 August 2020)

Note: These details are correct as at the date approved for publication. Figures may be rounded and have not been audited.



This work is licensed under a Creative Commons Attribution (BY) 3.0 Australia Licence <http://creativecommons.org/licenses/by/3.0/au/>
To attribute this material, cite Government of South Australia

¹¹ Scanned copies of itineraries to be attached (where available)

¹² Excludes salary costs.

¹³ Scanned copies of all receipts/invoices to be attached.



Jetstar Airways Pty. Ltd.
GPO Box 4713 ,
Melbourne,
VIC 3001
AUSTRALIA
ABN: 33 069 720 243

Your Jetstar Tax Invoice

Date: 29 Oct 2019

Your Details

Contact details

Rachel Sandeson
5000, Australia

Booking Reference

PNR: YKZUWW
Date: 29 Oct 2019

Charges

Booking Summary	Taxable	GST Amount	Inc GST
Fare + Bundle	\$334.55 AUD	\$33.45 AUD	\$368.00 AUD
Payment Fee	\$3.35 AUD	\$0.33 AUD	\$3.68 AUD
Total Price	\$337.90 AUD	\$33.78 AUD	\$371.68 AUD

Payments Received

29 Oct 2019

Type: Visa

Amount: \$371.68 AUD

*GST tax applies for Australia
*GST tax applies for New Zealand
*VAT tax applies for Vietnam
*Consumption tax applies for Japan



E-Ticket Itinerary, Receipt and Tax Invoice



Your Booking Reference

NQY4GA



Important Information

- This is your E-Ticket Itinerary & Receipt/Tax Invoice. We recommend that you print this out or save this on your phone, and it is recommended you retain a copy for your records.
- Each passenger travelling needs a printed copy of this document for airport security checks.
- Please familiarise yourself with the key Conditions of Carriage, Dangerous Goods guide and other information attached.

Passenger Ticket Information

Passenger Name	Frequent Flyer No.	Ticket No.	Issued	Ticket Total*
Ms Rachel Sanderson		081-2300627365	29 Oct 19	414.30
Mrs Chantelle Reed		081-2300627364	29 Oct 19	414.30
Ticket Total for all passengers*				828.60

*Amounts are displayed in AUD (AUD)

Your Itinerary

Date	Flight Number	Departing	Arriving	Status	Flight Information
06 Nov 19	QF674	Adelaide 0650, 6:50AM Terminal 1	Melbourne 0840, 8:40AM 06 Nov 19 Terminal 1	Economy Confirmed	Est journey Time: 01:20 Non-Stop Aircraft Type: Boeing 737

Payment Details

Date	Payment Type	Reference	Amount*
29 Oct 19	Visa	xxxx-xxxx-xxxx-0016	828.60

This may appear as multiple transactions on your credit card statement

Your Receipt Details

Ticket Charges	Charges	GST	Total*
Total*	745.46		
Card Payment Fee	7.82		
Total Amount Payable*	753.28	75.32	828.60

*Includes Taxes/Fees/carrier Charges

Tax Information

GST is included for taxable sales
GST Paid 75.32

Issued by
Qantas Airways on 29 Oct 19

Flying With Us



Before Check-in

- Ensure that each passenger carries a printed copy of this document when travelling.
- Label your bags inside and out with your name, address and contact number at your destination.
- Check Carry-on baggage and checked baggage allowances as restrictions apply.



Getting Away On Time

- Ensure you are at the airport with enough time to complete necessary check-in, security screening and, for international flights, customs and immigration.
- Familiarise yourself with the check-in and boarding times. Information for Qantas and QantasLink flights is in the Travel Information section attached.



Check-in

- Visit qantas.com/checkin to choose the check-in option best for you.

Fare Restrictions - Refer to the applicable fare rules as special conditions may apply

Additional Fees: Fees may apply to some booking changes, ticket reissues and consultant-assisted services. Details are available at qantas.com.



INFORMATION INVOICE

Ms Penny Pratt

Australia

Account for : Sanderson, Rachel

CRS No. 1911060585

Room No. 0916

Arrival 06/11/19

Departure 07/11/19

Conf No. 221752

Cashier # 71

Date

Tax Inv No. HB064 - 73957

Page (s)

1 of 1

DATE	DESCRIPTION	DEBIT	CREDIT
06/11/19	Accommodation Package	305.00	
07/11/19	Parking	24.00	
07/11/19	CC Surcharge	4.28	
07/11/19	Visa Card		333.28

In signing this bill I hereby acknowledge that all charges incurred are correct.
I also agree that my liability for the account is not waived and I agree to be held personally responsible in the event that the indicated person, company or association fails to pay all or part of these charges.

Signature _____

Total in AUD

333.28

333.28

Total charges in AUD

333.28

Total includes GST of AUD

30.30

* Indicates non-taxable supply

Balance in AUD

0.00

GST Included

Thank you for staying at Novotel Melbourne South Wharf

Credit Card # VA 471514XXXXXX0016

Credit Card Expiry 05/21

Approval Code

Transaction Amount 333.28

Transaction ID 217935

Approval Amount

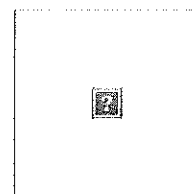
Dear Mrs. Reed ,

Thank you for choosing **Novotel Melbourne South Wharf** for your next stay in **SOUTH WHARF**.

Please see below for details of your reservation.

We hope you enjoy your stay!

Kind regards,
Jaclyn, Reservation Agent



Your reservation is confirmed.

Contact:

Lana

Reservation number:

HTFSDRXM

Date of stay:

From 06/11/2019 to 07/11/2019

Your stay:

1 room, 1 night
1 adult, 0 child

Please keep this reservation number safe, you will be asked to provide it for any information related to your stay.

View

Cancel

Book



Your stay

NOVOTEL MELBOURNE SOUTH WHARF

7 Convention Centre Place
3006 SOUTH WHARF - AUSTRALIA

 [View the map](#)

img

Tel : 61 3/90580444
hB064@accor.com

Find out more about the
hotel

Room

Reservation made in the name of : **Mrs. Chantelle Reed**

STANDARD ROOM WITH 1 QUEEN BED

1 Adult , 0 Child

A sophisticated design with Live n Dream Bedding and Floor to Ceiling Windows with views across the City or Port Philip Bay. Stay Connected with High Speed Wi-Fi, Smart TV and Bedside USB Power. Bathrooms feature Walk-In Showers and Fair Trade Amenities

SPRING BREAK OFFER, ROOM ONLY

AUD 304.00

Your options guaranteed

BREAKFAST

1 x AUD 1.00

AUD 1.00

Total price of stay

Total amount

AUD 305.00

Specific requests

If you have specific requests to help facilitate your stay (for example, assistance for a person with disabilities, allergies), please do not hesitate to contact the hotel directly for more information. If, as part of your reservation, you made requests that are listed as non-guaranteed, these are subject to availability at the hotel. The teams will do their utmost to fulfill these requests.

BP Connect The Tulla
Cnr Center Road & Melbourne Drive
Melb. Airport, VIC 3045
Site No. 10200184 Tel : (03) 9310 4622
No. 1 Riverside Quay Pty. Ltd
ABN : 29 006 639 067
B or C denotes GST inclusive items

TAX INVOICE

Qty	Name	EA	Total\$
1	U/L95		42.00 B
Pump: 8	26.94 Litre	1.559\$/L	

Total \$ 42.00

VISA	42.00
GST Amount	3.82
nab EFTPOS	

BP EXP THE TULLA 168
MELBOURNE AIRPORT AU

CUSTOMER COPY

Acquirer NAB
Merchant ID 37814472
Terminal ID 802333
Country Code AU
Date/Time 07/11/19 19:34
RRN 000898284803

Visa Credit
AID A0000000031010
#####4554 (C)
Credit A/C

APPROVED 00
ARQC 8AB4FA8A8D131D7D

AUTH ID 833389
PURCHASE \$42.00
TOTAL AUD \$42.00
Contactless Txn

PLEASE RETAIN AS
RECORD OF PURCHASE

Pick up a temporary card
and earn Velocity Points
on your next purchase

velocityfrequentflyer
.com/bp

Receipt 96462 ORIGINAL
2 E055 Antony J 07/11/2019 19:36

Win a \$1000 BP Gift Card!

Share your feedback at

www.talk2bp.com.au

Code:10200184 | T&Cs apply

HERTZ AUSTRALIA PTY LTD
A.B.N.: 31 004 407 087



Invoice No: 012297348736
Invoice Date: 07/11/2019
Rental Agreement No: 619011960

Renting Company:
HERTZ AUSTRALIA PTY LTD
P.O. BOX 6848
ST KILDA RD CENTRAL, VIC 8008
AUSTRALIA

TAX INVOICE
COPY

Renter: SANDERSON RACHEL
Account No.: *****4554 VIS
CDP No.: 888
CDP Name: HERTZ AU SUPER COVER

SANDERSON RACHEL

RENTAL REFERENCE

Rental Agreement No: 619011960
Reservation ID: J20002843C8
Referred By: LANA

RENTAL DETAILS

Rate Plan: D02ND02N
Rented On: 06/11/2019 11:50
MELBOURNE AIRPORT
Returned On: 07/11/2019 19:42
MELBOURNE AIRPORT
Vehicle Supplied: TUCSON ACTIVE X CR9-7AD
Charged: I KM/MI In: 45,008
Rented: I Out: 44,671
Reserved: I Travelled: 337

TAX ANALYSIS

G @ 10.00%	360.58 =	36.06
TOTAL	360.58 =	36.06 AUD

RENTAL CHARGES

DAYS	2 @	64.16	128.32
SUBTOTAL			128.32 G
ACCIDENT EXCESS REDUCTION PLUS			83.62 G
TOLL AMOUNT			31.50 G
LOCATION FEE			52.75 G
NEVERLOST			38.00 G
VEHICLE REGO RECOVERY			16.00 G
ADMN RECOVERY (3.5%)			5.59 G
CREDIT CARD SURCHARGE			4.80 G
GST			36.06

MISCELLANEOUS INFORMATION

AMOUNT DUE 396.64 AUD

NOTE: THIS IS A TAX INVOICE.

S = Subject to Stamp Duty, G = Subject to GST

THANK YOU FOR RENTING FROM HERTZ

ALL CHARGES HAVE BEEN BILLED TO YOUR CREDIT CARD
AND CHARGES ARE SUBJECT TO A FINAL AUDIT.

Billing Inquiries:
HERTZ AUSTRALIA PTY. LTD
PO BOX 6848
ST KILDA RD CENTRAL, VIC 8008
AUSTRALIA

Renter: SANDERSON RACHEL
Account No.: *****4554 VIS

Invoice No: 012297348736
Invoice Date: 07/11/2019
Rental Agreement No: 619011960

Phone: 1800550078
Fax: (03) 9698 2283
E-mail: AUSHERTZCUSTREL@HERTZ.COM
GCM244 AUS1087 AUORD

Amount Billed To Account: 396.64 AUD

CABCHARGE TAX INVOICE E-TICKET

INDEPENDENT 132211
TAXI 842 SA AU
MERCHANT ID: 56050727
TERMINAL ID: V51947
CLIENT ID: 5000
DRIVER ID: 6140
DRIVER ABN: 63125835050

PICK UP: WST LKS SHORE
DEST: ADELAIDE ARPRT
CARD: 3083071070246200729
ACCOUNT: 25239173
E-TICKET CHARGE (C)
TRIP BALANCE: 00

FARE	\$32.70
OTHER	\$0.00
EXTRAS	\$0.00

TOTAL FARE \$32.70
INC. GST

SA GOV LEVY \$1.00

TOTAL AUD \$33.70

APPROVED 08

5% SERVICE FEE ON A/C

*** CUSTOMER RECEIPT ***
06/11/19 07:37 042929 1

PASSENGER RECORD
A/C 25239173
Seq: 00012
71760246200717
FOLD AND TEAR

PASSENGER RECORD
A/C 25239173
Seq: 00013
71070246200729
FOLD AND TEAR

CABCHARGE TAX INVOICE E-TICKET

INDEPENDENT 132211
TAXI 2240 SA AU
MERCHANT ID: 56050727
TERMINAL ID: V51900
CLIENT ID: 5000
DRIVER ID: 981
DRIVER ABN: 60238856679

PICK UP: ADELAIDE ARPRT
DEST: WST LKS SHORE
CARD: 3083071760246200717
ACCOUNT: 25239173
E-TICKET CHARGE (C)
TRIP BALANCE: 00

FARE	\$31.00
OTHER	\$0.00

EXTRAS: Airport \$3.00

TOTAL FARE \$34.00
INC. GST

SA GOV LEVY \$1.00

TOTAL AUD \$35.00

APPROVED 08

5% SERVICE FEE ON A/C

*** CUSTOMER RECEIPT ***
08/11/19 08:05 032301 1

Operation account has received the blow EFT payment from JETSTAR. Can you please advise the G/L and tax code for receipting.

Thank you.

Date ▼	Description	Debit	Credit
28/11/2019	Direct Credit 207266 JETSTAR CLAIMS YKZUWW		\$99.10

13CABS TAX INVOICE

YELLOW CAB SA 132227
TAXI 1177 SA AU
MERCHANT ID: 23193293
TERMINAL ID: V50690
CLIENT ID: A28065
DRIVER ID: 6592
DRIVER ARN: 100000000000

PICK UP: ADELAIDE
DEST: MEDINDIE GDNS
CARD: 308302 017
CABCHARGE CHARGE (C)

FARE \$17.70
OTHER \$0.00
EXTRAS \$0.00

TOTAL FARE \$17.70
INC. GST

SA GOV LEVY \$1.00

TOTAL AUD \$18.70

APPROVED 00
5% SERVICE FEE ON A/C

For email receipts
and trip maps
visit fastcard.com.au

*** CUSTOMER RECEIPT ***
11/10/19 23:19 044283 I

CABCHARGE TAX INVOICE

SUBURBAN TAXI 131008
TAXI 2174 SA AU
MERCHANT ID: 21247943
TERMINAL ID: V50309
CLIENT ID: 2164
DRIVER ID: 5343
DRIVER ABN: 64958665385

PICK UP: ADELAIDE
DEST: MEDINDIE GDNS
CARD: 308302 017
CABCHARGE CHARGE (C)

FARE \$14.50
OTHER \$0.00
EXTRAS \$0.00

TOTAL FARE \$14.50
INC. GST

SA GOV LEVY \$1.00

TOTAL AUD \$15.50

APPROVED 00
5% SERVICE FEE ON A/C

For email receipts
and trip maps
visit fastcard.com.au

*** CUSTOMER RECEIPT ***
14/11/19 22:24 053879 I

CABCHARGE TAX INVOICE

B&W Cabs VIC 133222
TAXI M8823 VIC AU
MERCHANT ID: 31570054
TERMINAL ID: V39987
CLIENT ID: 38888
DRIVER ID: 600742

PICK UP: MELBOURNE ARPT
DEST: EPPING
CARD: 308302 017
CABCHARGE CHARGE (C)

TARIFF:
02 SINGLE NIGHT

FARE \$44.50
OTHER \$0.00

EXTRAS:
Vic Gov Levy \$1.10
Airport \$4.50

TOTAL FARE AUD \$50.10
INC. GST

APPROVED 00
5% SERVICE FEE ON A/C

CABCHARGE TAX INVOICE

BLACK CAB VIC 132227
TAXI 0327M VIC AU
MERCHANT ID: 24124685
TERMINAL ID: V35866
CLIENT ID: A33134
DRIVER ID: 608227

PICK UP: EPPING
DEST: MELBOURNE ARPT
CARD: 308302 017
CABCHARGE CHARGE (C)

FARE \$45.90
OTHER \$0.00

EXTRAS:
Booking \$2.00
Vic Gov Levy \$1.10


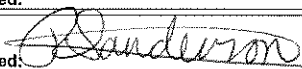
TOTAL FARE AUD \$49.00
INC. GST

APPROVED 00

5% SERVICE FEE ON A/C

For email receipts
and trip maps
visit fastcard.com.au

*** CUSTOMER RECEIPT ***
08/11/19 05:26 002458 I

PAYMENT APPROVAL		BUSINESS UNIT / OFFICE: Select your Office		 Government of South Australia Fair and Just Criminal Justice	
Payment Approval form last updated on 17.09.2019					
VENDOR PAYEE DETAILS (If Applicable):					
Employee / Vendor Payee Name	Brunetti		Vendor ID	N/A	
Purchase Order / Reference #	N/A		Tax Invoice #	Date Required	
PAYMENT DETAILS: (Select from Drop-Down Menu's as applicable)					
Payment Type A <small>(Select One)</small>	Purchase Card (Credit Card)	\$ 36.10	PAYMENT TOTAL	\$ 36.10	Payment Type(s) Collected by <small>(Select one if applicable)</small>
Payment Type B <small>(Select One)</small>		\$ -			
Account Code Type <small>(Select One)</small>	General Ledger	Number of Rows <small>(Select required coding rows 6, 7, 10 or 12 after selecting each Account Code Type)</small>	5		
PROJECT CODE	OBJECT CODE	COST CENTRE	GST Tax Code <small>(Select Code)</small>	Ex GST \$ <small>(Enter Amount)</small>	GST \$
505 - GENERAL	73121 - TRAVEL ALLOWLANCES		TFR	\$ 36.10	\$ -
General Ledger Total		\$ -		\$ 36.10	\$ 36.10
TOTAL AMOUNTS					
APPROVALS:					
Comments: Travel allowance while travelling interstate				This invoice(s) has been checked and certified that services were provided and rates charged are correct	
CASE WORKER / YOUTH WORKER:				Signed:	/ /
SUPERVISOR / FINANCIAL DELEGATE:				Signed:	/ /
MANAGER / FINANCIAL DELEGATE:	R. Sanderson			Signed: 	/ /
				TOTAL VALUE ISSUED	\$ -
CERTIFICATIONS:					
PAYMENT TYPE(S) COLLECTED BY :				Signed:	/ /
PETTY CASH / ESSENTIAL CARDS & SVC CUSTODIAN: <small>I hereby certify that I have provided the applicable Essential Card/Store Card/Petty Cash to the appropriate employee/are/are/are in accordance with internal and external policies</small>				Signed:	/ /
BUSINESS MANAGER:				Signed:	/ /
**If Other - List Name & Relationship to the Client <small>I hereby certify that this payment will be provided to the client as per terms and purposes of this form</small>				Signed:	/ /
Valid Invoice / Tax Receipt Attached <small>(Select One)</small>		If No, Reason for Missing Invoice / Tax Receipt		Invoice / Tax Receipt lost	
Form Prepared By	Elizabeth Staniford		Please State if "Other"		