



**Government of South Australia**  
Department for Child Protection

Office of the Chief Executive

Level 1 East  
31 Flinders Street  
Adelaide SA 5000  
GPO Box 1072  
Adelaide SA 5001  
DX 214

Tel (08) 8226 6847  
Fax (08) 8463 6202

ABN 54 598 525 171

[www.childprotection.sa.gov.au](http://www.childprotection.sa.gov.au)

Our reference: F138/18-19

Hon Peter Malinauskas MP  
Member for Croydon  
North Terrace  
ADELAIDE SA 5000

Dear Mr Malinauskas

I refer to your Freedom of Information application received on 11 January 2019. You have requested a copy of the following:

*"All receipts, summaries, minutes, briefings and lists of attendees (including but not limited to physical, electronic, or written briefs, minutes, emails, diary entries, text messages and any other correspondence) regarding the event at "Press Food and Wine" and billed at \$1005 in the ANZ Visa statement for Cathy Taylor 4715\*\* \*\*\*\*\* 0817 1 September 2018 to 30 September 2018".*

Please accept my apologies for the delay in dealing with your application. Searches have been conducted for documents matching the scope of your request and 33 documents have been identified that fall within the scope of your application. In accordance with the *Freedom of Information Act 1991, (the FOI Act)*, I have determined to release all documents in full. A schedule of documents is attached.

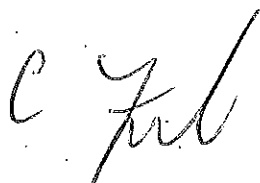
There are no costs levied for the processing of your application.

If you have any questions regarding this determination please contact me on telephone (08) 8226 6621.

If you are dissatisfied with this determination, you can seek an Internal Review by writing to the Chief Executive, Department for Child Protection as the Principal Officer of this agency. Your request should be sent within 30 days of receipt of this letter.

I have also enclosed a copy of your rights to review and appeal this determination, which explains your review options.

Yours sincerely

A handwritten signature in black ink, appearing to read 'C. Fenech', written in a cursive style.

Christian Fenech

**ACCREDITED FREEDOM OF INFORMATION OFFICER**

28 February 2019

## SCHEDULE OF DOCUMENTS

Item No.	Dated	Author	Recipient	Title/Description	Determination
1	8 August 2018	Jane Burton	DCP:CAFS Secretariat	Confirmation of attendees	Release
2	3 August 2018	DCP:CAFS Secretariat	Jane Burton	Confirmation of attendees	Release
3	10 August 2018	Judith Mackay	Maria Mathews	Pre-CAFS dinner	Release
4	10 August 2018	Maria Mathews	Judith Mackay	Pre-CAFS dinner	Release
5	10 August 2018	Judith Mackay	Maria Mathews	Press Booking – pre CAFS dinner	Release
6	13 August 2018	Allison Mynott	Maria Mathews	CAFS meeting and dinner	Release
7	13 August 2018	Maria Mathews	DCSYW_IGRSecretariat	Confirmation of CAFS meeting and dinner	Release
8	13 August 2018	Allison G Mynott	Maria Mathews	Confirmation of CAFS meeting and dinner	Release
9	13 August 2018	Maria Mathews	DCSYW_IGRSecretariat	Confirmation of CAFS meeting and dinner	Release
10	13 August 2018	DCP:CAFS Secretariat	Cathy Taylor, Bernadette Mitcherson, <a href="mailto:Secretar@ds.gov.au">Secretar@ds.gov.au</a> ; Elizabeth Hefren-Webb, Michael Coufts-Trotter; Ken Davies; Michael Hogan, Fiona Ward, Gail Eaton-Briggs; Kym Peake, grahame.searle	Confirmation of CAFS meeting and dinner	Release
11	13 August	Janet Berg	DCP:CAFS Secretariat	Confirmation of CAFS meeting	Release

	2018						
12	13 August 2018	Helen Nys	Janet Berg; Audrey Lee		and dinner	Confirmation of CAFS meeting and dinner	Release
13	13 August 2018	Maria Mathews	Georgia Nott		CAFS meeting and dinner	CAFS meeting and pre CAFS dinner	Release
14	13 August 2018	Georgia Nott	Maria Mathews		CAFS meeting and dinner	CAFS meeting and pre CAFS dinner	Release
15	13 August 2018	Maria Mathews	Georgia Nott		CAFS meeting and dinner	CAFS meeting and pre CAFS dinner	Release
16	14 August 2018	Christine Reynolds	DCP:CAFS Secretariat		CAFS		Release
17	14 August 2018	Georgia Nott	Maria Mathews		CAFS meeting and dinner	CAFS meeting and pre-CAFS dinner	Release
18	14 August 2018	Maria Mathews	Georgia Nott		CAFS meeting and dinner	CAFS meeting and pre CAFS dinner	Release
19	13 August 2018	Georgia Nott	Maria Mathews		CAFS meeting and dinner	CAFS meeting and pre CAFS dinner	Release
20	13 August 2018	Maria Mathews	Georgia Nott		CAFS meeting and dinner	CAFS meeting and pre CAFS dinner	Release
21	14 August 2018	Rebecca McCarthy	Maria Mathews		Pre-CAFS dinner		Release
22	14 August 2018	Maria Mathews	Elizabeth Heifren-Webb		Pre-CAFS dinner		Release
23	15 August 2018	Hilary Workman	DCP:CAFS Secretariat		CAFS meeting and dinner		Release
24	15 August 2018	Judith Mackay	Maria Mathews		CAFS meeting and dinner		Release
25	15 August 2018	Maria Mathews	Judith Mackay		CAFS meeting and dinner		Release
26	3 September	Georgia Nott	Maria Mathews		CAFS – pre dinner		Release

	2018					
27	3 September 2018	Maria Mathews	Georgia Nott		CAFS – pre dinner	Release
28	3 September 2018	Georgia Nott	Maria Mathews		CAFS – pre dinner	Release
29	7 September 2018	Letitia Creevy	Maria Mathews		CAFS meeting and dinner	Release
30	13 August 2018	Allison G Mynott	Maria Mathews		CAFS meeting and dinner	Release
31	Undated	DCP:CAFS Secretariat	DCP:CAFS Secretariat, Cathy Taylor, Fiona Ward, Elizabeth Hefren-Webb, Ken Davies, Nicole Hurwood, Megan Giles, Michael Hogan, Bernadette Mitcherson, Saran Anderson, Helen Nys, Grahame Searle, Barry Sandison		Pre-CAFS meeting dinner	Release
32	Undated	DCP:CAFS Secretariat	Fiona Ward		Dinner at Press Food and Wine – diary	Release
33	12 September 2018	Press Food and Wine			Receipt for food and water	Release

**FREEDOM OF INFORMATION ACT 1991**  
**YOUR RIGHTS TO REVIEW AND APPEAL**

### **1. INTERNAL REVIEW**

If you are dissatisfied or "aggrieved" with certain decisions or "determinations" of an agency/council/university (regarding access to documents or amendment of records), under S.29 and S.38 of the *Freedom of Information Act (SA) 1991*, you can apply to the agency/council/university concerned for an internal review of its determination.

To apply for an internal review of a determination you must write a letter addressed to the Principal Officer or lodge an internal review application form with the same agency/council/university as made the determination. This also must be addressed to the Principal Officer. The application must be accompanied by the appropriate fee (if applicable). The application should be lodged within 30 days of the original determination.

The agency/council/university will undertake its internal review and advise you of its decision within 14 days of receipt of the application.

There is no right to an internal review of a determination made by a Minister or Principal Officer of an agency/council/university.

### **2. INVESTIGATION BY THE OMBUDSMAN/POLICE COMPLAINTS AUTHORITY**

After an internal review has been completed, if you are still dissatisfied with the agency/council/university's determination, you can request an external review by the Ombudsman/Police Complaints Authority of the determination. The Ombudsman/Police Complaints Authority is empowered to investigate the conduct of any person or body in relation to a determination made by an agency/council/university under this Act. (If an application determination was made by a police officer, or the Minister responsible for the administration of the SA Police, applications for external review are made to the Police Complaints Authority. All other applications for external review should be made to the Ombudsman.)

You may also request an external review by the Ombudsman/Police Complaints Authority if you have no right to an internal review.

The application for review by the Ombudsman/Police Complaints Authority should be lodged within 30 days of the date of a determination.

Investigations by the Ombudsman/Police Complaints Authority are free. Further information is available from the Office of the Ombudsman or Police Complaints Authority.

### **3. REVIEW BY SACAT**

You have a right to apply for a review by SACAT if you are unhappy with:

- a determination not subject to Internal Review
- an Internal Review determination, or
- the outcome of a review by the Ombudsman SA or the Police Ombudsman.

You must exercise your right of review with SACAT within 30 calendar days after being advised of the above types of determinations or the results of a review.  
Any costs will be determined by SACAT, where applicable.

For more information contact SACAT. Contact Details:  
**South Australian Civil and Administrative Tribunal**  
**(SACAT)**

Phone: 1800 723 767

Email: [sacat@sacat.sa.gov.au](mailto:sacat@sacat.sa.gov.au)



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Department for Child Protection

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**From:** Jane Burton [<mailto:Jane.Burton@nt.gov.au>]

**Sent:** Friday, 3 August 2018 4:52 PM

**To:** DCP:CAFS Secretariat

**Cc:** TF Office of CEO; Nicole Hurwood; Damian Worley

**Subject:** RE: Confirmation of attendees and draft agenda for comment – 13 September 2018 CAFS meeting

Good afternoon

Please be advised the NT participants will be Ken Davies, Chief Executive Officer, accompanied by Nicole Hurwood, Deputy Chief Executive Officer – Organisational Services and Damian Worley, Executive Director, Strategy, Policy and performance.

We have no additional amendments to the draft agenda.

Regards, Jane

**Jane Burton**

Director, Government Relations

Strategy, Policy and Performance Division

Territory Families

Northern Territory Government

Level 7, Darwin Plaza, Smith Street Mall, Darwin, NT 0800

PO Box 37037, WINNELLIE NT 0821

p ... 08 8999 2894

m ... 0421 907 827

e ... [jane.burton@nt.gov.au](mailto:jane.burton@nt.gov.au)

w ... [www.territoryfamilies.nt.gov.au](http://www.territoryfamilies.nt.gov.au)

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**Our Values:** Commitment to Service | Ethical Practice | Respect | Accountability | Impartiality | Diversity

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## Fenech, Christian (DCP)

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**From:** Jane Burton <Jane.Burton@nt.gov.au>  
**Sent:** Wednesday, 8 August 2018 4:49 PM  
**To:** DCP:CAFS Secretariat  
**Subject:** RE: Confirmation of attendees and draft agenda for comment – 13 September 2018 CAFS meeting

Hello – yes, can you include them in the dinner plans please.

Regards, Jane

**Jane Burton**  
Director, Government Relations  
Strategy, Policy and Performance Division  
Territory Families  
Northern Territory Government

Level 7, Darwin Plaza, Smith Street Mall, Darwin, NT 0800  
PO Box 37037, WINNELLIE NT 0821

p ... 08 8999 2894  
m ... 0421 907 827  
e ... [jane.burton@nt.gov.au](mailto:jane.burton@nt.gov.au)  
w ... [www.territoryfamilies.nt.gov.au](http://www.territoryfamilies.nt.gov.au)

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**Our Values: Commitment to Service | Ethical Practice | Respect | Accountability | Impartiality | Diversity**

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**From:** DCP:CAFS Secretariat [mailto:DCPCAFSSecretariat@sa.gov.au]  
**Sent:** Friday, 3 August 2018 5:11 PM  
**To:** Jane Burton  
**Subject:** RE: Confirmation of attendees and draft agenda for comment – 13 September 2018 CAFS meeting

Good afternoon

Will either of these people be attending the pre-CAFS dinner on the 12 September

Regards



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## Fenech, Christian (DCP)

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**From:** Mackay, Judith (DCP)  
**Sent:** Friday, 10 August 2018 12:31 PM  
**To:** Mathews, Maria (DCP)  
**Subject:** RE: 13 september conference and Pre-CAFS dinner 12 September

Hi Maria

I think we will go with Press for the pre-dinner but hard to book until we know numbers – any update on this?

Can you please confirm with the Treasury that the upstairs room is/isn't available?

With thanks

Jude

**Jude MacKay**

**Executive Assistant to the Chief Executive**

Department for Child Protection | Level 1, 31 Flinders Street, Adelaide SA 5000

t (08) 8226 6847 m 0428 496 818 e [judith.mackay2@sa.gov.au](mailto:judith.mackay2@sa.gov.au) w [www.childprotection.sa.gov.au](http://www.childprotection.sa.gov.au)



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**From:** Mathews, Maria (DCP)  
**Sent:** Friday, 10 August 2018 12:05 PM  
**To:** Mackay, Judith (DCP)  
**Cc:** Grauwelman-Smith, Rachael (DCP)  
**Subject:** 13 september conference and Pre-CAFS dinner 12 September

Hi Judith

Just wondering what is happening with the 13 September conference and pre-CAFS dinner for the 12. I know when I last spoke with you were looking at other venues for the conference, and possibly Press for the pre-CAFS dinner. Has any decision been made yet?

Regards

**Maria Mathews**

**Project Support Officer – CAFS Secretariat**

Department for Child Protection / Level 1 West, 31 Flinders Street Adelaide 5000, GPO Box 1152, Adelaide SA 5001

t (08) 8226 3619 e [maria.mathews2@sa.gov.au](mailto:maria.mathews2@sa.gov.au) w [www.childprotection.sa.gov.au](http://www.childprotection.sa.gov.au)

**Fenech, Christian (DCP)**

---

**From:** Mackay, Judith (DCP)  
**Sent:** Friday, 10 August 2018 2:32 PM  
**To:** Mathews, Maria (DCP)  
**Subject:** Press Booking - pre CAFS dinner  
**Attachments:** OpenTable - Your Reservation at Press\_ Food & Wine.html

**Jude MacKay****Executive Assistant to the Chief Executive**

Department for Child Protection | Level 1, 31 Flinders Street, Adelaide SA 5000

t (08) 8226 6847 m 0428 496 818 e [judith.mackay2@sa.gov.au](mailto:judith.mackay2@sa.gov.au) w [www.childprotection.sa.gov.au](http://www.childprotection.sa.gov.au)

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## Fenech, Christian (DCP)

**From:** Allison G Mynott <Allison.mynott@csyw.qld.gov.au> on behalf of DCSYW\_IGRSecretariat <DCSYW\_IGRSecretariat@csyw.qld.gov.au>  
**Sent:** Monday, 13 August 2018 10:59 AM  
**To:** Mathews, Maria (DCP)  
**Subject:** RE: Agenda, confirmation of CAFS meeting and dinner

No worries, all good 😊

Allison Mynott | Senior Policy Officer  
 Intergovernmental Relations | Strategy  
 Queensland Department of Child Safety, Youth and Women

LEVEL 22, 111 George Street, Brisbane QLD 4001  
 T: 07 3097 7246

8

**From:** Mathews, Maria (DCP) [mailto:Maria.Mathews2@sa.gov.au]  
**Sent:** Monday, 13 August 2018 11:25 AM  
**To:** DCSYW\_IGRSecretariat  
**Subject:** RE: Agenda, confirmation of CAFS meeting and dinner

Hello there

May have been my fault – sorry

Regards

**Maria Mathews**

**Project Support Officer – CAFS Secretariat**

Department for Child Protection / Level 1 West, 31 Flinders Street Adelaide 5000, GPO Box 1152, Adelaide SA 5001  
 t (08) 8226 3619 e [maria.mathews2@sa.gov.au](mailto:maria.mathews2@sa.gov.au) w [www.childprotection.sa.gov.au](http://www.childprotection.sa.gov.au)



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**From:** Allison G Mynott [mailto:Allison.mynott@csyw.qld.gov.au] On Behalf Of DCSYW\_IGRSecretariat  
**Sent:** Monday, 13 August 2018 10:51 AM  
**To:** Mathews, Maria (DCP)  
**Subject:** RE: Agenda, confirmation of CAFS meeting and dinner

Hi Maria,  
The mailbox received it.

Thank you!

**Allison Mynott** | Senior Policy Officer  
Intergovernmental Relations | Strategy  
Queensland Department of Child Safety, Youth and Women

LEVEL 22, 111 George Street, Brisbane QLD 4001  
T: 07 3097 7246

10 **From:** Mathews, Maria (DCP) [<mailto:Maria.Mathews2@sa.gov.au>]  
**Sent:** Monday, 13 August 2018 10:26 AM  
**To:** DCSYW\_IGRSecretariat <[DCSYW\\_IGRSecretariat@csyw.qld.gov.au](mailto:DCSYW_IGRSecretariat@csyw.qld.gov.au)>  
**Subject:** FW: Agenda, confirmation of CAFS meeting and dinner

Good morning

Please find attached agenda for CAFS meeting

Regards

**Maria Mathews**  
Project Support Officer – CAFS Secretariat  
Department for Child Protection / Level 1 West, 31 Flinders Street Adelaide 5000, GPO Box 1152, Adelaide SA 5001  
t (08) 8226 3619 e [maria.mathews2@sa.gov.au](mailto:maria.mathews2@sa.gov.au) w [www.childprotection.sa.gov.au](http://www.childprotection.sa.gov.au)



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**From:** DCP:CAFS Secretariat  
**Sent:** Monday, 13 August 2018 9:21 AM  
**To:** Taylor, Cathy (DCP); 'Bernadette.Mitcherson@act.gov.au'; 'Secretarys.Office@dss.gov.au'; 'Elizabeth.Hefren-Webb@dss.gov.au'; 'Michael.Coutts-Trotter@facns.nsw.gov.au'; 'ken.davies@nt.gov.au'; 'michael.hogan@csyw.qld.gov.au'; Ward, Fiona (DCP); 'gail.eaton-briggs@dhhs.tas.gov.au'; 'Kym.Peake@dhhs.vic.gov.au'; 'Grahame.Searle@communities.wa.gov.au'  
**Cc:** Mackay, Judith (DCP); 'Hilary.Workman@communities.wa.gov.au'; 'Deidre.mulkerin@facns.nsw.gov.au'; 'nicole.hurwood@nt.gov.au'; 'Leigh.Roach@csyw.qld.gov.au'; 'susan.diamond@dhhs.tas.gov.au';

'Amity.Durham@dhhs.vic.gov.au'; 'Helen.Nys@communities.wa.gov.au'; 'barry.sandison@aihw.gov.au';  
'AnneMaree.Sabellico@act.gov.au'; 'Louise.Bassett@act.gov.au'; 'Louise.york@aihw.gov.au';  
'damian.worley@nt.gov.au'; 'Megan.Giles@csyw.qld.gov.au'; Sanderson, Matthew (DCP);  
'Sarah.nesbitt@dhhs.vic.gov.au'; 'Audrey.Lee@communities.wa.gov.au'; 'Karen.Lacy@communities.wa.gov.au';  
'sarah.anderson@act.gov.au'; 'cath.halbert@dss.gov.au'; 'tristan.reed@dss.gov.au'; 'ashley.walsh@dss.gov.au';  
'adrian.banton@dss.gov.au'; 'david.braddock@aihw.gov.au'; 'nicole.hunter@aihw.gov.au';  
'Georgia.lysaght@facs.nsw.gov.au'; 'Jane.burton@nt.gov.au'; Katsambis, Crisoula (DCP); Grauwelman-Smith,  
Rachael (DCP); Mathews, Maria (DCP); 'clare.wiseman@communities.tas.gov.au';  
'cys.psld.support@dhhs.tas.gov.au'; 'Jane.Poxon@dhhs.vic.gov.au'; 'Rachel.Burrows@dhhs.vic.gov.au';  
'Christine.Reynolds@dhhs.vic.gov.au'; 'Michelle.Kirwan@cpfs.wa.gov.au'; 'Sarah.Goodwin@act.gov.au';  
'Joseph.miller@facs.nsw.gov.au'; 'sara.rowe@nt.gov.au'; 'Helen.Missen@csyw.qld.gov.au';  
'CAFSSecretariat@cpfs.wa.gov.au'; 'Isabella.britton@facs.nsw.gov.au'; 'CAFSCoordination@dss.gov.au';  
'Government.Relations@facs.nsw.gov.au'; 'DCSYWIGRSecretariat@csyw.qld.gov.au'; 'commstate@dhhs.vic.gov.au';  
'DCP:IGR@sa.gov.au'

**Subject:** Agenda, confirmation of CAFS meeting and dinner

Dear CAFS members and Senior Officials,

#### **CAFS meeting – agenda**

Please find attached the agenda for the CAFS meeting to be held on Thursday 13 September in Adelaide CBD. Please note the time allocation for each agenda item will be provided with agenda papers on 22 August 2018.

#### **Attendance at CAFS meeting and dinner**

For those who are yet to RSVP for the CAFS meeting and pre-meeting dinner, we kindly ask you provide final confirmation of attendees as soon as possible. The CAFS pre-dinner will be held on the evening of Wednesday 12 September.

#### **Senior Officials pre-CAFS meeting teleconference**

Please be advised the Senior Officials pre-CAFS teleconference is scheduled for 04 September 2018. An event invitation will be sent to Senior Officials shortly.

Please contact me if you have any queries.

**Maria Mathews**

**Project Support Officer – CAFS Secretariat**

Department for Child Protection / Level 1 West, 31 Flinders Street Adelaide 5000, GPO Box 1152, Adelaide SA 5001  
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## Fenech, Christian (DCP)

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**From:** Janet Berg <janet.berg@communities.wa.gov.au>  
**Sent:** Monday, 13 August 2018 5:58 PM  
**To:** DCP:CAFS Secretariat  
**Subject:** RE: Agenda, confirmation of CAFS meeting and dinner

Good Afternoon

Helen Nys will be attending the CAFS meeting on 13 Sept. in Adelaide and would also like to attend the dinner on the 12 Sept.

Helen is a vegetarian, thank you.

Kind Regards  
Janet Berg  
Executive Assistant  
Policy and Service Design  
6551 8276

13

**From:** Helen Nys  
**Sent:** Monday, 13 August 2018 8:02 AM  
**To:** Janet Berg ; Audrey Lee  
**Subject:** Fwd: Agenda, confirmation of CAFS meeting and dinner

Janet,  
Can you please RSVP for dinner and conference and book flights. Going Wednesday and back to Perth Thursday night.  
Audrey said her PA can assist with flight booking if that would help. Book them early because there are limited direct flights.

Audrey can you dial in for the SO meeting on the 4th

Sent from my iPhone

Begin forwarded message:

**From:** "DCP:CAFS Secretariat" <DCPCAFSSecretariat@sa.gov.au>  
**Date:** 13 August 2018 at 7:50:59 am AWST  
**To:** "Taylor, Cathy (DCP)" <Cathy.Taylor4@sa.gov.au>, "Bernadette.Mitcherson@act.gov.au" <Bernadette.Mitcherson@act.gov.au>, "Secretarys.Office@dss.gov.au" <Secretarys.Office@dss.gov.au>, "Elizabeth.Hefren-Webb@dss.gov.au" <Elizabeth.Hefren-Webb@dss.gov.au>, "Michael.Coutts-Trotter@facns.nsw.gov.au" <Michael.Coutts-Trotter@facns.nsw.gov.au>, "ken.davies@nt.gov.au" <ken.davies@nt.gov.au>, "michael.hogan@csyw.qld.gov.au" <michael.hogan@csyw.qld.gov.au>, "Ward, Fiona (DCP)" <Fiona.Ward@sa.gov.au>, "gail.eaton-briggs@dhhs.tas.gov.au" <gail.eaton-briggs@dhhs.tas.gov.au>, "Kym.Peake@dhhs.vic.gov.au" <Kym.Peake@dhhs.vic.gov.au>, "Grahame.Searle@communities.wa.gov.au" <Grahame.Searle@cpfs.wa.gov.au>  
**Cc:** "Mackay, Judith (DCP)" <Judith.Mackay2@sa.gov.au>, "Hilary.Workman@communities.wa.gov.au" <Hilary.Workman@cpfs.wa.gov.au>, "Deidre.mulkerin@facns.nsw.gov.au" <Deidre.mulkerin@facns.nsw.gov.au>, "nicole.hurwood@nt.gov.au" <nicole.hurwood@nt.gov.au>, "Leigh.Roach@csyw.qld.gov.au" <Leigh.Roach@csyw.qld.gov.au>, "susan.diamond@dhhs.tas.gov.au" <susan.diamond@dhhs.tas.gov.au>

[susan.diamond@dhhs.tas.gov.au](mailto:susan.diamond@dhhs.tas.gov.au), "[Amity.Durham@dhhs.vic.gov.au](mailto:Amity.Durham@dhhs.vic.gov.au)"  
[Amity.Durham@dhhs.vic.gov.au](mailto:Amity.Durham@dhhs.vic.gov.au), "[Helen.Nys@communities.wa.gov.au](mailto:Helen.Nys@communities.wa.gov.au)"  
[helen.nys@wahousing.mail.onmicrosoft.com](mailto:helen.nys@wahousing.mail.onmicrosoft.com), "[barry.sandison@aihw.gov.au](mailto:barry.sandison@aihw.gov.au)"  
[barry.sandison@aihw.gov.au](mailto:barry.sandison@aihw.gov.au), "[AnneMaree.Sabellico@act.gov.au](mailto:AnneMaree.Sabellico@act.gov.au)"  
[AnneMaree.Sabellico@act.gov.au](mailto:AnneMaree.Sabellico@act.gov.au), "[Louise.Bassett@act.gov.au](mailto:Louise.Bassett@act.gov.au)" <[Louise.Bassett@act.gov.au](mailto:Louise.Bassett@act.gov.au)>,  
[Louise.york@aihw.gov.au](mailto:Louise.york@aihw.gov.au)" <[Louise.york@aihw.gov.au](mailto:Louise.york@aihw.gov.au)>, "[damian.worley@nt.gov.au](mailto:damian.worley@nt.gov.au)"  
[damian.worley@nt.gov.au](mailto:damian.worley@nt.gov.au), "[Megan.Giles@csyw.qld.gov.au](mailto:Megan.Giles@csyw.qld.gov.au)" <[Megan.Giles@csyw.qld.gov.au](mailto:Megan.Giles@csyw.qld.gov.au)>,  
 "Sanderson, Matthew (DCP)" <[Matthew.Sanderson3@sa.gov.au](mailto:Matthew.Sanderson3@sa.gov.au)>, "[Sarah.nesbitt@dhhs.vic.gov.au](mailto:Sarah.nesbitt@dhhs.vic.gov.au)"  
[Sarah.nesbitt@dhhs.vic.gov.au](mailto:Sarah.nesbitt@dhhs.vic.gov.au), "[Audrey.Lee@communities.wa.gov.au](mailto:Audrey.Lee@communities.wa.gov.au)"  
[Audrey.Lee@cpfs.wa.gov.au](mailto:Audrey.Lee@cpfs.wa.gov.au), "[Karen.Lacy@communities.wa.gov.au](mailto:Karen.Lacy@communities.wa.gov.au)"  
[Karen.Lacy@cpfs.wa.gov.au](mailto:Karen.Lacy@cpfs.wa.gov.au), "[sarah.anderson@act.gov.au](mailto:sarah.anderson@act.gov.au)" <[sarah.anderson@act.gov.au](mailto:sarah.anderson@act.gov.au)>,  
[cath.halbert@dss.gov.au](mailto:cath.halbert@dss.gov.au)" <[cath.halbert@dss.gov.au](mailto:cath.halbert@dss.gov.au)>, "[tristan.reed@dss.gov.au](mailto:tristan.reed@dss.gov.au)"  
[tristan.reed@dss.gov.au](mailto:tristan.reed@dss.gov.au), "[ashley.walsh@dss.gov.au](mailto:ashley.walsh@dss.gov.au)" <[ashley.walsh@dss.gov.au](mailto:ashley.walsh@dss.gov.au)>,  
[adrian.banton@dss.gov.au](mailto:adrian.banton@dss.gov.au)" <[adrian.banton@dss.gov.au](mailto:adrian.banton@dss.gov.au)>, "[david.braddock@aihw.gov.au](mailto:david.braddock@aihw.gov.au)"  
[david.braddock@aihw.gov.au](mailto:david.braddock@aihw.gov.au), "[nicole.hunter@aihw.gov.au](mailto:nicole.hunter@aihw.gov.au)" <[nicole.hunter@aihw.gov.au](mailto:nicole.hunter@aihw.gov.au)>,  
[Georgia.lysaght@facs.nsw.gov.au](mailto:Georgia.lysaght@facs.nsw.gov.au)" <[Georgia.lysaght@facs.nsw.gov.au](mailto:Georgia.lysaght@facs.nsw.gov.au)>,  
[Jane.burton@nt.gov.au](mailto:Jane.burton@nt.gov.au)" <[Jane.burton@nt.gov.au](mailto:Jane.burton@nt.gov.au)>, "Katsambis, Crisoula (DCP)"  
[Crisoula.Katsambis@sa.gov.au](mailto:Crisoula.Katsambis@sa.gov.au), "Grauwelman-Smith, Rachael (DCP)" <[Rachael.Grauwelman-Smith2@sa.gov.au](mailto:Rachael.Grauwelman-Smith2@sa.gov.au)>,  
 "Mathews, Maria (DCP)" <[Maria.Mathews2@sa.gov.au](mailto:Maria.Mathews2@sa.gov.au)>,  
[clare.wiseman@communities.tas.gov.au](mailto:clare.wiseman@communities.tas.gov.au)" <[clare.wiseman@communities.tas.gov.au](mailto:clare.wiseman@communities.tas.gov.au)>,  
[cys.psld.support@dhhs.tas.gov.au](mailto:cys.psld.support@dhhs.tas.gov.au)" <[cys.psld.support@dhhs.tas.gov.au](mailto:cys.psld.support@dhhs.tas.gov.au)>,  
[Jane.Poxon@dhhs.vic.gov.au](mailto:Jane.Poxon@dhhs.vic.gov.au)" <[Jane.Poxon@dhhs.vic.gov.au](mailto:Jane.Poxon@dhhs.vic.gov.au)>,  
[Rachel.Burrows@dhhs.vic.gov.au](mailto:Rachel.Burrows@dhhs.vic.gov.au)" <[Rachel.Burrows@dhhs.vic.gov.au](mailto:Rachel.Burrows@dhhs.vic.gov.au)>,  
[Christine.Reynolds@dhhs.vic.gov.au](mailto:Christine.Reynolds@dhhs.vic.gov.au)" <[Christine.Reynolds@dhhs.vic.gov.au](mailto:Christine.Reynolds@dhhs.vic.gov.au)>,  
[Michelle.Kirwan@cpfs.wa.gov.au](mailto:Michelle.Kirwan@cpfs.wa.gov.au)" <[Michelle.Kirwan@cpfs.wa.gov.au](mailto:Michelle.Kirwan@cpfs.wa.gov.au)>,  
[Sarah.Goodwin@act.gov.au](mailto:Sarah.Goodwin@act.gov.au)" <[Sarah.Goodwin@act.gov.au](mailto:Sarah.Goodwin@act.gov.au)>, "[Joseph.miller@facs.nsw.gov.au](mailto:Joseph.miller@facs.nsw.gov.au)"  
[Joseph.miller@facs.nsw.gov.au](mailto:Joseph.miller@facs.nsw.gov.au), "[sara.rowe@nt.gov.au](mailto:sara.rowe@nt.gov.au)" <[sara.rowe@nt.gov.au](mailto:sara.rowe@nt.gov.au)>,  
[Helen.Missen@csyw.qld.gov.au](mailto:Helen.Missen@csyw.qld.gov.au)" <[Helen.Missen@csyw.qld.gov.au](mailto:Helen.Missen@csyw.qld.gov.au)>,  
[CAFSSecretariat@cpfs.wa.gov.au](mailto:CAFSSecretariat@cpfs.wa.gov.au)" <[CAFSSecretariat@cpfs.wa.gov.au](mailto:CAFSSecretariat@cpfs.wa.gov.au)>,  
[Isabella.britton@facs.nsw.gov.au](mailto:Isabella.britton@facs.nsw.gov.au)" <[Isabella.britton@facs.nsw.gov.au](mailto:Isabella.britton@facs.nsw.gov.au)>,  
[CAFSCoordination@dss.gov.au](mailto:CAFSCoordination@dss.gov.au)" <[CAFSCoordination@dss.gov.au](mailto:CAFSCoordination@dss.gov.au)>,  
[Government.Relations@facs.nsw.gov.au](mailto:Government.Relations@facs.nsw.gov.au)" <[Government.Relations@facs.nsw.gov.au](mailto:Government.Relations@facs.nsw.gov.au)>,  
[DCSYWIGRSecretariat@csyw.qld.gov.au](mailto:DCSYWIGRSecretariat@csyw.qld.gov.au)" <[DCSYWIGRSecretariat@csyw.qld.gov.au](mailto:DCSYWIGRSecretariat@csyw.qld.gov.au)>,  
[commstate@dhhs.vic.gov.au](mailto:commstate@dhhs.vic.gov.au)" <[commstate@dhhs.vic.gov.au](mailto:commstate@dhhs.vic.gov.au)>, "DCP:IGR@sa.gov.au"  
[IGR@sa.gov.au](mailto:IGR@sa.gov.au)

**Subject: Agenda, confirmation of CAFS meeting and dinner**

Dear CAFS members and Senior Officials,

#### **CAFS meeting – agenda**

Please find attached the agenda for the CAFS meeting to be held on Thursday 13 September in Adelaide CBD. Please note the time allocation for each agenda item will be provided with agenda papers on 22 August 2018.

#### **Attendance at CAFS meeting and dinner**

For those who are yet to RSVP for the CAFS meeting and pre-meeting dinner, we kindly ask you provide final confirmation of attendees as soon as possible. The CAFS pre-dinner will be held on the evening of Wednesday 12 September.

#### **Senior Officials pre-CAFS meeting teleconference**

Please be advised the Senior Officials pre-CAFS teleconference is scheduled for 04 September 2018. An event invitation will be sent to Senior Officials shortly.

Please contact me if you have any queries.

**Maria Mathews**

**Project Support Officer – CAFS Secretariat**

Department for Child Protection / Level 1 West, 31 Flinders Street Adelaide 5000, GPO Box 1152, Adelaide SA 5001

t (08) 8226 3619 e [maria.mathews2@sa.gov.au](mailto:maria.mathews2@sa.gov.au) w [www.childprotection.sa.gov.au](http://www.childprotection.sa.gov.au)

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14

## Fenech, Christian (DCP)

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**From:** Mathews, Maria (DCP)  
**Sent:** Tuesday, 14 August 2018 9:06 AM  
**To:** 'Nott, Georgia'  
**Subject:** RE: CAFS Meeting and pre CAFS dinner [SEC=UNCLASSIFIED]

Hi Georgia

Just want to check one other thing Sarah Anderson she will also be attending the pre-dinner on the 12. Thank you for responding

Regards

Maria

15

---

**From:** Nott, Georgia [<mailto:Georgia.Nott@act.gov.au>]  
**Sent:** Monday, 13 August 2018 4:33 PM  
**To:** Mathews, Maria (DCP)  
**Cc:** Anderson, Sarah; Coleman, Cassie  
**Subject:** RE: CAFS Meeting and pre CAFS dinner [SEC=UNCLASSIFIED]

Hi Maria,

Please note that Bernie is confirmed to attend the pre-dinner on the 12<sup>th</sup> and CAFS on Thursday, 13<sup>th</sup>. She will be attending with Sarah Anderson.

Kind regards -  
Georgia Nott  
Ext. 79955

16

---

**From:** Mathews, Maria (DCP) [<mailto:Maria.Mathews2@sa.gov.au>]

**Sent:** Monday, 13 August 2018 4:13 PM  
**To:** Nott, Georgia  
**Subject:** CAFS Meeting and pre CAFS dinner

Good Afternoon Georgia

Could you please let me know if Bernadette will be attending the CAFS Meeting on the 13 September in Adelaide, and also if she will be at the pre-CAFS dinner on the 12. If you could let me know as soon as possible.

Regards

**Maria Mathews**  
**Project Support Officer – CAFS Secretariat**  
Department for Child Protection / Level 1 West, 31 Flinders Street Adelaide 5000, GPO Box 1152, Adelaide SA 5001  
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**Fenech, Christian (DCP)**

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**From:** Christine.Reynolds@dhhs.vic.gov.au on behalf of commstate@dhhs.vic.gov.au  
**Sent:** Tuesday, 14 August 2018 11:29 AM  
**To:** DCP:CAFS Secretariat  
**Cc:** Mathews, Maria (DCP); Jane.Poxon@dhhs.vic.gov.au  
**Subject:** CAFS - 13 September 2018

Hi Maria

Just writing to confirm your conversation with my Manager, Jane Poxon, yesterday. Victoria will not be sending anyone to the CAFS meeting or the dinner.

Closer to the date, please let us have the details for dialling into the meeting.

Kind regards

Chris

**Chris Reynolds**

Senior Policy Officer | Intergovernmental Relations - Human Services  
Strategy and Planning  
Department of Health and Human Services  
50 Lonsdale Street | Melbourne | Victoria 3000  
t: (03) 9096 0234 e: [Christine.Reynolds@dhhs.vic.gov.au](mailto:Christine.Reynolds@dhhs.vic.gov.au)  
w: [www.dhhs.vic.gov.au](http://www.dhhs.vic.gov.au)

*Please note I am not in the office on Wednesdays.*

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18

## Fenech, Christian (DCP)

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**From:** Nott, Georgia <Georgia.Nott@act.gov.au>  
**Sent:** Tuesday, 14 August 2018 9:16 AM  
**To:** Mathews, Maria (DCP)  
**Subject:** RE: CAFS Meeting and pre CAFS dinner [SEC=UNCLASSIFIED]

Please note Sarah will be attending the pre-dinner. Thanks for checking. ☺

Kind regards -  
**Georgia Nott**  
**Ext. 79955**

19

---

**From:** Mathews, Maria (DCP) [<mailto:Maria.Mathews2@sa.gov.au>]  
**Sent:** Tuesday, 14 August 2018 9:36 AM  
**To:** Nott, Georgia  
**Subject:** RE: CAFS Meeting and pre CAFS dinner [SEC=UNCLASSIFIED]

Hi Georgia

Just want to check one other thing Sarah Anderson she will also be attending the pre-dinner on the 12. Thank you for responding

Regards

Maria

20

---

**From:** Nott, Georgia [<mailto:Georgia.Nott@act.gov.au>]  
**Sent:** Monday, 13 August 2018 4:33 PM  
**To:** Mathews, Maria (DCP)  
**Cc:** Anderson, Sarah; Coleman, Cassie  
**Subject:** RE: CAFS Meeting and pre CAFS dinner [SEC=UNCLASSIFIED]

Hi Maria,

Please note that Bernie is confirmed to attend the pre-dinner on the 12<sup>th</sup> and CAFS on Thursday, 13<sup>th</sup>. She will be attending with Sarah Anderson.

Kind regards -  
**Georgia Nott**  
**Ext. 79955**

21

---

**From:** Mathews, Maria (DCP) [<mailto:Maria.Mathews2@sa.gov.au>]  
**Sent:** Monday, 13 August 2018 4:13 PM  
**To:** Nott, Georgia <[Georgia.Nott@act.gov.au](mailto:Georgia.Nott@act.gov.au)>  
**Subject:** CAFS Meeting and pre CAFS dinner

Good Afternoon Georgia

Could you please let me know if Bernadette will be attending the CAFS Meeting on the 13 September in Adelaide, and also if she will be at the pre-CAFS dinner on the 12. If you could let me know as soon as possible.

Regards

**Maria Mathews**

**Project Support Officer – CAFS Secretariat**

Department for Child Protection / Level 1 West, 31 Flinders Street Adelaide 5000, GPO Box 1152, Adelaide SA 5001

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22

## Fenech, Christian (DCP)

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**From:** MCCARTHY, Rebecca <Bec.MCCARTHY@dss.gov.au> on behalf of HEFREN-WEBB, Elizabeth <Elizabeth.HEFREN-WEBB@dss.gov.au>  
**Sent:** Tuesday, 14 August 2018 3:20 PM  
**To:** Mathews, Maria (DCP)  
**Subject:** RE: Pre-Cafs dinner 12 september [SEC=UNCLASSIFIED]

Hi Maria

Yes Liz will be attending the pre-dinner, and she has no dietary requirements. My details are below for your information.

Thanks

Bec

---

**Bec McCarthy**  
Executive Assistant to  
**Liz Hefren-Webb | Deputy Secretary Families and Communities Stream**  
P: 02 6146 0071 | Mob: 0488 183 468 | E: [bec.mccarthy@dss.gov.au](mailto:bec.mccarthy@dss.gov.au)

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**From:** Mathews, Maria (DCP)  
**Sent:** Tuesday, 14 August 2018 2:07 PM  
**To:** HEFREN-WEBB, Elizabeth  
**Subject:** Pre-Cafs dinner 12 september

Good afternoon Elizabeth

Are you please able to confirm whether you will be attending the pre-cafs dinner to be held on Wednesday 12 September. Also if you have an EA are you able to provide those details to me as well.

Thank you in advance

Regards

**Maria Mathews**  
Project Support Officer – CAFS Secretariat  
Department for Child Protection / Level 1 West, 31 Flinders Street Adelaide 5000, GPO Box 1152, Adelaide SA 5001  
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**Fenech, Christian (DCP)**

---

**From:** Hilary Workman <Hilary.Workman@cpfs.wa.gov.au>  
**Sent:** Wednesday, 15 August 2018 12:47 PM  
**To:** DCP:CAFS Secretariat  
**Cc:** Helen Nys (Housing); Janet Berg (Housing); Audrey Lee  
**Subject:** RE: Agenda, confirmation of CAFS meeting and dinner

Good Morning

I can confirm the following attendees from WA for the 13 September CAFS meeting and the pre dinner on 12 September:

- Grahame Searle, Director General, Department of Communities
- Helen Nys, Assistant Director General, Policy and Service Design

Could you please advise the meeting venue so that accommodation arrangements can be made.

Thanks and regards

*Hilary*

Hilary Workman  
Executive Assistant  
Office of the Director General

Department of Communities  
Phone: 08 9222 2558 / Fax: 08 9222 2653  
PO Box 6334, East Perth 6892  
Web: communities.wa.gov.au

25

## Fenech, Christian (DCP)

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**From:** Mackay, Judith (DCP)  
**Sent:** Wednesday, 15 August 2018 11:28 AM  
**To:** Mathews, Maria (DCP)  
**Subject:** RE: Attendance list - September 13 CAFS meeting and pre-dinner

Thanks Maria

Yes, the tasting menu is the one Cathy would prefer.

Jude

**Jude MacKay**

**Executive Assistant to the Chief Executive**

Department for Child Protection | Level 1, 31 Flinders Street, Adelaide SA 5000

t (08) 8226 6847 m 0428 496 818 e [judith.mackay2@sa.gov.au](mailto:judith.mackay2@sa.gov.au) w [www.childprotection.sa.gov.au](http://www.childprotection.sa.gov.au)



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**From:** Mathews, Maria (DCP)  
**Sent:** Wednesday, 15 August 2018 11:26 AM  
**To:** Mackay, Judith (DCP)  
**Subject:** Attendance list - September 13 CAFS meeting and pre-dinner

Hi Jude

Not sure if you still require this -- but we have had two more additions to the meeting for the 13 -- Mr Barry Sandison and Ms Helen Nys. For the pre-CAFS dinner there will be 11 people attending so far. One of which is vegetarian and one is vegan. I have rung Press this morning to update the numbers and they have informed me -- that there will be a four course tasting menu at \$77 per person. I have informed them re the dietary requirements.

**Maria Mathews**

**Project Support Officer -- CAFS Secretariat**

Department for Child Protection / Level 1 West, 31 Flinders Street Adelaide 5000, GPO Box 1152, Adelaide SA 5001

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## Fenech, Christian (DCP)

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**From:** Nott, Georgia <Georgia.Nott@act.gov.au>  
**Sent:** Monday, 3 September 2018 12:04 PM  
**To:** Mathews, Maria (DCP)  
**Subject:** RE: CAFS - Pre-Dinner enquiry [SEC=UNCLASSIFIED]

Thanks – as soon as I saw the name, I recalled seeing it somewhere. Thanks – I know you must be VERY busy! ☺

Kind regards -  
**Georgia Nott**  
 Ext. 79955

28

**From:** Mathews, Maria (DCP) [mailto:Maria.Mathews2@sa.gov.au]  
**Sent:** Monday, 3 September 2018 12:00 PM  
**To:** Nott, Georgia  
**Subject:** RE: CAFS - Pre-Dinner enquiry [SEC=UNCLASSIFIED]

Hi Georgia

The pre-dinner will be held at Press\* Food and wine for 7.00pm at 40 Waymouth Street Adelaide. I have Bernadette already on the dinner list as attending

Regards

Maria

**Maria Mathews**  
 Project Support Officer – CAFS Secretariat  
 Department for Child Protection / Level 1 West, 31 Flinders Street Adelaide 5000, GPO Box 1152, Adelaide SA 5001  
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**From:** Nott, Georgia [mailto:Georgia.Nott@act.gov.au]  
**Sent:** Monday, 3 September 2018 11:03 AM  
**To:** Mathews, Maria (DCP)  
**Subject:** CAFS - Pre-Dinner enquiry [SEC=UNCLASSIFIED]  
**Importance:** High


Hi Maria,

I'm just seeking urgent details about the pre-dinner on the 12<sup>th</sup>. I'm just trying to juggle a few meetings here in Canberra and our flights to Adelaide – I need to allow for travel time to the dinner, but don't have any details.

I realise I may have missed an email so will continue my search in the meantime.

Thank you.

Kind Regards -

**Georgia Nott** | A/g Executive Assistant to Bernadette Mitcherson, Director-General  
**Executive Unit | Community Services Directorate | ACT Government**  
Phone 02 620 55334 | Fax 02 620 71552  
Level 8, 11 Moore Street, Canberra | GPO Box 158, Canberra, ACT 2601 | [www.act.gov.au](http://www.act.gov.au)  
**#diversitygoeswithme** 

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## **Fenech, Christian (DCP)**

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**From:** Letitia Creevy <Letitia.Creevy@csyw.qld.gov.au> on behalf of DCSYW\_IGRSecretariat <DCSYW\_IGRSecretariat@csyw.qld.gov.au>  
**Sent:** Friday, 7 September 2018 11:32 AM  
**To:** Mathews, Maria (DCP)  
**Cc:** DCSYW\_IGRSecretariat  
**Subject:** Confirmation of CAFS meeting and dinner

Hi Maria

Further to our phone call, I can confirm that Director-General, Michael Hogan, will be attending CAFS with Megan Giles. They will be travelling together and we will provide flight details for your information as soon as they have been confirmed.

Both Michael and Megan will be there for dinner and will not need to leave early on Thursday.

As mentioned, Michael has dietary requirement – nil lactose please.

Many thanks

**Letitia Creevy** | A/Principal Policy Officer  
Strategic Policy | Policy and Legislation  
Strategy, Policy and Performance  
Department of Child Safety, Youth and Women  
Level 22, 111 George Street, Brisbane  
**T: 07 3097 7230**

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**From:** Allison G Mynott **On Behalf Of** DCSYW\_IGRSecretariat  
**Sent:** Monday, 13 August 2018 11:21 AM  
**To:** Mathews, Maria (DCP)  
**Subject:** RE: Agenda, confirmation of CAFS meeting and dinner

Hi Maria,  
The mailbox received it.

Thank you!

**Allison Mynott** | Senior Policy Officer  
Intergovernmental Relations | Strategy  
Queensland Department of Child Safety, Youth and Women

LEVEL 22, 111 George Street, Brisbane QLD 4001  
**T: 07 3097 7246**

## Fenech, Christian (DCP)

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**Subject:** Pre-CAFS Meeting dinner  
**Location:** Press Food and Wine, 40 Waymouth Street, Adelaide  
  
**Start:** Wed 12/09/2018 7:00 PM  
**End:** Wed 12/09/2018 9:30 PM  
  
**Recurrence:** (none)  
  
**Meeting Status:** Meeting organizer  
  
**Organizer:** DCP:CAFS Secretariat  
**Required Attendees:** DCP:CAFS Secretariat; Taylor, Cathy (DCP); Ward, Fiona (DCP); 'Elizabeth.Hefren-Webb@dss.gov.au' (Elizabeth.Hefren-Webb@dss.gov.au); 'ken.davies@nt.gov.au' (ken.davies@nt.gov.au); 'nicole.hurwood@nt.gov.au' (nicole.hurwood@nt.gov.au); damian.worley@nt.gov.au; Megan.Giles@csyw.qld.gov.au; 'michael.hogan@csyw.qld.gov.au' (michael.hogan@csyw.qld.gov.au); 'Bernadette.Mitcherson@act.gov.au' (Bernadette.Mitcherson@act.gov.au); Anderson, Sarah (Sarah.Anderson@act.gov.au); 'Helen.Nys@communities.wa.gov.au' (Helen.Nys@communities.wa.gov.au); 'Grahame.Searle@communities.wa.gov.au' (Grahame.Searle@communities.wa.gov.au); barry.sandison@aihw.gov.au  
**Optional Attendees:** Grahame Searle

Thank you for RSVPing to the Pre-CAFS Meeting dinner tonight. The booking is for 7pm under Cathy Taylor's name.

**Fenech, Christian (DCP)**

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**Subject:** Dinner at Press Food and Wine  
**Location:** 40 Waymouth Street, Adelaide  
  
**Start:** Wed 12/09/2018 7:00 PM  
**End:** Wed 12/09/2018 9:30 PM  
  
**Recurrence:** (none)  
  
**Meeting Status:** Meeting organizer  
  
**Organizer:** DCP:CAFS Secretariat  
**Required Attendees:** Ward, Fiona (DCP)

Dinner at Press for 7.00 pm – booked under Cathy Taylor

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press\*

food & wine  
Press\*  
40 Waymouth Street,  
Adelaide, SA 5000  
Phone - 08 8211 8048  
ABN - 83-150-263-648

TABLE: 41  
Covers: 13

> \$

Beverage

5	Still Water @6.00	30.00
Total Beverage:		\$30.00

Food

13	\$75 Tasting Me @75.00	975.00
Total Food:		\$975.00
Total:		\$1,005.00

TIP: \_\_\_\_\_

TOTAL: \_\_\_\_\_

Total includes GST of: \$91.36  
\* Indicates GST free items

12/09/18 9:42PM Joel  
bill no. 2039062  
"No Separate Accounts"

NAB EFTPOS  
PRESS FOOD AND WINE  
ADELAIDE AU  
MID: 51314011  
TID: M5F534  
Version: 0.6.90

CUSTOMER COPY

SEP 12, 18 21:44  
BATCH: 000123  
INV: 2682  
STAN: 003055  
ACCOUNT TYPE CREDIT  
RRN: 000123002682  
VISA  
A0000000031010

Visa Credit

.....0817(c)  
SALE AUD \$1005.00

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APPROVAL CODE 858829  
TC: B1547D4B6AC96377  
APSN:00 ATC:0007

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