

Our Reference: F278/17-18



Government of South Australia

Department for Child Protection

**Freedom of Information
Customer Services Unit**

GPO Box 1072
Adelaide SA 5001
DX 214

Tel 08 8226 4399
Fax 08 8226 7098

www.childprotection.sa.gov.au

Hon Kyam Maher MLC
Parliament House
North Terrace
ADELAIDE SA 5000

Dear Mr Maher

Re: Freedom of Information Application Determination

I refer to your Freedom of Information application dated 15 June 2018 and received in this office on 15 June 2018. You have requested a copy of the following:

"Since 17 March 2018, copies of any and all documents (including but not limited to physical, electronic, or written briefs, minutes, emails, diary entries and any other correspondence) which lists all staff attending meetings between the Minister or and the Minister's staff and the Chief Executive, including both Ministerial and departmental staff.

Timeframe: 17/03/2018 to 15/06/2018."

I apologise for the delay in dealing with your application. Under the *Freedom of Information Act 1991* (FOI Act), an agency has 30 calendar days to respond to a freedom of information application. The nature of this request required internal consultation, resulting in non-compliance with the statutory time frame. If you are aggrieved by this you have internal and external review rights (attached). However, I have determined to process the request as if the statutory time frame has been met

I wish to advise searches have been conducted for documents matching the scope of your request and 32 documents have been identified. In accordance with the *FOI Act*, I have determined to provide access to these documents in full with out of scope information removed.

Please be aware that in accordance with Premier and Cabinet Circular PC045, *Disclosure Logs for Non-Personal Information Released through Freedom of Information*, this agency is required to publish a log of all non-personal information released under the FOI Act.

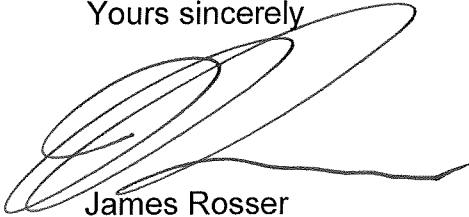
PC045 can be found at the following address: <http://www.dpc.sa.gov.au/what-we-do/services-for-government/premier-and-cabinet-circulars>

No costs have been levied for the processing of your application.

If you have any questions regarding this determination please contact me on (08) 8226 0622.

If you are dissatisfied with this determination you have a legal right of review and appeal (attached).

Yours sincerely

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke at the end.

James Rosser

ACCREDITED FREEDOM OF INFORMATION OFFICER

26 July 2018

FREEDOM OF INFORMATION ACT 1991
YOUR RIGHTS TO REVIEW AND APPEAL

1. INTERNAL REVIEW

If you are dissatisfied or "aggrieved" with certain decisions or "determinations" of an agency/council/university (regarding access to documents or amendment of records), under S.29 and S.38 of the *Freedom of Information Act (SA) 1991*, you can apply to the agency/council/university concerned for an internal review of its determination.

To apply for an internal review of a determination you must write a letter addressed to the Principal Officer or lodge an internal review application form with the same agency/council/university as made the determination. This also must be addressed to the Principal Officer. The application must be accompanied by the appropriate fee (if applicable). The application should be lodged within 30 days of the original determination.

The agency/council/university will undertake its internal review and advise you of its decision within 14 days of receipt of the application.

There is no right to an internal review of a determination made by a Minister or Principal Officer of an agency/council/university.

2. INVESTIGATION BY THE OMBUDSMAN/POLICE COMPLAINTS AUTHORITY

After an internal review has been completed, if you are still dissatisfied with the agency/council/university's determination, you can request an external review by the Ombudsman/Police Complaints Authority of the determination. The Ombudsman/Police Complaints Authority is empowered to investigate the conduct of any person or body in relation to a determination made by an agency/council/university under this Act. (If an application determination was made by a police officer, or the Minister responsible for the administration of the SA Police, applications for external review are made to the Police Complaints Authority. All other applications for external review should be made to the Ombudsman.)

You may also request an external review by the Ombudsman/Police Complaints Authority if you have no right to an internal review.

The application for review by the Ombudsman/Police Complaints Authority should be lodged within 30 days of the after the date of a determination.

Investigations by the Ombudsman/Police Complaints Authority are free. Further information is available from the Office of the Ombudsman or Police Complaints Authority.

3. REVIEW BY SACAT

You have a right to apply for a review by SACAT if you are unhappy with:

- a determination not subject to Internal Review
- an Internal Review determination, or
- the outcome of a review by the Ombudsman SA or the Police Ombudsman.

You must exercise your right of review with SACAT within 30 calendar days after being advised of the above types of determinations or the results of a review.
Any costs will be determined by SACAT, where applicable.

For more information contact SACAT. Contact Details:
South Australian Civil and Administrative Tribunal
(SACAT)

Phone: 1800 723 767

Email: sacat@sacat.sa.gov.au

Meeting | Cathy Taylor, Fiona Ward and Brette Schumann with Minister Sanderson - Meeting

Delete Respond New Time Decline Tentative Accept	Calendar Reply & Delete Team E-mail Holiday	To Manager Done Create New	Move Rules Mark Unread	Tags Categorize Follow Up	Translate Related Select Find	Zoom Zoom
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Minister Meeting

From: Mackay, Judith (DCP) on behalf of Taylor, Cathy (DCP)
 Required: Ward, Fiona (DCP); Schumann, Brette (DCP)
 Optional:
 Subject: Meeting | Cathy Taylor, Fiona Ward and Brette Schumann with Minister Sanderson
 Location: Level 12, 1 King William Street, Adelaide
 When: Friday, 23 March 2018 9:30 AM-11:00 AM
 Friday, 23 March

9 am	Meeting Cathy Taylor, Fiona Ward and Brette Schumann with Minister Sanderson Level 12, 1 King William Street, Adelaide Taylor, Cathy (DCP)
10 00	
11 00	

Sent: None



Agenda

Meeting for	Minister for Child Protection Department for Child Protection		
Date of meeting	Friday, 22 March 2018	Time	9.30am
Location	Level 12, 1 King William St, Adelaide		
Attendees	Minister Sanderson Janet Christopher Cathy Taylor – Chief Executive Fiona Ward – Deputy Chief Executive, Service Delivery and Practice Brette Schumann – Director, Office of the Chief Executive		
Apologies			

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Meeting | Cathy Taylor with Minister Sanderson and Penny Pratt - Meeting

Delete **Accept** **Tentative Decline** **Propose New Time** **Respond** **Calendar** **Holiday** **Team E-mail** **Reply & Delete** **To Manager Done Create New** **Quick Steps** **Move Rules Unread Categorize Follow Up Translate Find Related Select Editing Zoom**

Minister Meeting

From: Maday, Judith (DCP) on behalf of Taylor, Cathy (DCP)
Required: adelaide@parliament.sa.gov.au; Pratt, Penny (DCP)
Optional:
Subject: Meeting | Cathy Taylor with Minister Sanderson and Penny Pratt
Location: Level 12, 1 King William Street, Adelaide
When: Thursday, 5 April 2018 10:30 AM-11:30 AM
Thursday, 5 April

10 am	Meeting Cathy Taylor with Minister Sanderson and Penny Pratt
11 00	Level 12, 1 King William Street, Adelaide Taylor, Cathy (DCP)
12 pm	

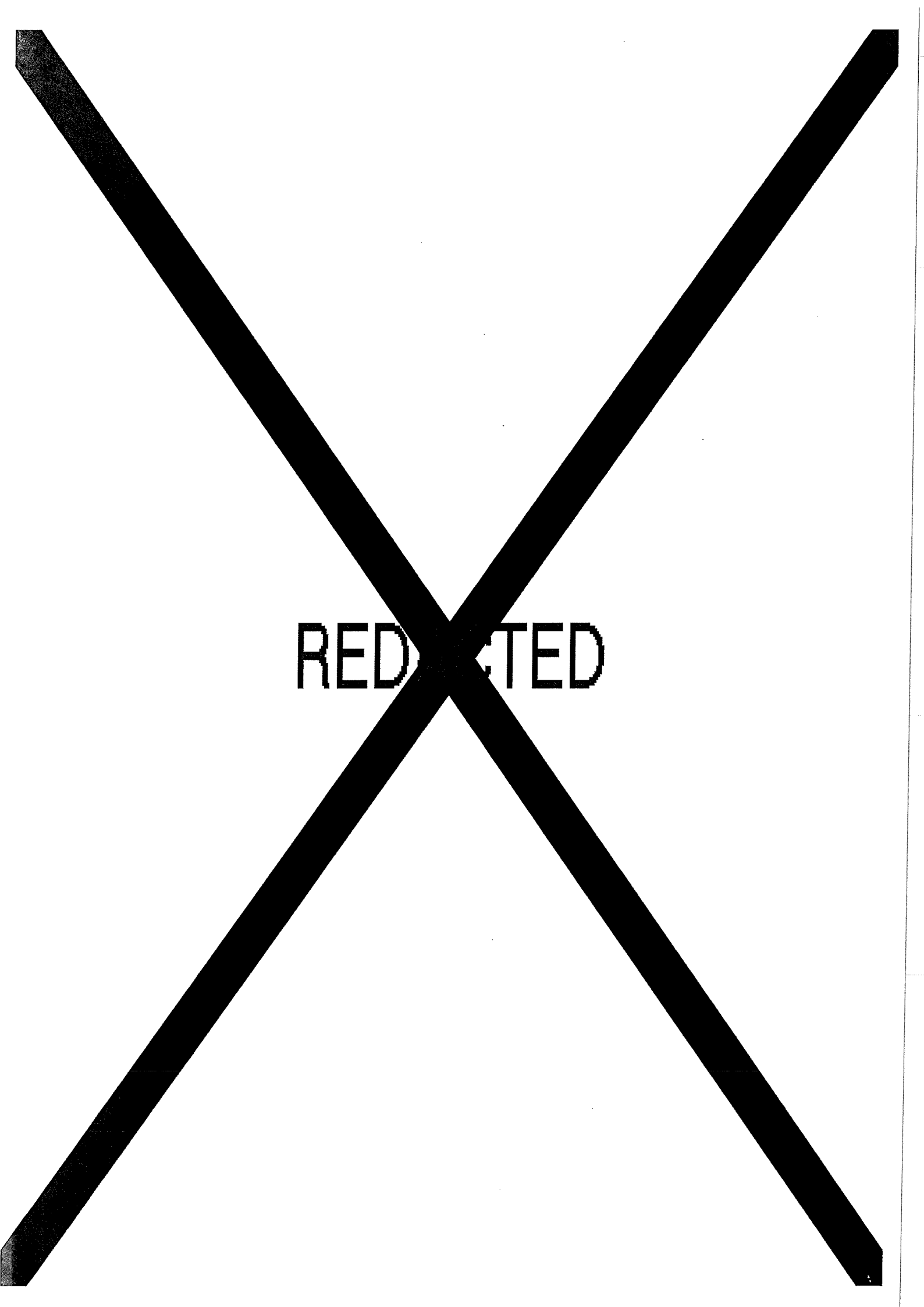
Sent: None



Agenda

Meeting	Minister for Child Protection with Chief Executive, Department for Child Protection		
Date of meeting	Monday 9 April 2018	Time	4:00pm
Location	Conference room – Level 1 East, 31 Flinders Street, Adelaide		
Attendees	Minister Sanderson, Cathy Taylor, Penny Pratt, Sue Macdonald and Brette Schumann		
Apologies	Fiona Ward		

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REDACTED

11 April 2018

Wednesday

April 2018							May 2018						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
						1		1	2	3	4	5	6
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9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28	29	30	31			
30													

WEDNESDAY

11

7^{AM}

8

9

TRAVEL

10

Site Visit with Minister | Tregenza

11

Site Visit with Minister | Elizabeth Office

12^{PM}

Site Visit with Minister | Salisbury Office

1

TRAVEL

2

Site Visit with Minister | Blair Athol Office

3

TRAVEL

Site Visit with Minister | DCP Call Centre

4

TRAVEL

5

6

12 April 2018

Thursday

April 2018							May 2018						
Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su
						1		1	2	3	4	5	6
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9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28	29	30	31			
30													

THURSDAY

12

7 AM

8

9

10

11

12 PM

1

Site Visit with Minister Hindmarsh Office

2

TRAVEL

3

Site Visit with Minister | St Marys

4

Site Visit with Minister | Sturt Assessment Unit

5

6



Agenda

Meeting	Minister for Child Protection with Chief Executive, Department for Child Protection		
Date of meeting	Wednesday 18 April 2018	Time	09.00am
Location	Level 12, 1 King William Street, Adelaide		
Attendees	Minister Sanderson, Cathy Taylor, Penny Pratt, Fiona Ward and Brette Schumann		
Apologies			

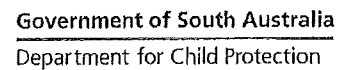
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Agenda

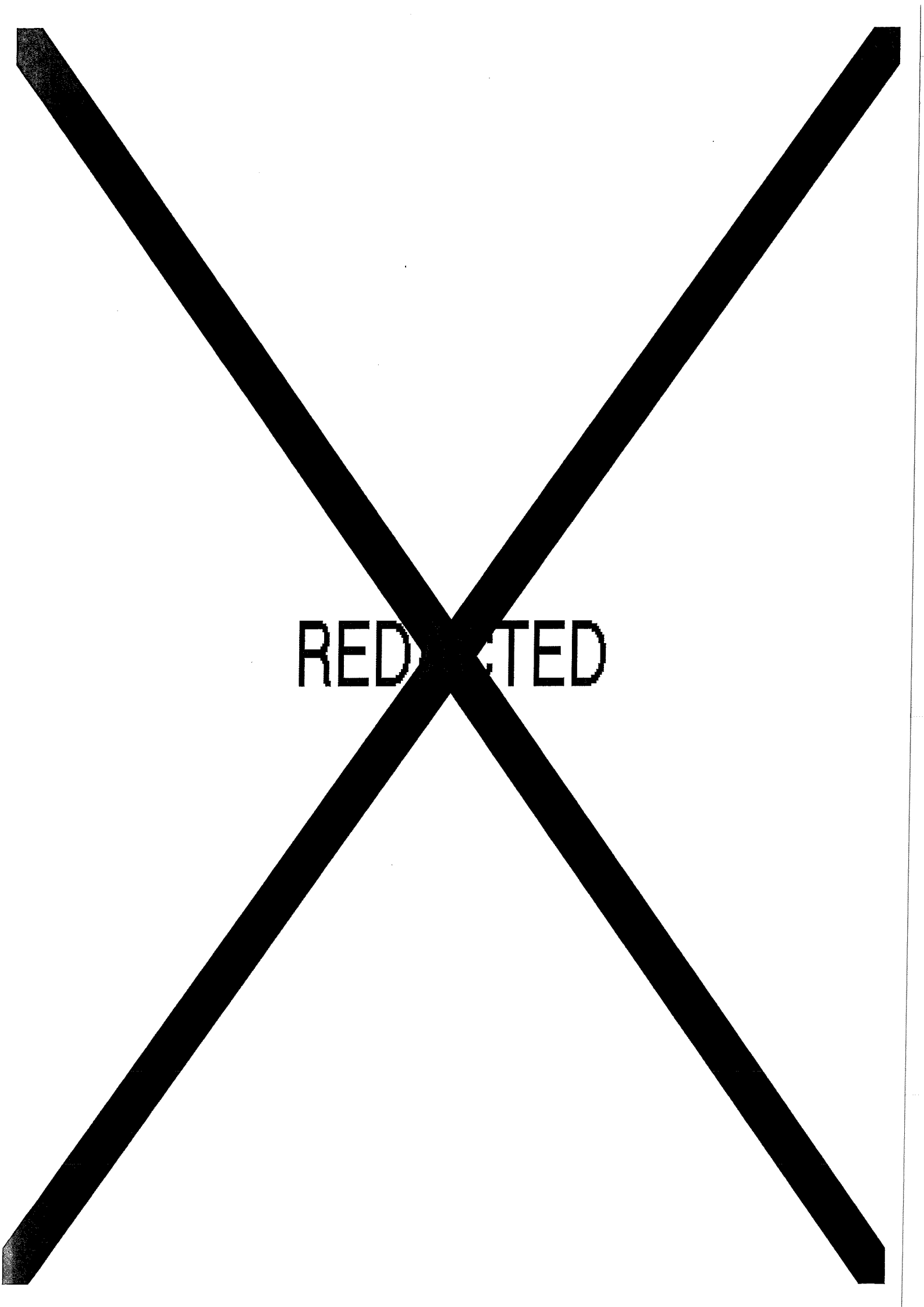
Meeting	Minister for Child Protection with Chief Executive, Department for Child Protection		
Date of meeting	Monday 23 April 2018	Time	8.45 am
Location	Level 1 East Conference Room – 31 Flinders Street, Adelaide		
Attendees	Minister Sanderson, Cathy Taylor, Penny Pratt, Fiona Ward and Brette Schumann		
Apologies			

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Agenda

Meeting	Minister for Child Protection with Chief Executive, Department for Child Protection		
Date of meeting	Monday 30 April 2018	Time	4:00pm
Location	Level 12, 1 King William Street, Adelaide		
Attendees	Minister Sanderson, Cathy Taylor, Penny Pratt, Fiona Ward and Leah Cassidy		
Apologies	Brette Schumann		



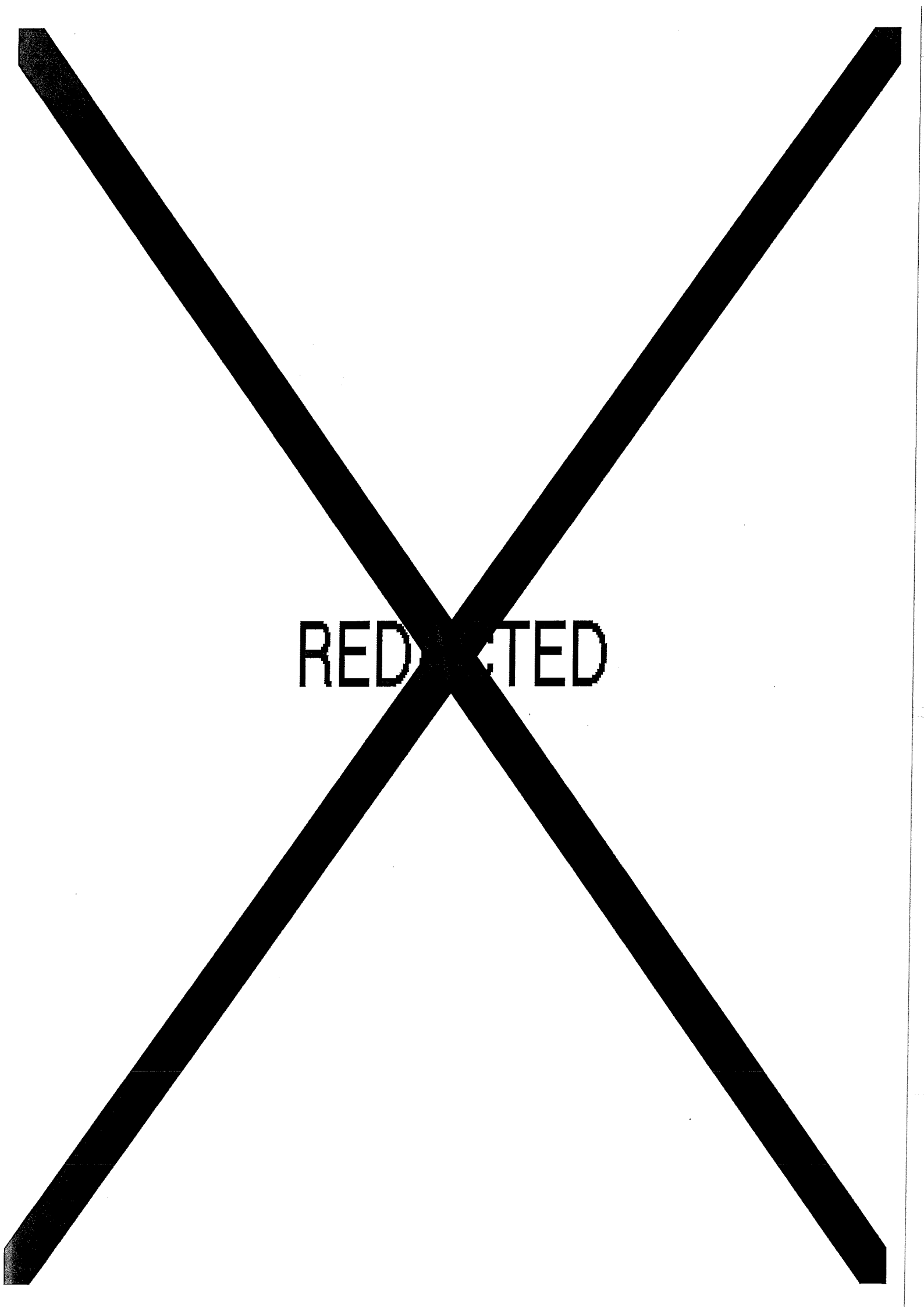
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Agenda

Meeting	Minister for Child Protection with Chief Executive, Department for Child Protection		
Date of meeting	Tuesday 8 May 2018	Time	1:00pm
Location	Kingston Room, Parliament House		
Attendees	Minister Sanderson, Cathy Taylor, Penny Pratt, Fiona Ward and Brette Schumann		
Apologies			

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REDACTED

Meeting

Adobe PDF

Regular Meeting | Minister Sanderson with Chief Executive - Department for Child Protection - Meeting

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New Time

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Holiday

Team E-mail

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Categorize

Follow Up

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Related

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Minister Meeting

From: Macday, Judith (DCP) on behalf of Taylor, Cathy (DCP)

Required: adelaide@parliament.sa.gov.au; Ward, Fiona (DCP); Pratt, Penny (DCP); Schumann, Brette (DCP); Otto, Diane (DCP)

Optional: Cassidy, Leah (DCP)

Subject: Regular Meeting | Minister Sanderson with Chief Executive - Department for Child Protection

Location: Kingston Room - Pallament House

When: Tuesday, 8 May 2013 1:00 PM-2:00 PM

Tuesday, 8 May

12 pm

1 00

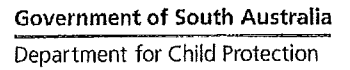
Regular Meeting | Minister Sanderson with Chief Executive - Department for Child Protection

Kingston Room - Pallament House

Taylor, Cathy (DCP)

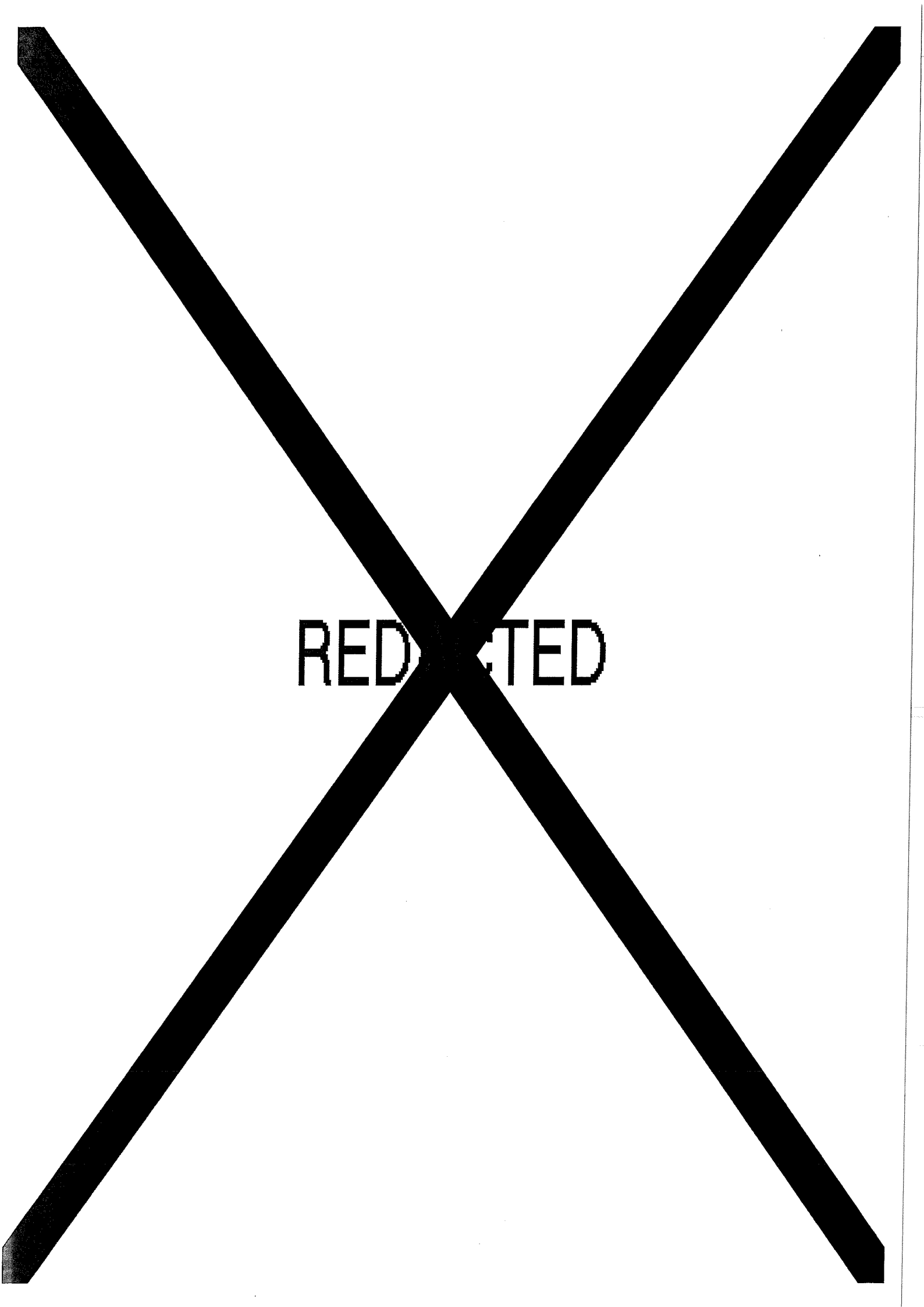
2 00

Sent: None

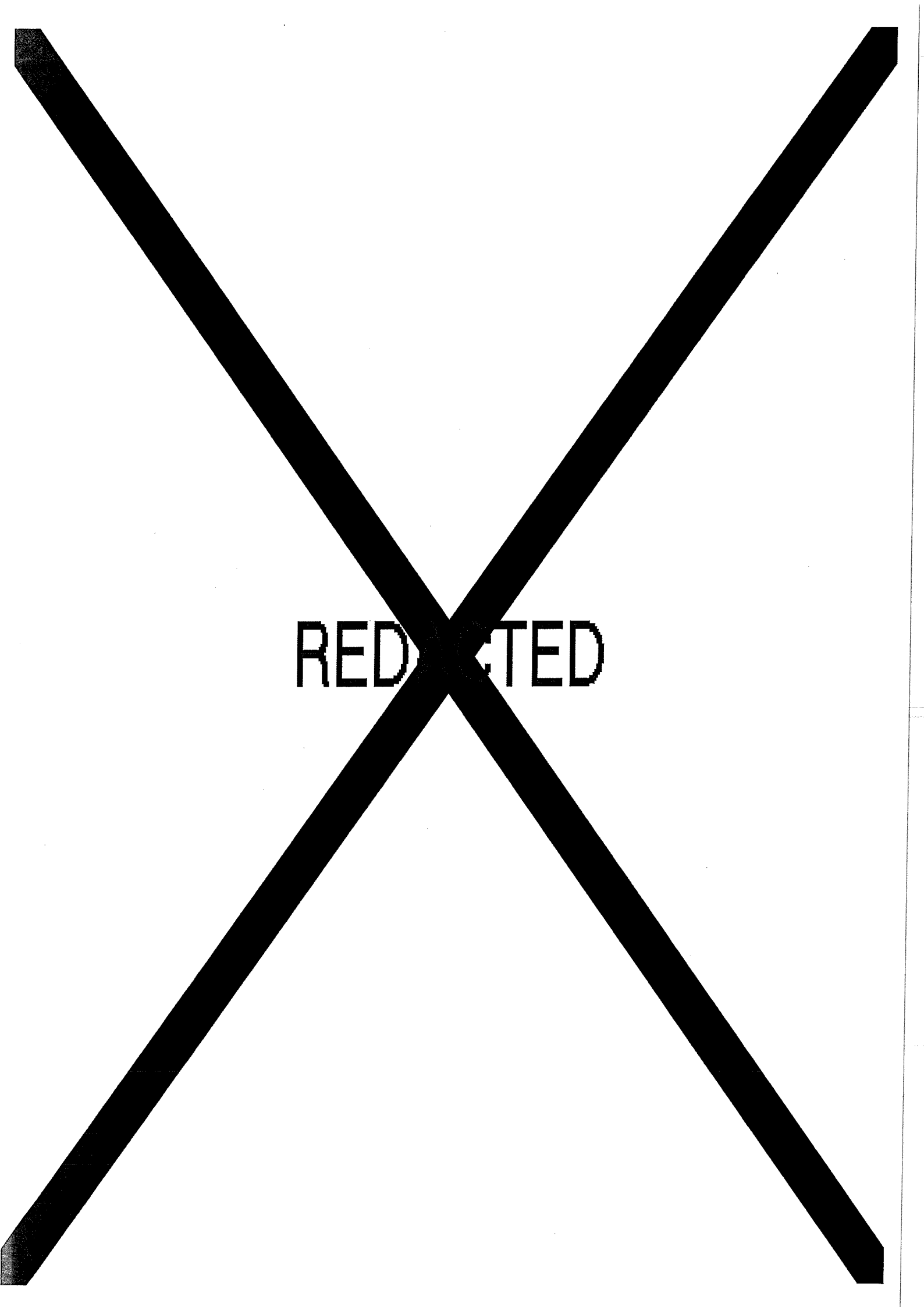


Agenda

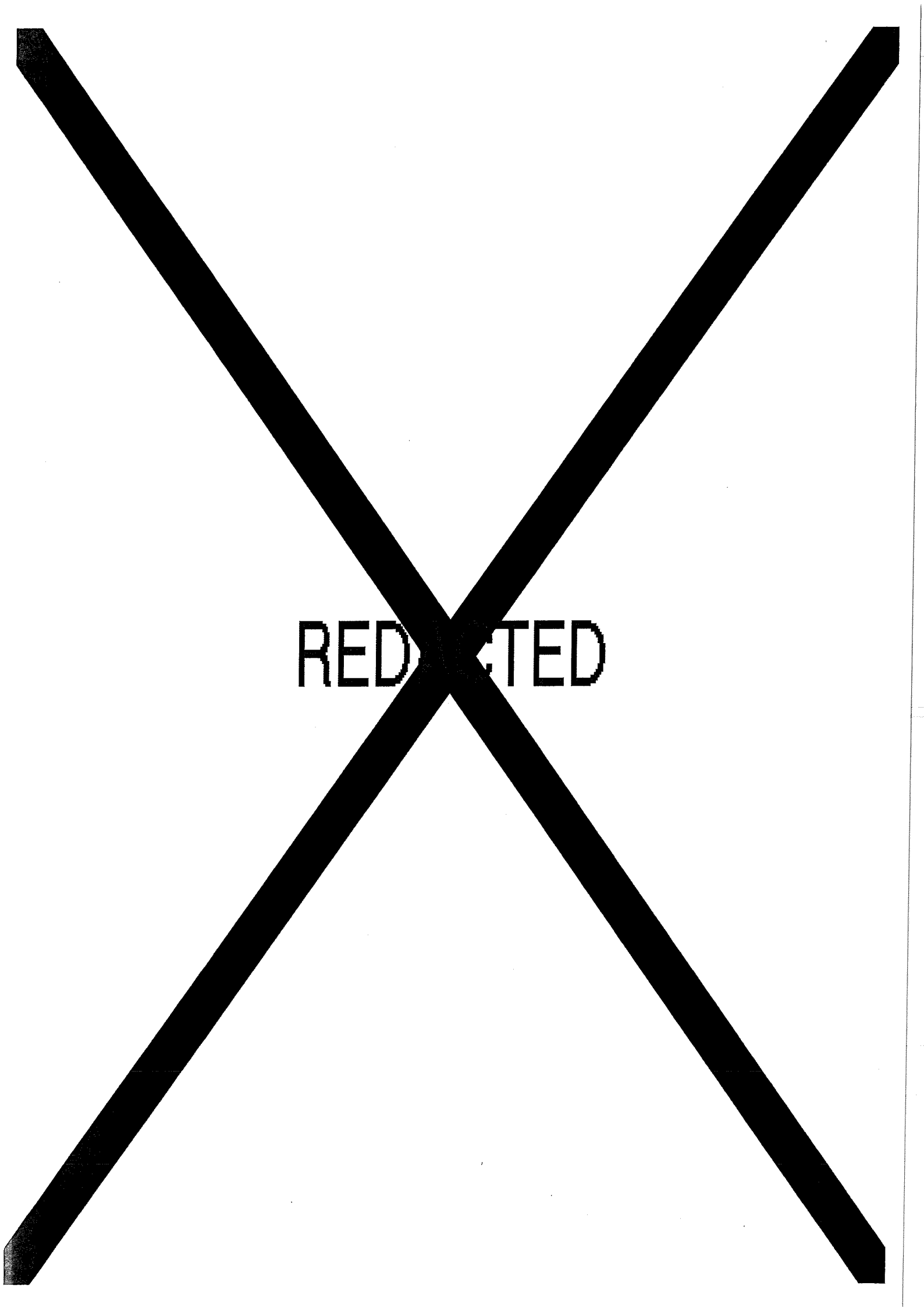
Meeting	Minister for Child Protection with Chief Executive, Department for Child Protection		
Date of meeting	Tuesday 8 May 2018	Time	1:00pm
Location	Kingston Room, Parliament House		
Attendees	Minister Sanderson, Cathy Taylor, Penny Pratt, Brendan Clark, Fiona Ward and Brette Schumann		
Apologies			



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Meeting

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FILE

Regular Meeting | Minister Sanderson with Chief Executive - Department for Child Protection - Meeting

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Team E-mail

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To Manager

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Create New

Quick Steps

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Follow Up

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Select

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Related

Zoom

Zoom

Minister Meeting

Sent: None

From: Mackay, Judith (DCP) on behalf of Taylor, Cathy (DCP)

Required: Schumann, Brette (DCP); Pratt, Penny (DCP); adelaide@parliament.sa.gov.au; Ward, Fiona (DCP); Otto, Diane (DCP)

Optional: Cassidy, Leah (DCP)

Subject: Regular Meeting | Minister Sanderson with Chief Executive - Department for Child Protection

Location: Garden Room, Old Parliament House

When: Wednesday, 16 May 2018 9:00 AM-10:30 AM

Wednesday, 16 May

8 am

9 00

10 00

Regular Meeting | Minister Sanderson with Chief Executive - Department for Child Protection

Garden Room, Old Parliament House

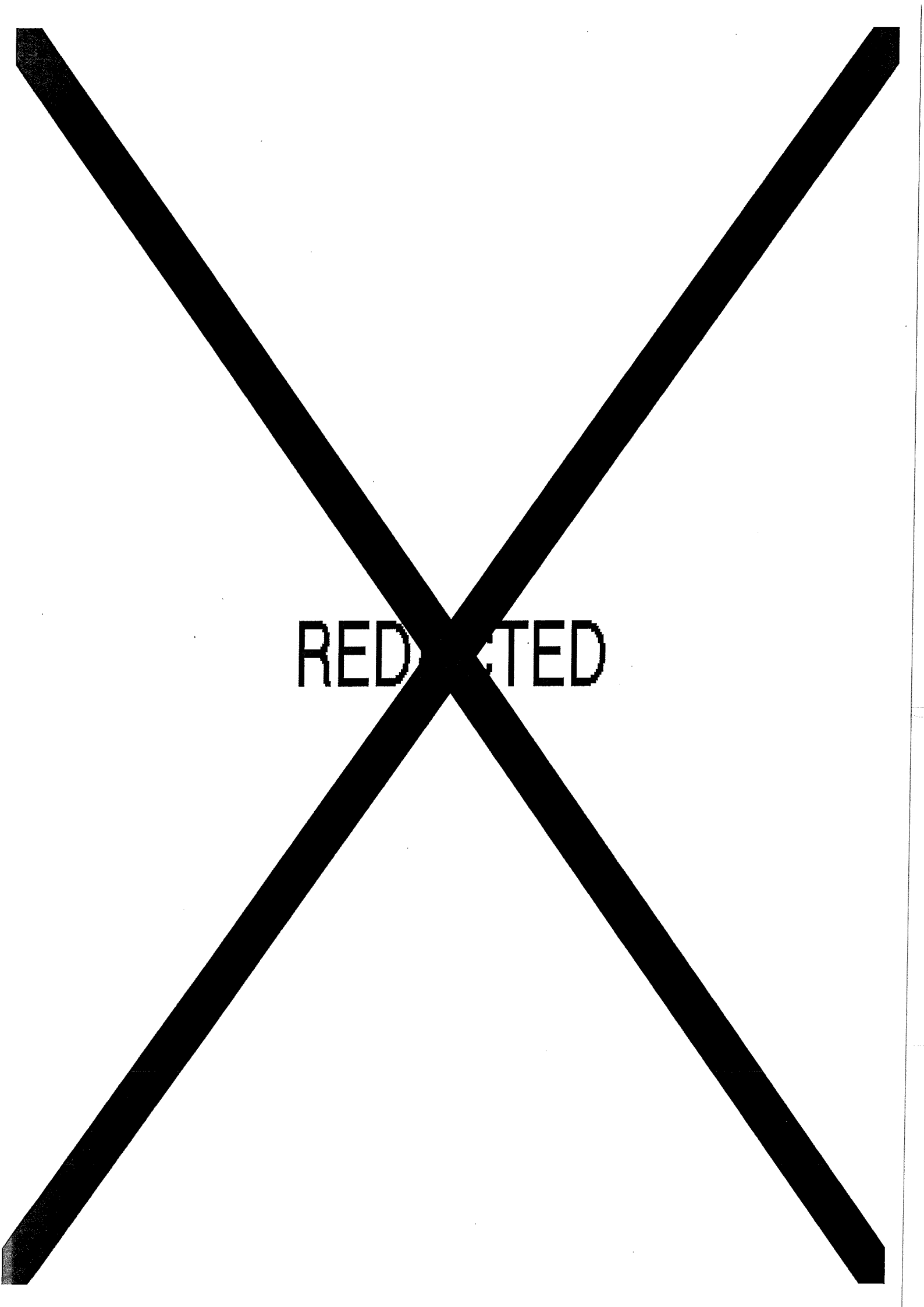
Taylor, Cathy (DCP)



Agenda

Meeting	Minister for Child Protection with Chief Executive, Department for Child Protection		
Date of meeting	Wednesday 16 May 2018	Time	9:00 – 10:30am
Location	Kingston Room, Parliament House		
Attendees	Minister Sanderson, Cathy Taylor, Penny Pratt, Brendan Clarke, Fiona Ward and Brette Schumann		
Apologies			

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REDACTED

Meeting

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Regular Meeting | Minister Sanderson with Chief Executive - Department for Child Protection - Meeting

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Follow Up

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Related

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Minister Meeting

Sent: None

From: Mackay, Judith (DCP) on behalf of Taylor, Cathy (DCP)

Required: Ward, Fiona (DCP); adelaide@parliament.sa.gov.au; Pratt, Penny (DCP); Schumann, Brettle (DCP); Otto, Diane (DCP); Browne, Jennifer (DCP)

Optional: Cassidy, Leah (DCP); Ramsay, Gabriella (DCP)

Subject: Regular Meeting | Minister Sanderson with Chief Executive - Department for Child Protection

Location: Level 12, 1 King William Street, Adelaide

When: Monday, 21 May 2018 4:00 PM-5:30 PM

Monday, 21 May

3 pm

4 00

5 00

Regular Meeting | Minister Sanderson with Chief Executive - Department for Child Protection

Level 12, 1 King William Street, Adelaide

Taylor, Cathy (DCP)

Meeting

Adobe PDF

Finance Meeting | Minister Sanderson with Chief Executive - Department for Child Protection - Meeting

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Minister Meeting

Sent: None

From: Daly, Kyle (DCP) on behalf of Taylor, Cathy (DCP)

Required: Ward, Fiona (DCP); adelaide@parliament.sa.gov.au; Pratt, Penny (DCP); Schumann, Brette (DCP); Otto, Diane (DCP); Cassidy, Leah (DCP); Browne, Jennifer (DCP)

Optional: Sanderson, Rachel

Subject: Finance Meeting | Minister Sanderson with Chief Executive - Department for Child Protection

Location: Level 12, 1 King William Street, Adelaide

When: Wednesday, 23 May 2018 9:00 AM-12:00 PM

Wednesday, 23 May

8 am

9 00

10 00

Finance Meeting | Minister Sanderson with Chief Executive - Department for Child Protection

Level 12, 1 King William Street, Adelaide

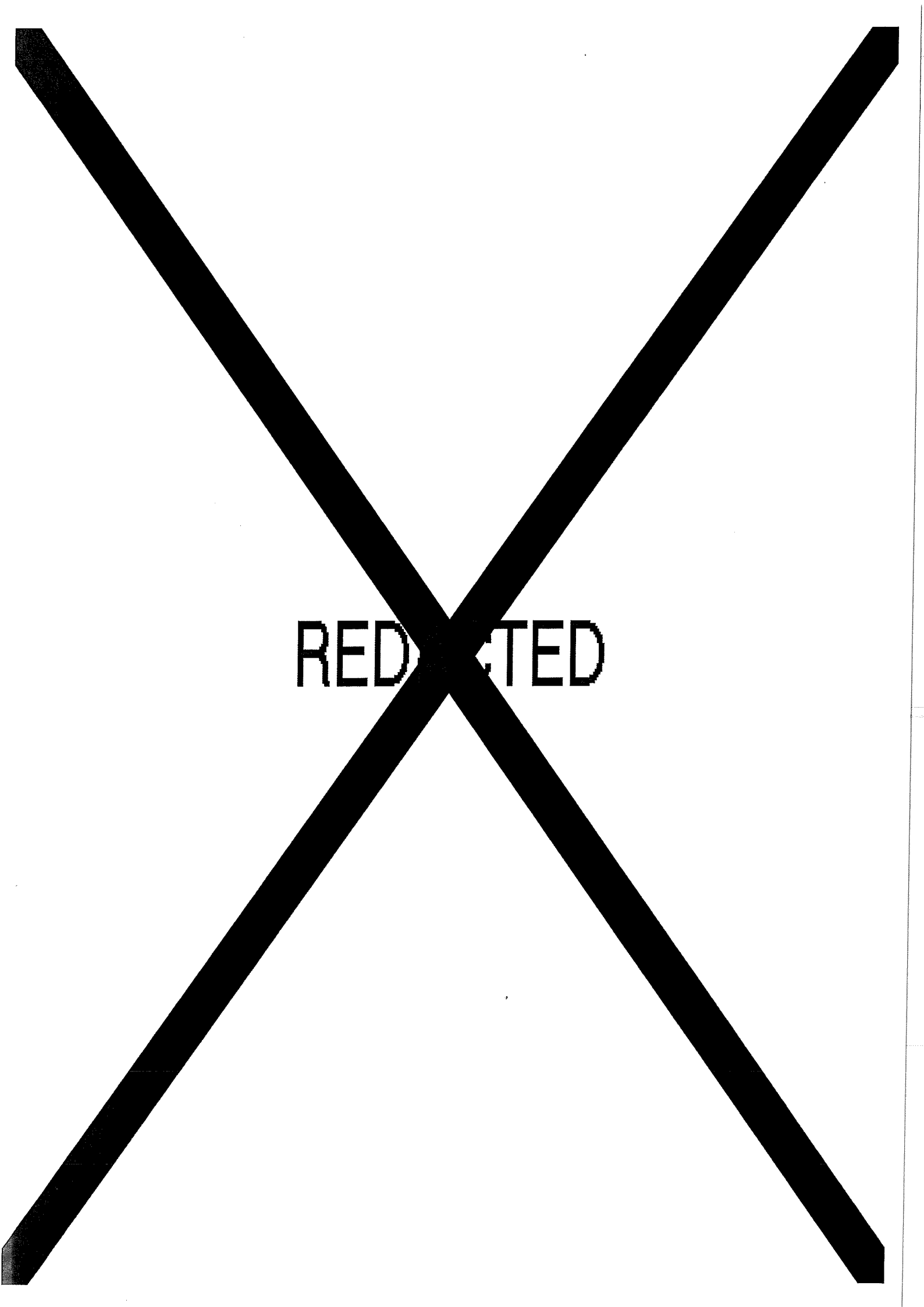
Taylor, Cathy (DCP)



Agenda

Meeting	Minister for Child Protection with Chief Executive, Department for Child Protection		
Date of meeting	Wednesday 23 May 2018	Time	9:00 – 12:00pm
Location	Level 12, 1 King William Street		
Attendees	Minister Sanderson, Cathy Taylor, Penny Pratt, Brendan Clarke, Fiona Ward and Brette Schumann, Jenny Browne (CFO)		
Apologies			

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Meeting

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Regular Meeting | Minister Sanderson with Chief Executive - Department for Child Protection - Meeting

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Minister Meeting

From: Mackay, Judith (DCP) on behalf of Taylor, Cathy (DCP)

Required: Ward, Fiona (DCP); adelaide@parliament.sa.gov.au; Pratt, Penny (DCP); Schumann, Brette (DCP); Otto, Diane (DCP); Grauwelman-Smith, Rachael (DCP); Browne, Jennifer (DCP)

Optional: Cassidy, Leah (DCP)

Subject: Regular Meeting | Minister Sanderson with Chief Executive - Department for Child Protection

Location: Watarru Room, Parliament House

When: Wednesday, 30 May 2018 9:00 AM-10:30 AM

Wednesday, 30 May

8 am

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10 00

Minister Meeting

Regular Meeting | Minister Sanderson with Chief Executive - Department for Child Protection

Watarru Room, Parliament House

Taylor, Cathy (DCP)

Sent: None

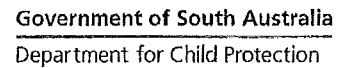


Government of South Australia
Department for Child Protection

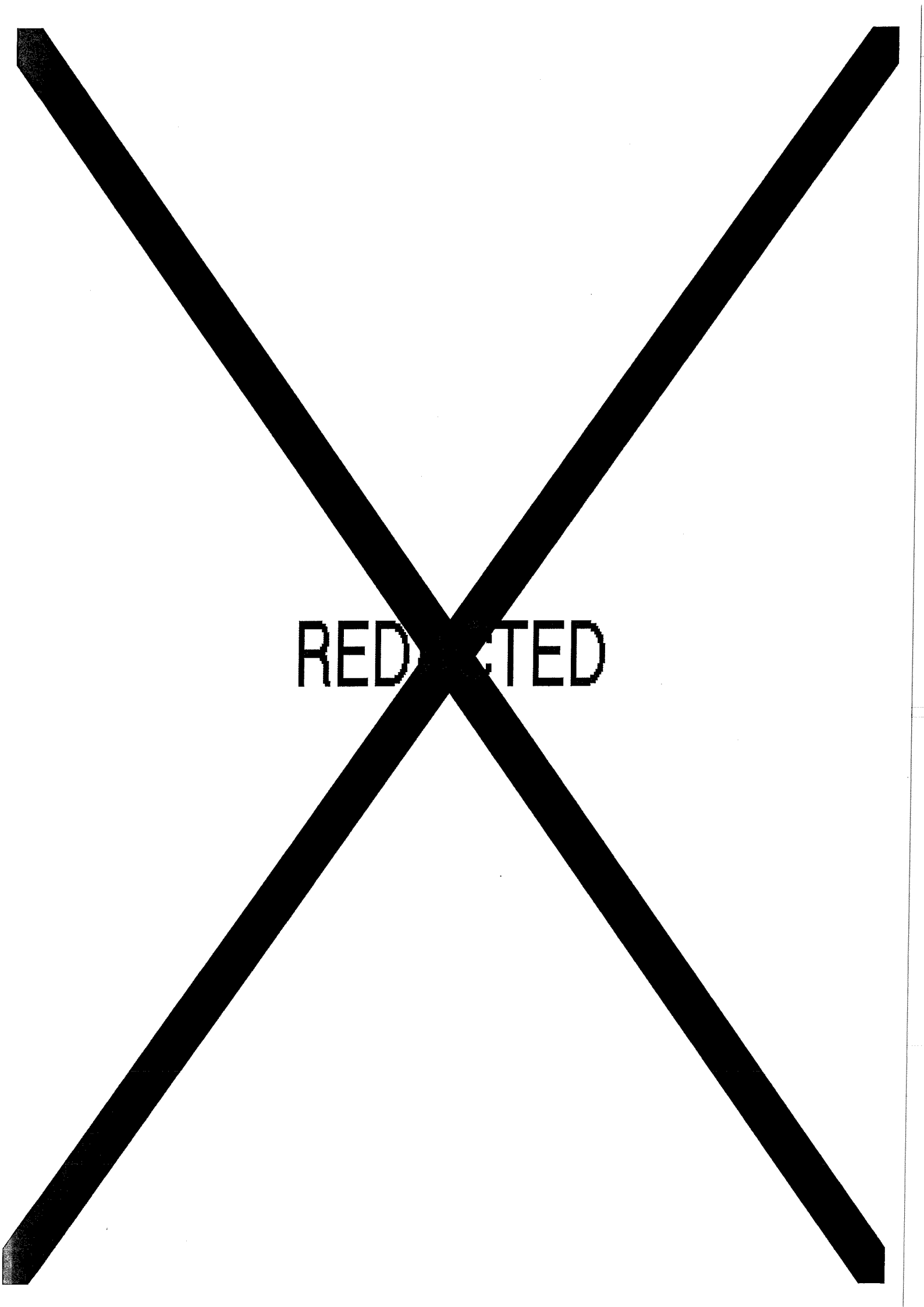
Agenda

Meeting	Minister for Child Protection with Chief Executive, Department for Child Protection		
Date of meeting	Wednesday 30 May 2018	Time	9:00 – 10:30am
Location	Kingston Room, Parliament House		
Attendees	Minister Sanderson, Cathy Taylor, Penny Pratt, Brendan Clark, Fiona Ward and Leah Cassidy (proxy for Brette Schumann)		
Apologies	Brette Schumann		

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Meeting	Minister for Child Protection with Chief Executive, Department for Child Protection		
Date of meeting	Wednesday 30 May 2018	Time	9:00 – 10:30am
Location	Kingston Room, Parliament House		
Attendees	Minister Sanderson, Cathy Taylor, Penny Pratt, Brendan Clark, Fiona Ward and Leah Cassidy (proxy for Brette Schumann)		
Apologies	Brette Schumann		



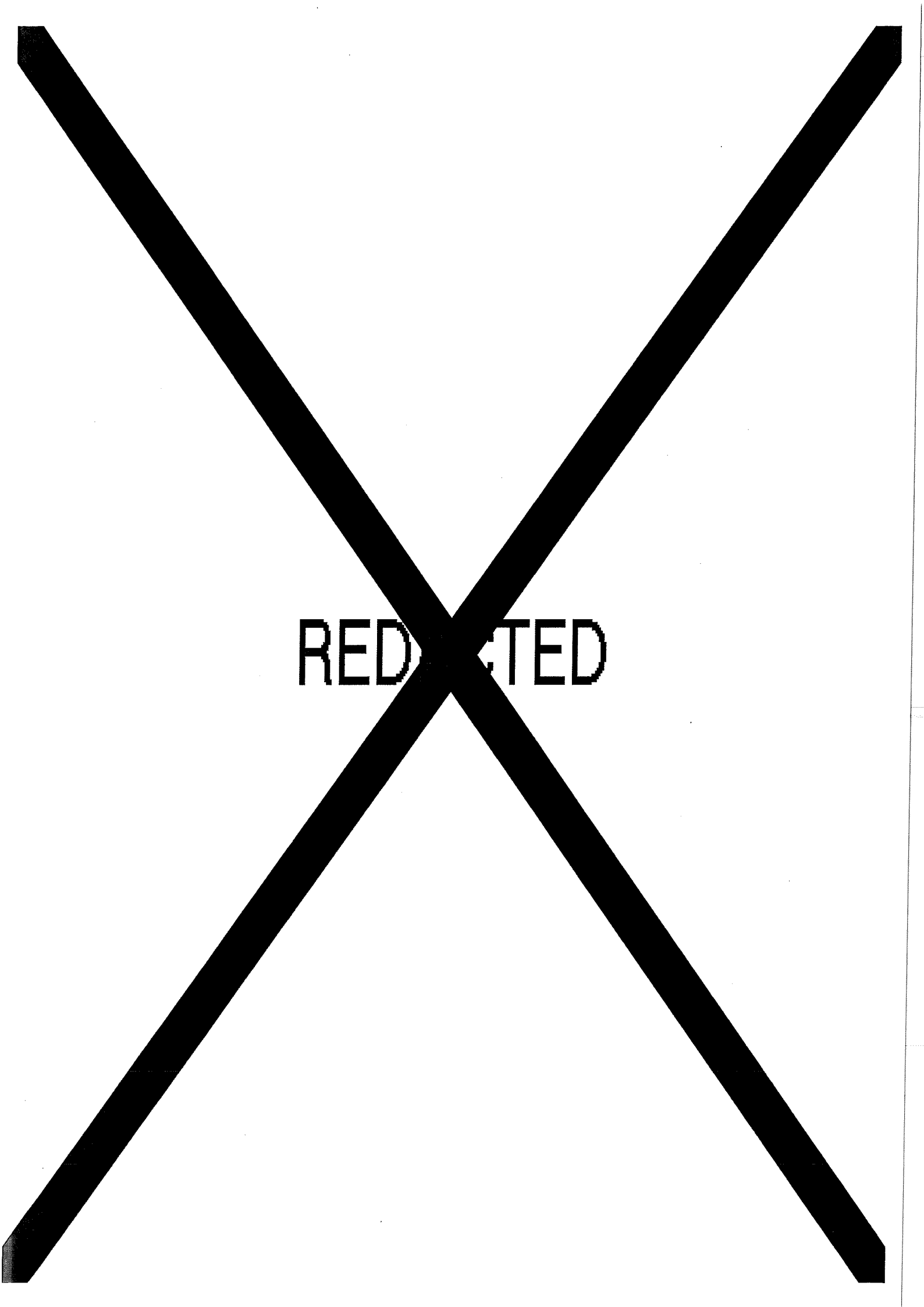
REDACTED



Agenda

Meeting	Minister for Child Protection with Chief Executive, Department for Child Protection		
Date of meeting	Wednesday 6 June 2018	Time	9:00am
Location	Wataru Room, Parliament House		
Attendees	Minister Sanderson, Cathy Taylor, Penny Pratt, Brendan Clark, Fiona Ward and Brette Schumann		
Apologies			

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REDACTED

Meeting

Adobe PDF

Regular Meeting | Minister Sanderson with Chief Executive - Department for Child Protection - Meeting

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Team E-mail

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Reply & Delete

Done

To Manager

Quick Steps

Create New

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Rules

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Tags

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Minister Meeting

Sent: None

From: Mackay, Judith (DCP) on behalf of Taylor, Cathy (DCP)

Required: Ward, Fiona (DCP); adelaide@parliament.sa.gov.au; Pratt, Penny (DCP); Schumann, Brette (DCP); Otto, Diane (DCP); Clark, Brendan (DCP)

Optional: Ramsay, Gabriella (DCP)

Subject: Regular Meeting | Minister Sanderson with Chief Executive - Department for Child Protection

Location: Level 1 East Conference room - 31 Flinders Street, Adelaide

When: Thursday, 14 June 2018 12:15 PM-1:30 PM

12 pm

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2 00

Regular Meeting | Minister Sanderson with Chief Executive - Department for Child Protection

Level 1 East Conference room - 31 Flinders Street, Adelaide

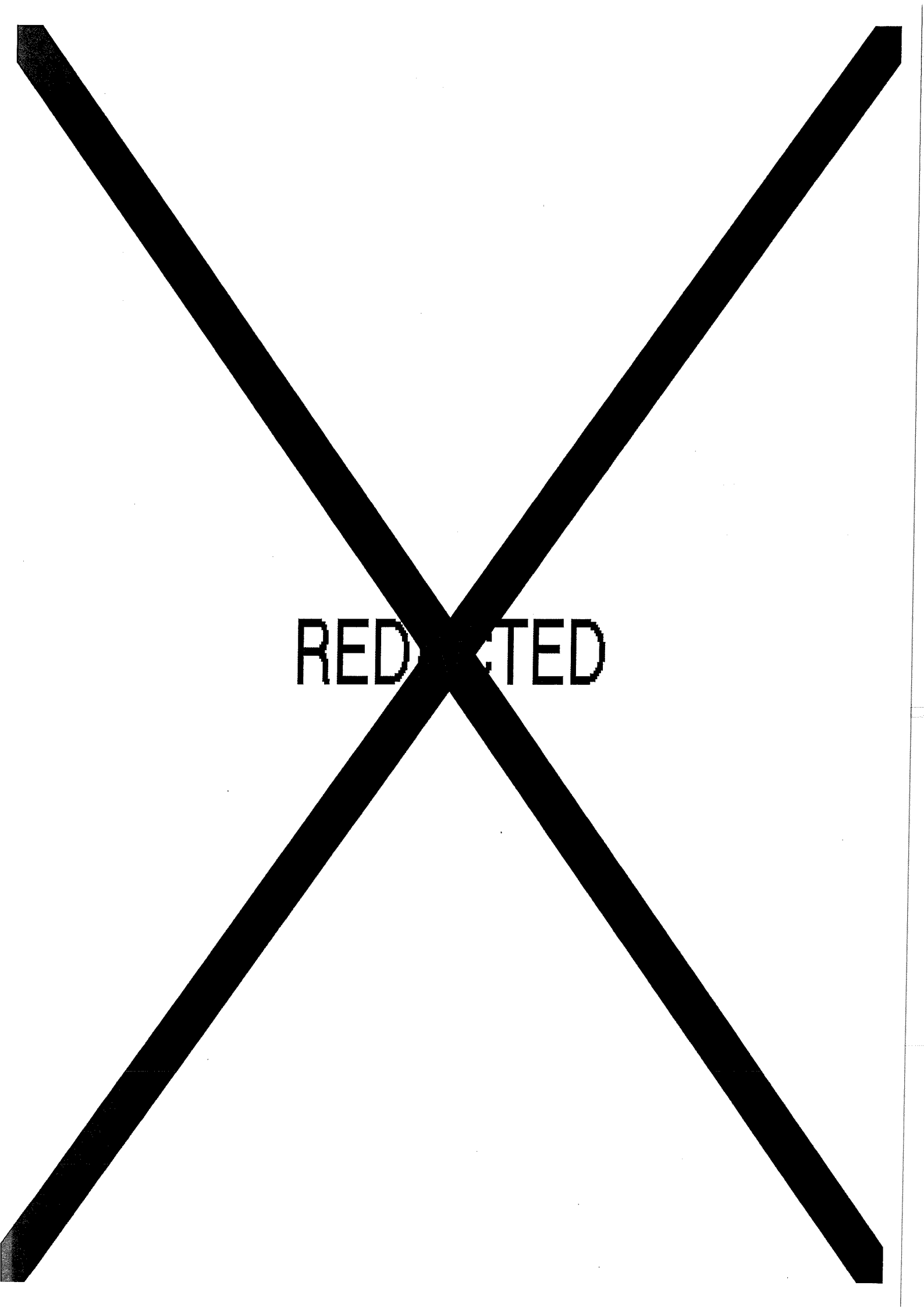
Taylor, Cathy (DCP)



Agenda

Meeting	Minister for Child Protection with Chief Executive, Department for Child Protection		
Date of meeting	Thursday 14 June 2018	Time	12:15pm
Location	Level 1 East, 31 Flinders St		
Attendees	Minister Sanderson, Cathy Taylor, Penny Pratt, Brendan Clark, Fiona Ward and Brette Schumann		
Apologies			

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REDACTED

