



Government  
of South Australia

Minister for Child Protection

GPO Box 1838  
Adelaide SA 5001  
DX 838  
Tel (08) 8303 2926

[minister.sanderson@sa.gov.au](mailto:minister.sanderson@sa.gov.au)  
[www.childprotection.sa.gov.au](http://www.childprotection.sa.gov.au)

COPY

Our reference: 18MCP/1229

Mr Blair Boyer MP  
Member for Wright  
PO Box 1111  
GOLDEN GROVE VILLAGE SA 5125

Dear Mr Boyer

I refer to your Freedom of Information application to the Office of the Minister for Child Protection made under the Freedom of Information Act 1991 (FOI Act), received on 30 November 2018. Your application sought access to:

*"All files, reports, documents, notes, briefings and emails detailing the cost of indoor plants in the Minister for Child Protection's Ministerial office for the period 18 March 2017 – 17 March 2018 and 18 March 2018 to date."*

A search was conducted for documents held by the Office of the Minister for Child Protection and twelve documents were identified as falling within the scope of your request.

I have determined to fully release all documents, with the exception of a partial release of Document 1, where I have exempted a signature.

In addition, I can advise that no documents were able to be located pertaining to 18 March 2017 – 17 March 2018, as this office was not established during that time period.

### **Document One**

#### *Partial Access*

#### *Clause 6 (1) – Documents affecting personal affairs*

In considering the application of the personal affairs clause in this situation, I am mindful that the signature of a public officer may be considered an unreasonable disclosure.





Whilst in making this determination I am aware of the modified public interest test applied in considering this clause. I am considerate of the welfare of these public officers, with the possibility of public disclosure of this detail. As such, I am applying this clause to the signature.

Please be aware that in accordance with Department of the Premier and Cabinet Circular PC045, *Disclosure Logs for Non-Personal Information Released through Freedom of Information*, this agency is required to publish a log of all non-personal information released under the FOI Act.

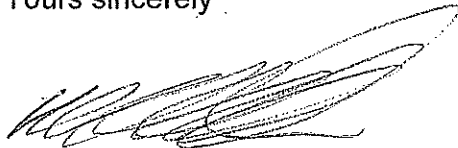
There are no costs levied for the processing of your application.

If you have any questions regarding this determination, please contact me on telephone (08) 8303 2023.

If you are dissatisfied with this determination, you can seek an Internal Review by writing to the Hon Rachel Sanderson MP, Minister for Child Protection as the Principal Officer. Your request should be sent within 30 days of receipt of this letter.

I have also enclosed a copy of your rights to review and appeal this determination, which explains your review options.

Yours sincerely



Damian Leach  
**ACCREDITED FREEDOM OF INFORMATION OFFICER**

20 December 2018



## Staniford, Elizabeth (DCP)

---

**From:** SharedServicesSA:e-Procurement Systems Support  
**Sent:** Thursday, 8 November 2018 2:41 PM  
**To:** Staniford, Elizabeth (DCP)  
**Subject:** You have received an invoice from JARRETT INDOOR PLANT HIRE.

Supplier: JARRETT INDOOR PLANT HIRE

Due date: 28/11/2018

Invoice sum: 123.60 AUD

To access Basware e-Procurement click the following link:

<http://eprocurement.sharedservices.sa.gov.au/thinclient>

For System Support contact details please click the following link:

<http://customers.sharedservices.sa.gov.au/AccountsPayable/Pages/e-Procurement.aspx>

For Accounts Payable contact details please click the following link:

<http://www.sharedservices.sa.gov.au/contact-accounts-payable-sagovt>



# TAX INVOICE



post PO Box 153, Collinswood SA 5081  
phone (08) 8367 6333  
email [accounts@jarrettindoorplants.com.au](mailto:accounts@jarrettindoorplants.com.au)  
web [www.jarrettindoorplants.com.au](http://www.jarrettindoorplants.com.au)  
abn 28 086 225 649

Customer #	DFC0418
Invoice Date	01 Nov 2018
Invoice Number	INV-3612
Reference #	

Bill To

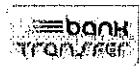
Office of the Minister for Child Protection  
GPO Box 1838  
ADELAIDE SA 5000

Description	Qty	Unit Price	Total
Plant Hire & Maintenance November	1	123.60	123.60
L12 / 1 King William Street			

	Total ex	112.36
	GST	11.24
	Invoice Total	123.60
	Payments	0.00
Due Date: 01 December 2018		Invoice Payable 123.60



Payment  
Options



Bank Transfer

ANZ Bank | BSB: 015-300 | Acc: 1093 19103



Credit Card

Pay my invoice link [www.jarrettindoorplants.com.au](http://www.jarrettindoorplants.com.au)  
Biller ID: 99630 | Reference: INV-3612

Thanks,  
Jarrett Indoor Plant Hire Pty Ltd



**Staniford, Elizabeth (DCP)**

---

**From:** Staniford, Elizabeth (DCP)  
**Sent:** Thursday, 1 November 2018 3:22 PM  
**To:** Prior, Alexander (DCP)  
**Subject:** FW: Invoice INV-3612 from Jarrett Indoor Plant Hire Pty Ltd for Office of the Minister for Child Protection  
**Attachments:** Invoice INV-3612.pdf

Hi Alex

Please have this uploaded into Basware.

Thanks

**Elizabeth Staniford**

Office Manager

Office of the Minister for Child Protection

Level 12 North, 1 King William Street, Adelaide SA 5000

t (08) 8303 2592 e [elizabeth.staniford3@sa.gov.au](mailto:elizabeth.staniford3@sa.gov.au) w [www.childprotection.sa.gov.au](http://www.childprotection.sa.gov.au)

---

**From:** Jarrett Accounts <[messaging-service@post.xero.com](mailto:messaging-service@post.xero.com)>

**Sent:** Thursday, 1 November 2018 3:21 PM

**To:** Staniford, Elizabeth (DCP) <[Elizabeth.Staniford3@sa.gov.au](mailto:Elizabeth.Staniford3@sa.gov.au)>

**Subject:** Invoice INV-3612 from Jarrett Indoor Plant Hire Pty Ltd for Office of the Minister for Child Protection



\$123.60 due 1 Dec  
INV-3612

Hi Accounts,

Here's invoice INV-3612 for 123.60 AUD.

The amount outstanding of 123.60 AUD is due on 1 Dec 2018.

View and pay your bill online:

<https://in.xero.com/6Dsdov9v1jJbpiDh8zjk8x4DfrJeaSflU7mRIEBn>

From your online bill you can print a PDF, export a CSV, or create a free login and view your outstanding bills.

If you have any questions, please let us know.

## Staniford, Elizabeth (DCP)

---

**From:** SharedServicesSA:e-Procurement Systems Support  
**Sent:** Friday, 5 October 2018 10:17 AM  
**To:** Staniford, Elizabeth (DCP)  
**Subject:** You have received an invoice from JARRETT INDOOR PLANT HIRE.

Supplier: JARRETT INDOOR PLANT HIRE

Due date: 28/10/2018

Invoice sum: 123.60 AUD

To access Basware e-Procurement click the following link:

<http://eprocurement.shareservices.sa.gov.au/thinclient>

For System Support contact details please click the following link:

<http://customers.shareservices.sa.gov.au/AccountsPayable/Pages/e-Procurement.aspx>

For Accounts Payable contact details please click the following link:

<http://www.shareservices.sa.gov.au/contact-accounts-payable-sagovt>

# TAX INVOICE



post PO Box 153, Collinswood SA 5081  
phone (08) 8367 6333  
email [accounts@jarrettindoorplants.com.au](mailto:accounts@jarrettindoorplants.com.au)  
web [www.jarrettindoorplants.com.au](http://www.jarrettindoorplants.com.au)  
abn 28 086 225 649

Customer #	DFC0418
Invoice Date	01 Oct 2018
Invoice Number	INV-2541
Reference #	

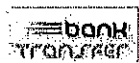
Bill To Office of the Minister for Child Proteciton  
GPO Box 1838  
ADELAIDE SA 5000

Description	Qty	Unit Price	Total
Plant Hire & Maintenance October	1	123.60	123.60
L12 / 1 King William Street			

	Total ex	112.36
	GST	11.24
	Invoice Total	123.60
	Payments	0.00
Due Date: 31 October 2018	Invoice Payable	123.60



## Payment Options



Bank Transfer

ANZ Bank | BSB: 015-300 | Acc: 1093 19103



Credit Card

Pay my Invoice link [www.jarrettindoorplants.com.au](http://www.jarrettindoorplants.com.au)  
Biller ID: 99630 | Reference: INV-2541

**Staniford, Elizabeth (DCP)**

**From:** Staniford, Elizabeth (DCP)  
**Sent:** Tuesday, 2 October 2018 2:40 PM  
**To:** Prior, Alexander (DCP)  
**Subject:** FW: Invoice INV-2541 from Jarrett Indoor Plant Hire Pty Ltd for Office of the Minister for Child Protection  
**Attachments:** Invoice INV-2541.pdf

Please upload to Basware.

Thanks

**Elizabeth Staniford**  
 Office Manager  
 A/Parliamentary and Cabinet Officer  
 Office of the Minister for Child Protection  
 Level 12 North, 1 King William Street, Adelaide SA 5000  
 t (08) 8303 2592 e [elizabeth.staniford3@sa.gov.au](mailto:elizabeth.staniford3@sa.gov.au) w [www.childprotection.sa.gov.au](http://www.childprotection.sa.gov.au)

**From:** Jarrett Accounts  
**Sent:** Tuesday, 2 October 2018 2:04 PM  
**To:** Staniford, Elizabeth (DCP)  
**Subject:** Invoice INV-2541 from Jarrett Indoor Plant Hire Pty Ltd for Office of the Minister for Child Protection



\$123.60 due 31 Oct  
 INV-2541

Hi Accounts,

Here's invoice INV-2541 for 123.60 AUD.

The amount outstanding of 123.60 AUD is due on 31 Oct 2018.

View and pay your bill online:

<https://in.xero.com/jAGrP1iUMfQ7xU3GVerYjJe2kiPZYW25O5OR63A9>

From your online bill you can print a PDF, export a CSV, or create a free login and view your outstanding bills.

If you have any questions, please let us know.

Thanks,  
 Jarrett Indoor Plant Hire Pty Ltd

**Staniford, Elizabeth (DCP)**

---

**From:** SharedServicesSA:e-Procurement Systems Support  
**Sent:** Wednesday, 5 September 2018 1:24 PM  
**To:** Staniford, Elizabeth (DCP)  
**Subject:** You have received an invoice from JARRETT INDOOR PLANT HIRE.

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

Supplier: JARRETT INDOOR PLANT HIRE

Due date: 28/09/2018

Invoice sum: 123.60 AUD

To access Basware e-Procurement click the following link:

<http://eprocurement.sharedservices.sa.gov.au/thinclient>

For System Support contact details please click the following link:

<http://customers.sharedservices.sa.gov.au/AccountsPayable/Pages/e-Procurement.aspx>

For Accounts Payable contact details please click the following link:

<http://www.sharedservices.sa.gov.au/contact-accounts-payable-sagovt>

# TAX INVOICE



post PO Box 153, Collinswood SA 5081  
 phone (08) 8367 6333  
 email [accounts@jarrettindoorplants.com.au](mailto:accounts@jarrettindoorplants.com.au)  
 web [www.jarrettindoorplants.com.au](http://www.jarrettindoorplants.com.au)  
 abn 28 086 225 649

Customer #	DFC0418
Invoice Date	01 Sep 2018
Invoice Number	INV-1756
Reference #	

Bill To Office of the Minister for Child Proteciton  
 GPO Box 1838  
 ADELAIDE SA 5000

Description	Qty	Unit Price	Total
Plant Hire & Maintenance	1	123.60	123.60
L12 / 1 King William Street			

	Total ex	112.36
	GST	11.24
	Invoice Total	123.60
	Payments	0.00
Due Date: 01 October 2018		Invoice Payable 123.60



Payment Options



Bank Transfer

ANZ Bank | BSB: 015-300 | Acc: 1093 19103



Credit Card

Pay my invoice link [www.jarrettindoorplants.com.au](http://www.jarrettindoorplants.com.au)  
 Biller ID: 99630 | Reference: INV-1756

If you have any questions, please let us know.

Thanks,  
Jarrett Indoor Plant Hire Pty Ltd

**Staniford, Elizabeth (DCP)**

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**From:** Staniford, Elizabeth (DCP)  
**Sent:** Monday, 3 September 2018 1:51 PM  
**To:** Prior, Alexander (DCP)  
**Subject:** FW: Invoice INV-1756 from Jarrett Indoor Plant Hire Pty Ltd for Office of the Minister for Child Protection  
**Attachments:** Invoice INV-1756.pdf

Hi Alex

Please have this uploaded to Basware.

Thanks

**Elizabeth Staniford**  
**Office Manager**  
**A/Parliamentary and Cabinet Officer**  
**Office of the Minister for Child Protection**  
 Level 12 North, 1 King William Street, Adelaide SA 5000  
 t (08) 8303 2592 e [elizabeth.staniford3@sa.gov.au](mailto:elizabeth.staniford3@sa.gov.au) w [www.childprotection.sa.gov.au](http://www.childprotection.sa.gov.au)

---

**From:** Jarrett Accounts [<mailto:messaging-service@post.xero.com>]  
**Sent:** Monday, 3 September 2018 12:31 PM  
**To:** Staniford, Elizabeth (DCP) <[Elizabeth.Staniford3@sa.gov.au](mailto:Elizabeth.Staniford3@sa.gov.au)>  
**Subject:** Invoice INV-1756 from Jarrett Indoor Plant Hire Pty Ltd for Office of the Minister for Child Protection



\$123.60 due 1 Oct  
 INV-1756

Hi Accounts,

Here's invoice INV-1756 for 123.60 AUD.

The amount outstanding of 123.60 AUD is due on 1 Oct 2018.

View and pay your bill online:

<https://in.xero.com/N8zgD9jdZ24IyeXI7JplbrywQ1W6IMfnbCKTa69I>

From your online bill you can print a PDF, export a CSV, or create a free login and view your outstanding bills.



**Staniford, Elizabeth (DCP)**

---

**From:** Fenech, Christian (DCP)  
**Sent:** Thursday, 16 August 2018 11:18 AM  
**To:** 'Jarrett Indoor Plants Accounts'  
**Cc:** Staniford, Elizabeth (DCP)  
**Subject:** RE: Invoice For Payment

Good morning

Please direct any future enquiries to Elizabeth Staniford ([Elizabeth.staniford3@sa.gov.au](mailto:Elizabeth.staniford3@sa.gov.au))

Liz – can you please follow up outstanding amounts through Basware.

Thanks

Chris Fenech

---

**From:** Jarrett Indoor Plants Accounts [<mailto:accounts@jarrettindoorplants.com.au>]  
**Sent:** Thursday, 16 August 2018 11:11 AM  
**To:** Fenech, Christian (DCP)  
**Subject:** Invoice For Payment

**OVERDUE INVOICE**

Attn: Accounts Payable

Our records indicate the attached invoice is overdue.  
Please arrange immediate payment of this account.

If you believe this invoice has been paid please contact our office as soon as possible (08) 8367 6333.

Kind Regards  
Accounts



**Jarrett Indoor Plant Hire**  
PO Box 153  
Collinswood SA 5081  
ph: (08) 8367 6333  
fax: (08) 8367 6322  
[www.jarrettindoorplants.com.au](http://www.jarrettindoorplants.com.au)

**OVERDUE**

# TAX INVOICE



post PO Box 153, Collinswood SA 5081  
phone (08) 8367 6333  
email [accounts@jarrettindoorplants.com.au](mailto:accounts@jarrettindoorplants.com.au)  
web [www.jarrettindoorplants.com.au](http://www.jarrettindoorplants.com.au)  
abn 28 086 225 649

Customer # DFC0418  
Invoice Date 01 Aug 2018  
Invoice Number INV-1005  
Reference #

Bill To Office of the Minister for Child Protection  
GPO Box 1838  
ADELAIDE SA 5000

Description	Qty	Unit Price	Total
Plant Hire & Maintenance L12 / 1 King William Street	1	123.60	123.60
Total ex			112.36
GST			11.24
Invoice Total			123.60
Payments			0.00
Due Date: 31 August 2018			Invoice Payable 123.60



## Payment Options



Bank Transfer

ANZ Bank | BSB: 015-300 | Acc: 1093 19103

Credit Card

Pay my invoice link [www.jarrettindoorplants.com.au](http://www.jarrettindoorplants.com.au)  
Bill ID: 99630 | Reference: INV-1005

**Staniford, Elizabeth (DCP)**

---

**From:** SharedServicesSA:e-Procurement Systems Support  
**Sent:** Tuesday, 7 August 2018 10:17 AM  
**To:** Staniford, Elizabeth (DCP)  
**Subject:** You have received an invoice from JARRETT INDOOR PLANT HIRE.

Supplier: JARRETT INDOOR PLANT HIRE

Due date: 28/08/2018

Invoice sum: 123.60 AUD

To access Basware e-Procurement click the following link:

<http://eprocurement.sharedservices.sa.gov.au/thinclient>

For System Support contact details please click the following link:

<http://customers.sharedservices.sa.gov.au/AccountsPayable/Pages/e-Procurement.aspx>

For Accounts Payable contact details please click the following link:

<http://www.sharedservices.sa.gov.au/contact-accounts-payable-sagovt>



post PO Box 153, Collinswood SA 5081  
 phone (08) 8367 6333  
 email [accounts@jarrettindoorplants.com.au](mailto:accounts@jarrettindoorplants.com.au)  
 web [www.jarrettindoorplants.com.au](http://www.jarrettindoorplants.com.au)  
 abn 28 086 225 649

Customer # DFC0418  
 Invoice Date 01 Jul 2018  
 Invoice Number INV-0326  
 Reference #

Bill To

Office of the Minister for Child Proteciton  
 GPO Box 1838  
 ADELAIDE SA 5000

#### Description

Plant Hire & Maintenance  
 L12 / 1 King William Street

Qty	Unit Price	Total
1	123.60	123.60

Total ex 112.36

GST 11.24

Invoice Total 123.60

Payments 0.00

Due Date: 31 July 2018

Invoice Payable	123.60
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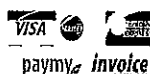


#### Payment Options



Bank Transfer

ANZ Bank | BSB: 015-300 | Acc: 1093 19103



Credit Card

Pay my Invoice link [www.jarrettindoorplants.com.au](http://www.jarrettindoorplants.com.au)  
 Biller ID: 99630 | Reference: INV-0326



post PO Box 153  
Collinswood SA 5081  
phone (08) 8367 6333  
fax (08) 8367 6322  
email accounts@jarrettindoorplants.com.au  
web www.jarrettindoorplants.com.au  
abn 28 086 225 649

## TAX INVOICE / STATEMENT

Customer No.	Date	Invoice No.
DFC0418	01/06/18	194291

Office of the Minister for Child Protection  
GPO Box 1838  
ADELAIDE SA 5001

Printed: 01/06/18

Page 1 of 1

Date	Qty	Details	Price Inc	Amount Inc	GST	Total Inc
		Opening Balance		67.78		
		Payment		0.00		
		Service Period 01/06/18 to 30/06/18				
	P M	Plant Hire & Maintenance L12 / 1 King William Street	123.60	123.60	11.24	123.60
Invoice Total						123.60

Terms strictly net 30 days

Overdue Current

0.00 191.38

Total Due &amp; Payable → 191.38

Bank details only for payment by bank transfer



Bank	ANZ
BSB	015300
Account	1093 19103
Biller ID	99630
Reference	194,291
www.jarrettindoorplants.com.au	

Overdue Current

0.00 191.38

Customer No.	Date	Invoice No.	Total Due & Payable
DFC0418	01/06/18	194291	191.38



post PO Box 153  
 Collinswood SA 5081  
 phone (08) 8367 6333  
 fax (08) 8367 6322  
 email accounts@jarrettindoorplants.com.au  
 web www.jarrettindoorplants.com.au  
 abn 28 086 225 649

# TAX INVOICE / STATEMENT

Customer No.	Date	Invoice No.
DFC0418	17/05/18	194088

Office of the Minister for Child Protection  
 GPO Box 1838  
 ADELAIDE SA 5001

Printed: 18/06/18. Page 1 of 1

Date	Qty	Details	Prior Inc	Amount Inc	GST	Total Inc
		Opening Balance		0.00		
		Payment		0.00		
		Service Period 15/05/18 to 31/05/18				
	P	Plant Hire & Maintenance	123.60	67.78	6.16	67.78
	M	Plants delivered L12 / 1 King William Street Quote 11724				
Invoice Total						67.78

Terms strictly net 30 days

Overdue	Current
0.00	67.78
Total Due & Payable ->	
67.78	

For a full view of this invoice please visit:

Bank	ANZ
BSB	015300
Account	1093 19103
Bill ID	99630
Reference	194,088

Jarrett  
 indoor plant hire  
 www.jarrettindoorplants.com.au

Overdue		Current	
0.00		67.78	
Customer No.	Date	Invoice No.	Total Due & Payable
DFC0418	17/05/18	194088	67.78

plants

table top



Janet Craig (*dracaena deremensis*)



Malay Stripe (*dracaena surculosa*)  
Common names: pleomele malay stripe



Marginata (*dracaena marginata*)  
Common name: red edged dragon tree



Parlour Palm (*chamaedora elegans*)



Pothos Totem (*epipremnum aureum*)  
Common name: devil's ivy



Zanzibar (*zamioculcas zamiifolia*)  
Common name: zz

jarrett indoor plant hire  
613 regency road

t. 08 8367 6333  
e. [info@jarrettindoorplants.com.au](mailto:info@jarrettindoorplants.com.au)  
w. [jarrettindoorplants.com.au](http://jarrettindoorplants.com.au)

# planters

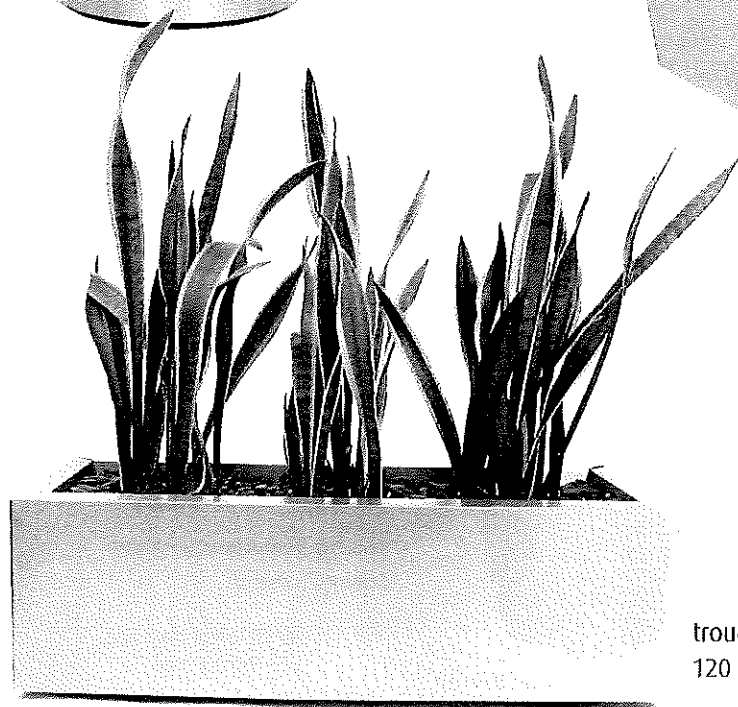
stainless steel



round  
45 x 45 x 40  
60 x 60 x 40



wedge  
43 x 43 x 60  
43 x 43 x 90



trough  
120 x 45 x 40

all measurements length x width x height in centimetres

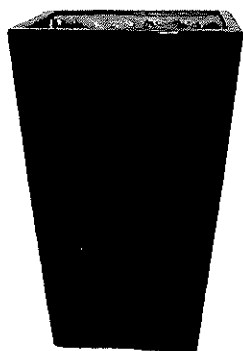
jarrett indoor plant hire  
613 regency road

t. 08 8367 6333  
e. [info@jarrettindoorplants.com.au](mailto:info@jarrettindoorplants.com.au)  
w. [jarrettindoorplants.com.au](http://jarrettindoorplants.com.au)

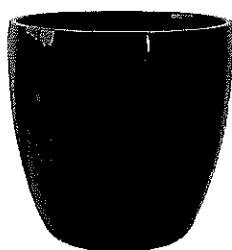


# planters

## genesis range



wedge  
42 x 42 x 76  
35 x 35 x 58



urn  
46 x 46 x 45  
40 x 40 x 38



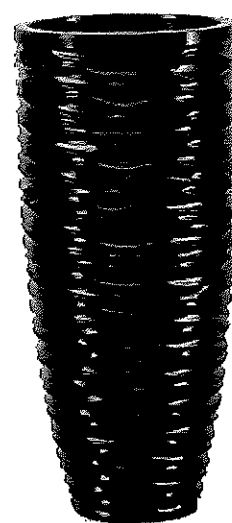
cone  
41 x 41 x 76  
35 x 35 x 56



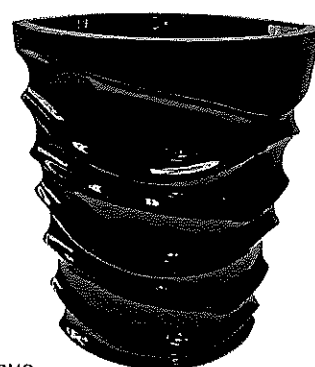
ceramalite  
48 x 48 x 42  
64 x 64 x 52



Tall trough  
90 x 31 x 76  
120 x 40 x 76



ripple cone  
37 x 37 x 82



eye  
56 x 38 x 64

jarrett indoor plant hire  
613 regency road

t. 08 8367 6333  
e. [info@jarrettindoorplants.com.au](mailto:info@jarrettindoorplants.com.au)  
w. [jarrettindoorplants.com.au](http://jarrettindoorplants.com.au)

all measurements length x width x height in centimetres

# planters

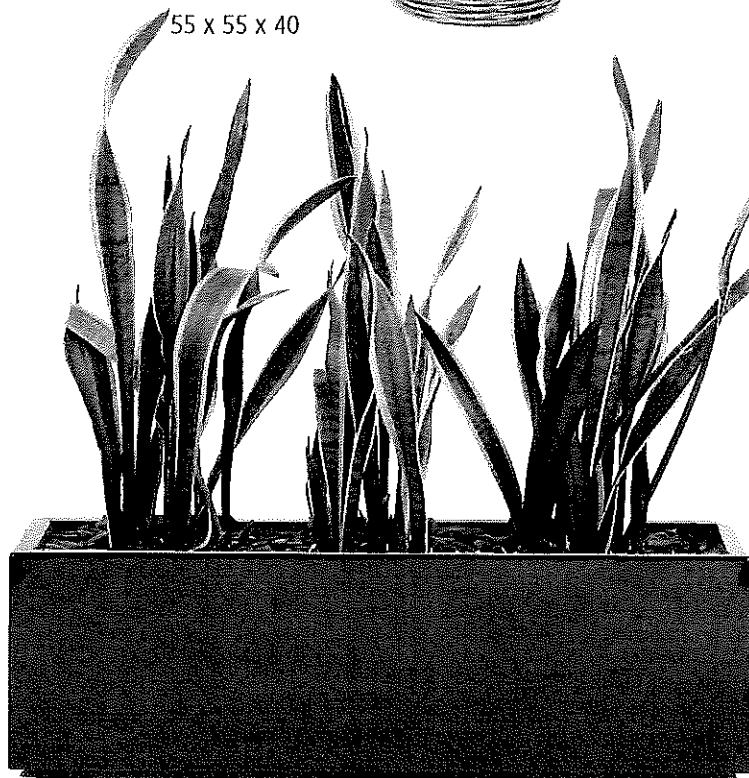
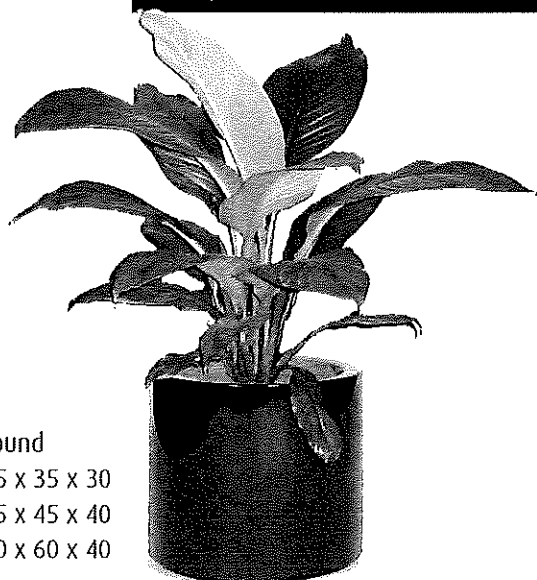
origin range



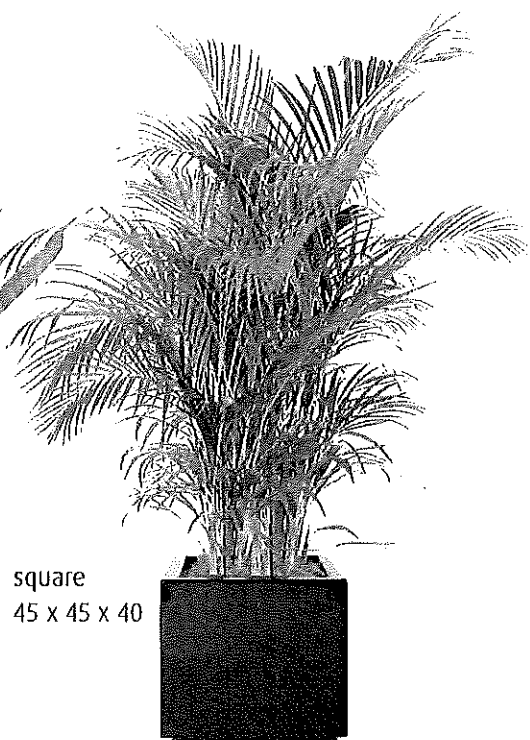
cane basket  
25 x 25 x 22  
35 x 35 x 28  
45 x 45 x 38  
55 x 55 x 40



round  
35 x 35 x 30  
45 x 45 x 40  
60 x 60 x 40



trough  
120 x 45 x 40



square  
45 x 45 x 40

all measurements length x width x height in centimetres

jarrett indoor plant hire  
613 regency road

t. 08 8367 6333  
e. [info@jarrettindoorplants.com.au](mailto:info@jarrettindoorplants.com.au)  
w. [jarrettindoorplants.com.au](http://jarrettindoorplants.com.au)

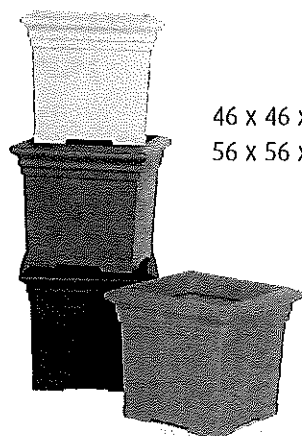
# planters

## cotta pot range

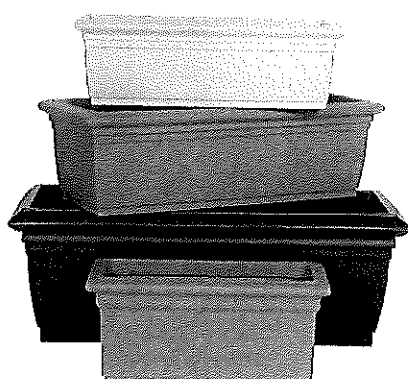
available in black, charcoal, grey, terracotta and sandstone



27 x 27 x 21  
44 x 44 x 36  
52 x 52 x 44  
64 x 64 x 53  
77 x 77 x 64  
94 x 94 x 76



46 x 46 x 42  
56 x 56 x 51



64 x 30 x 29  
96 x 38 x 30  
76 x 38 x 25  
115 x 46 x 41



jarrett indoor plant hire  
613 regency road

all measurements length x width x height in centimetres

t. 08 8367 6333  
e. [info@jarrettindoorplants.com.au](mailto:info@jarrettindoorplants.com.au)  
w. [jarrettindoorplants.com.au](http://jarrettindoorplants.com.au)

# planters

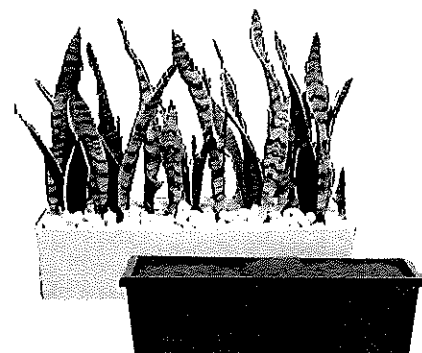
## tabletop range



round  
25 x 25 x 25



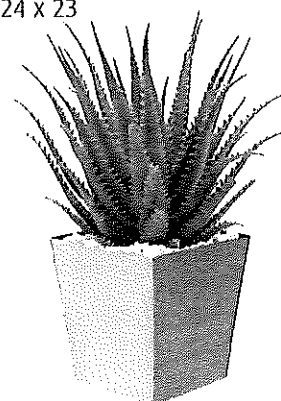
broad wedge  
32 x 32 x 13



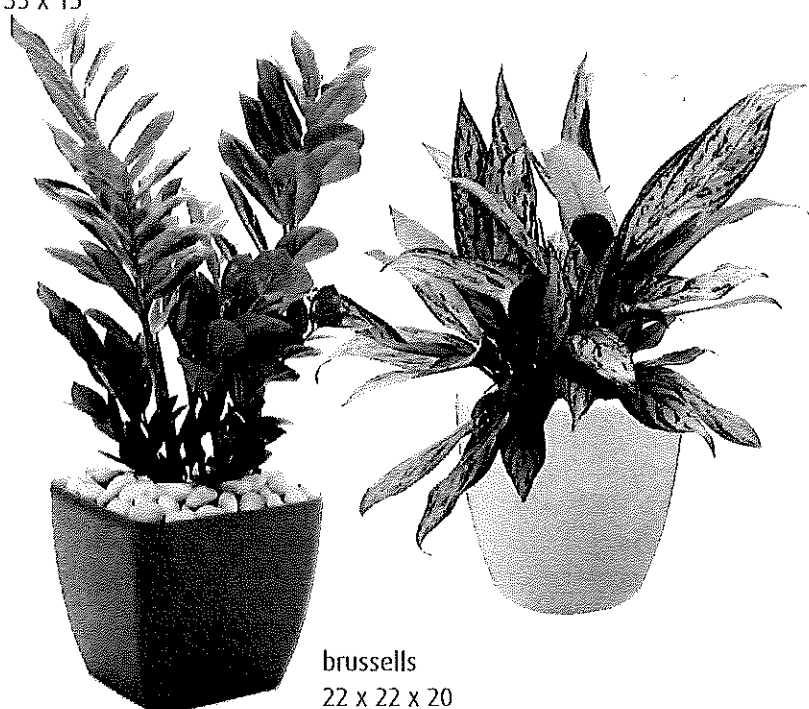
trough  
52 x 20 x 14  
85 x 24 x 23



bowl  
35 x 35 x 15



stainless wedge  
24 x 24 x 24



brussels  
22 x 22 x 20



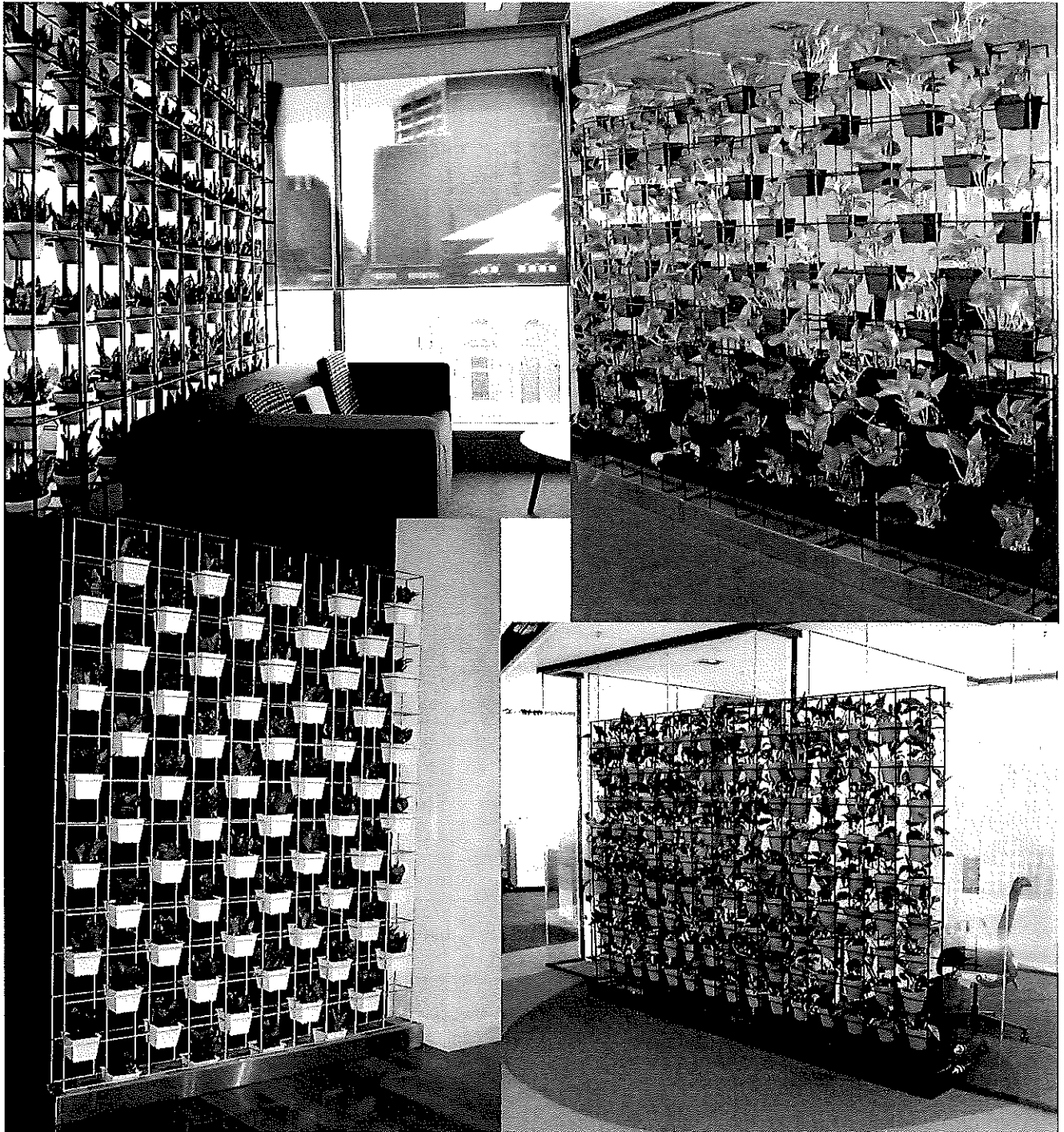
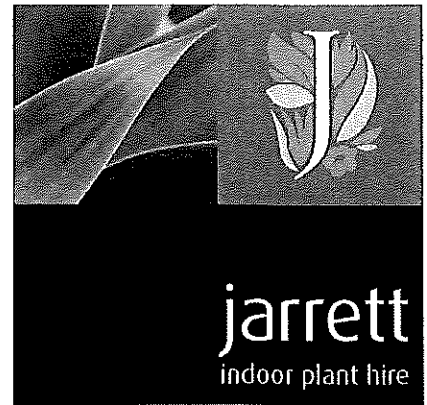
wedge  
24 x 24 x 24

all measurements length x width x height in centimetres

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# vertical gardens



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w. [jarrettindoorplants.com.au](http://jarrettindoorplants.com.au)

# our advantages

## Advantages

- Service delivery guaranteed within 24 hours
- High Quality Plants and planters
- Adaptable colour matching to suit any decor
- Friendly, reliable staff
- Long proven track record (established 1957)
- South Australian owned and operated
- Award Winning performance
- Extensive quality control program
- No job too large or too small

## Contracts are easy to manage

- Free no obligation quotes
- No three month cancellation clause
- Combined invoicing for all services
- Electronic invoicing (optional)
- Flexible billing periods (monthly, quarterly, yearly)

## State Wide Service

With a mobile team of over 25 specialist technicians and vans, we service Metropolitan and Country areas.

We have plants throughout the state and in all types of businesses.

Currently servicing contracts from Whyalla to Mt Gambier.



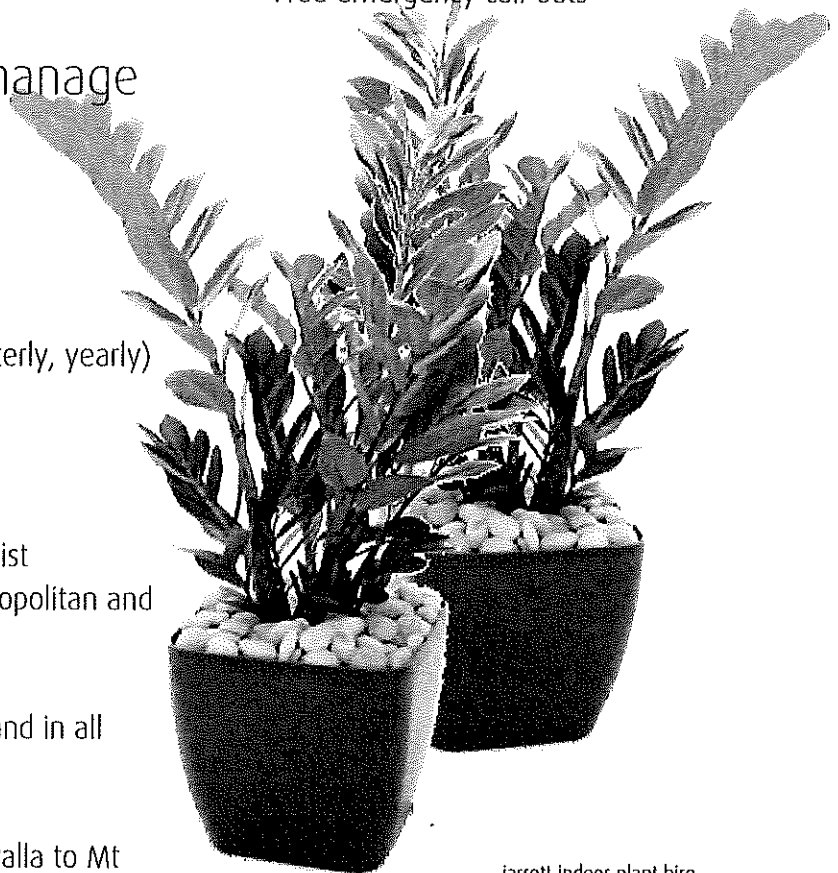
## Total Service Management

Jarrett Services recognise the need for products that are hassle-free. To achieve this we offer a Total Service Management on all our products.

Free product delivery and installation by qualified service personnel

Flexible service arrangements to suit the needs of your premises

Free emergency call-outs



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# indoor environment quality

## green star rating

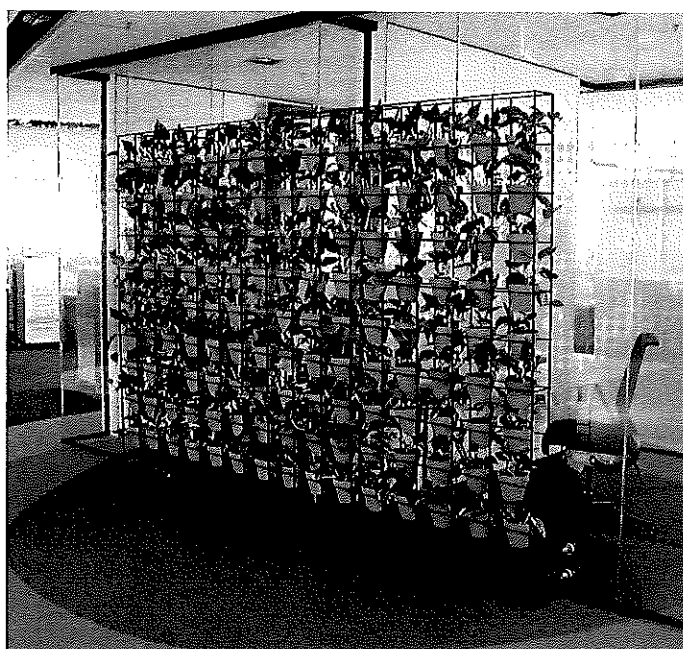
Indoor plants revive more than your positive outlook, with their proven health-giving therapeutic qualities. Studies have proven that plants can positively change your indoor living environment. Plants take in airborne pollutants, process them and release clean air. This includes toxic gases, odours and chemicals produced by computers, furnishings and carpets the work environment. Results proved that offices and public spaces with plantscaping are perceived as more healthy, more stress reducing, more effective for better



Santos  
5 green star contract  
in Adelaide  
3020 plants

1 point  
1 standard plant  
per 30sqm

2 points  
1 standard plant  
per 15sqm



SA Water  
6 green star contract in  
Adelaide  
2429 plants

Pot size	Equivalent std. plants	Plants per std. plant
300mm	1	1
200mm	0.444	2.25
150mm	0.25	4.00
125mm	0.174	5.76

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## services

### long term plant hire

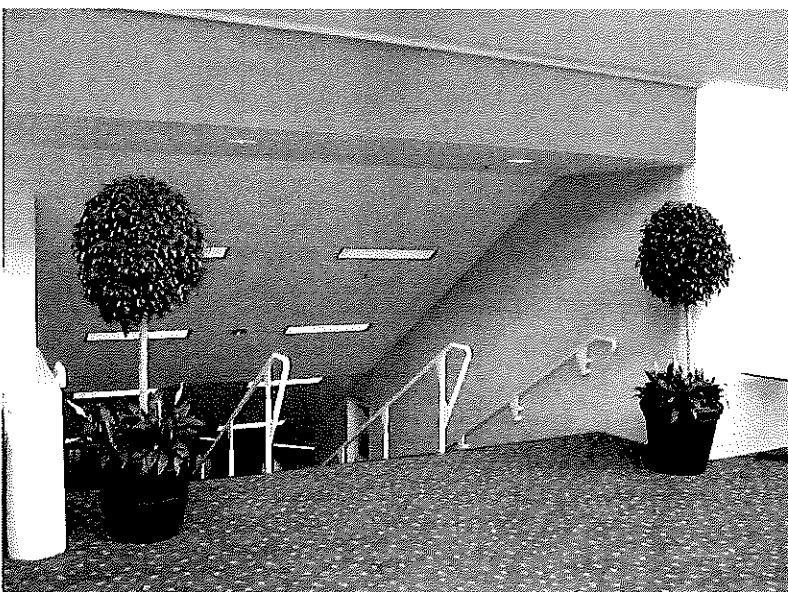
plants by design -we create plantscapes

As designers of quality interior plantscapes we create plant layouts that are suited to your premises. Indoor plants are used for decorative effect, to break up bleak office interiors, to fill empty spaces and as natural screens for sights and sounds. They also act as effective natural air filters, absorbing many of the toxic products and gases released by modern furnishing and building materials. All Jarrett plants are chosen for their quality and suitability with design objectives. Quality planters are finished with natural coconut fibre, bark chips, natural stone pebble or glass pebble, for a pleasing "planted in" appearance.

### short term plant hire

functions that use our instant hire plants

There is no quicker way to 'lift' an event or function than by strategically placing plants to brighten open areas and to highlight public access. We can custom select plants to suit your special theme or activity.



- Trade event stands
- Corporate functions
- Advertising scenes
- Birthday parties
- Theme parties
- Weddings

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## company profile

## our business is growing

## short and long term plant hire

Achieving success in the South Australian business market is a sign of continual excellent client service. And when a business is family owned and managed, there is a great deal of reputation and credibility at stake. Our business was established in 1957.

In 2007 we celebrated our 50th year in business. Word of mouth promotion continues to be our best calling card. Jarrett Indoor Plant Hire is a proudly South Australian owned and managed company

## IPA accreditation

Jarrett Indoor Plant Hire is a fully accredited member with the Interior Plantscape Association (IPA, formally known as NIPA). The accreditation system ensures suppliers meet industry standards ensures clients confidence with our products and service.



## Proudly supporting charity

Jarrett Indoor Plant Hire is proud to support the Childhood Cancer Association, and the Cancer Council Australia.



Jarrett indoor plant hire  
613 regency road  
broadview south australia 5083

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e. [info@jarrettindoorplants.com.au](mailto:info@jarrettindoorplants.com.au)  
w. [jarrettindoorplants.com.au](http://jarrettindoorplants.com.au)



## Why Use Jarrett Indoor Plants?

A "Happy Plant" will create a pleasant environment in which you can share with your staff, colleagues and your clients!

### Greening our Buildings

Plants are essential for our survival. NASA experiments in the USA and also at the University of Technology Sydney prove that living plants do even more to cleanse and revitalise the air we breathe. They found that plants leaves, roots and soil bacteria work together to take in airborne pollutants, process them and release clean air. This includes chemicals produced by computers, furnishings and carpets in our work environment.

### Our Team

Our qualified Plant Technicians will maintain your chosen plants on a regular scheduled basis. The plants will be cleaned watered trimmed and any disease removed. The planters will also be cleaned on a regular basis, enhancing a stunning plant for you and your clients to enjoy.

### Company profile

Our family has owned Jarrett's for nearly 20 years. Our ability of being one of the best in our industry has shown in our growth. We are serious about being successful and have long-standing customers.

Long Term Plant Hire  
Short Term Plant Hire  
Gardening

Offices Hotels Motels  
Promotional event  
Reception counters

Function Centres Cafes  
Functions Parties Weddings Charity events and many more  
Functions Promotional events

### Our Clients

A sample of some of our clients:

Uni SA and TAFE's  
Jones Lang LaSalle  
Australian Taxation Office (since 1994)

Adelaide City Council (since 1997)  
Human Services & Health (since 1993)  
Coopers Brewery

Santos (5 green star accredited)  
SA Water (6 green star accredited)  
KPMG

We would love to be able to add your company to our extensive list of customers.

### Quality Guarantee

If you are ever completely unsatisfied with a product or service we will not charge you for that product or service for that month. We have a 24 hour changeover guarantee if a product or service is not up to your standard.

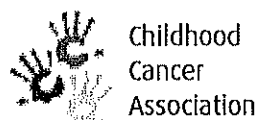
Our friendly staff are always providing the utmost quality service to our clients. Your satisfaction is our reward.

### Jarrett Plus

We are delighted to be able to offer our Jarrett Plus discount to any client who utilizes more than one of our services. We will award a 10% discount to a second or subsequent service, if billed on the same invoice, to whichever is the lesser amount.

### Supporting charity

Jarrett Indoor Plant Hire proudly supports the Childhood Cancer Association.



## Plant Selection, Containers and Location

Quote# 11724



### Quality

Our plants are carefully chosen for their quality, suitability and style. We have a large range of planters in a style, colour and size to suit your professional appearance. Planters are available in a wide range of colours to match your décor or corporate colours.

## Department for children services

### Container Colour - Black

Board Room	1 Genesis Taper 76cm 1 Multi Kentia Palm	Black Poly Pebbles
Ministers Office	1 Genesis Taper 76cm 1 Multi Kentia Palm	Black Poly Pebbles
Open office tambour units	8 Own Planters 8 Sansevieria	White Poly Pebbles

Sub Total \$107.40

Offered on a 24 month contract commencing from date of installation.

**Total** (per month GST inc) **\$107.40**

**Total** (per week GST inc) **\$24.78**

Billed monthly or to your requirements. As per our terms and conditions, price is subject to an annual price adjustment. Unless explicitly stated as an inclusion, any supplier fees including but not limited to registration and induction fees will be charged back or waived. Price valid for 30 days from date of quote.

Printed April 17, 2018

C Fenech

Department for children services  
L12 / 1 King William Street  
ADELAIDE SA 5000

Jarrett Indoor Plant Hire Pty Ltd  
ABN 28 086 225 649  
PO Box 153  
Collinswood SA, 5081  
Tel (08) 8367 6333  
Fax (08) 8367 6322  
Email sales@jarrettindoorplants.com.au  
Web www.jarrettindoorplants.com.au



## Indoor Plant Hire Quotation

Dear Christian,

Thank you for considering Jarrett Indoor Plant Hire for a quotation. We consider it a privilege to have the opportunity to assist you to improve your working conditions.

- Proudly South Australian owned and managed company.
- Word of mouth promotion continues to be our best calling card at Jarrett Indoor Plant Hire as we head past 50 years in business
- Quality, money back guarantee
- Our claim to being the best in our industry, proven by our steady growth to become Adelaide's largest Indoor Plant Hire Company
- Plants are custom selected to suit your office environment and your personal taste
- Clients ranging from state-wide to one-man offices. No job too large or too small
- Fully computerised service control systems
- Service all states through industry associations.
- Qualified service technicians will water, fertilise and clean your plants on a regular basis to keep them at a superior quality.
- Green Star and National Interior Plantscape Association (NIPA) accredited.

More information listed after your quotation

Thank you for this opportunity. If you require any extra information or prices please do not hesitate in contacting me or one of our qualified team, or visit our web site.

Yours truly,

Allan Reid

*Plants delivered &  
installed 15/5/18  
AR*

Sent 10/5/18 cc.

Document 1



JARRETT INDOOR PLANT HIRE PTY LTD

PO Box 153  
Collinswood SA 5081

ph: 08 8367 6333  
fax: 08 8367 6322

# **HIRE & SERVICE AGREEMENT**

Terms & Conditions of Rental

Quote Number	11724	Amount	\$123.60 GST inc	Contract Term	24 months from Installation
<b>Company Details</b>					
Registered Company Name					
Trading Name	Office of the Minister for Child Protection.				
ABN					
Street Address	L12 / 1 King William Street				
Postal Address	L12 / 1 King William Street				
Please indicate	Company <input type="checkbox"/>	Partnership <input type="checkbox"/>	Sole Prop <input type="checkbox"/>	Trustee Co <input type="checkbox"/>	
Telephone	83032592		Facsimile	-	
E-Mail	Christian.Fenech@sa.gov.au		Contact	Christian Fenech	

<b>Account Details</b>					
Contact Name	Christian Fenech				
Telephone	83032592	Facsimile	-	E-Mail	Christian.Fenech@sa.gov.au
Invoice via	Email <input type="checkbox"/>	Post <input checked="" type="checkbox"/>	Address	GPO Box 1838	
Our preferred method of sending your invoice is email			Adelaide SA 5001		

<b>Full name and residential addresses of all the Directors/Partners/Proprietors:</b>	
Name	Residential Address

(Please attach a separate page if insufficient space)

I/we confirm that the information given in support of this application is true and correct.

Signed by or on behalf of the applicant (s) by a properly authorized person in accordance with the rental terms on page 2.

Print Name	Signature	Date
Christian Fenech	Clause 6	10/5/18

Please complete and return by fax or post

Fax: (08) 8367 6322

Post: PO Box 153  
Collinswood SA 5081

**Freedom of Information  
DOCUMENT SCHEDULE**

File No: MCP/18/191

**Minister for Child Protection's Office  
17 December 2018**

<b>Doc No</b>	<b>Brief Description</b>	<b>Date of Doc</b>	<b>Full Access</b>	<b>Part Access or Refused Access</b>	<b>Other</b>
1	Hire and Service Agreement	10/05/18		Partial Release	
2	Indoor Plant Hire Quotation	17/04/18		Full Release	
3	Company Profile	17/04/18		Full Release	
4	Invoice – 194088	17/05/18		Full Release	
5	Invoice – 194291	01/06/18		Full Release	
6	Invoice – INV-0326	01/07/18		Full Release	
7	Email – e-procurement note	07/08/18		Full Release	
8	Email – Advice of referral	16/08/18		Full Release	
9	Email – INV-1756	03/09/18		Full Release	
10	Email – e-procurement note	05/09/18		Full Release	
11	Email – INV-2541	02/10/18		Full Release	
12	Email – INV-3612	01/11/18		Full Release	