



TRAVEL | DOMESTIC AND REGIONAL – October 2018

Chief Executive | Department for Child Protection

No of Travellers	Destination	Reason for Travel	Travel Itinerary	Cost of Travel	Travel Receipts
1	Whyalla & Port Augusta	The Port Augusta/ Whyalla Sports Day for children under Guardianship	Attached	\$267.11	Attached

[VIEW YOUR ITINERARY ONLINE](#)

Trip on 04 Oct 18

Trip locator: QLTXAQ

Date: 17 Sep 18

Traveler Ms Catherine TAYLOR

Service Center CWT Service Centre Australia
33 KING WILLIAM STREET ADELAIDE SA
5000

Direct +61 8 8124 9360

Emergency Travel Service +61 8 8124 9360
*Additional service fees may apply

Fax +61 8 8127 8027

Email sagdom.adl.au@contactcwt.com

YOUR TRIP IS NOW FULLY CONFIRMED**Air E-Ticket Issued**
0812993358225**⚠ IMPORTANT INFORMATION**

Please note a printed version of this document may be required by authorities to access check-in areas. The information provided is correct at the time of sending.

By offering travel to particular international destinations, CWT does not represent or warrant that travel to such destinations is advisable or without risk, and is not liable for damages or losses that may occur from travel to such destinations.

You are responsible for ensuring that you meet foreign entry requirements and that your travel documents, such as passports and visas (transit, business, tourist, and otherwise), are in order and any other foreign entry requirements are met. CWT has no special knowledge regarding foreign entry requirements or travel documents. We urge customers to review travel prohibitions, warnings, announcements, and advisories issued by the relevant governments prior to booking travel to international destinations.. When you receive your travel document, please verify it immediately. If you have any questions, contact your Service Center.


⚠ CHECK IN AND SECURITY INFORMATION

Please allow sufficient time for check-in and security procedures – minimum times vary according to suppliers, airports, train stations. Recommended times can be found on supplier website or via CWT if required.

ONLINE SERVICE (Please note some suppliers may not offer the service on some of their routes)**Qantas Airways : Check in - Time limits |**

Thu 04 October, 2018

E-Ticket 0812993358225 /Booking Reference LEGP2T

Flight QANTAS AIRWAYS QF2071 (/QANTASLINK - EASTERN AUSTRALIA A/L)			
	DEPARTURE	Adelaide (ADL - Terminal MAIN)	ARRIVAL
		8:10AM - 04 Oct 18	Whyalla (WYA)
			9:00AM - 04 Oct 18
Please allow sufficient time for check-in and security procedures			
Booking status	Confirmed		Flight duration
Equipment	De Havilland Dhc-8-300 Dash 8/8q		Meal available
Seat	Not specified		Frequent flyer card
Class	Economy/Coach (M)		00:50 (non-stop)
Free baggage allowance for adult traveler	Not specified		Refreshment
			QF2009676

GENERAL INFORMATION

AIRFARE NOTE - IF YOUR RESERVATION INCLUDES AIR TRAVEL THE FARE QUOTED IS NOT GUARANTEED AND IS SUBJECT TO CHANGE UNTIL ALL TICKETS HAVE BEEN ISSUED AND E-TICKET RECEIPT VALIDATED AGAINST QUOTED AMOUNT. THE QUOTED AIRFARE MAY INCREASE AT THE TIME OF TICKETING BY THE MERCHANT FEE, SUBJECT TO THE AIRLINES/AIRFARE PAYMENT RESTRICTIONS.

ETICKETS - WE STRONGLY ADVISE YOU CARRY A PRINTED COPY OF YOUR ETICKETS FOR INTERNATIONAL TRAVEL. ACCESS TO YOUR ETICKET IS AVAILABLE ON YOUR FINAL ITINERARY.

WE RECOMMEND THE FOLLOWING AIRPORT CHECK-IN TIMES
DOMESTIC - 45 MINUTES PRIOR
INTERNATIONAL BUSINESS/FIRST CLASS - 90 MINUTES PRIOR
INTERNATIONAL ECONOMY CLASS - 2 HOURS PRIOR

PRIVACY NOTE - ALL INFORMATION PROVIDED BY YOU, OR ANY OTHER PARTY SUCH AS YOUR EMPLOYER TO CWT WILL BE USED BY CWT, ITS RELATED COMPANIES AND OTHER TRAVEL SERVICE PROVIDERS REQUIRING THIS INFORMATION, IN ORDER TO MAKE AND PROCESS YOUR REQUESTED TRAVEL ARRANGEMENTS. A COPY

OF CWTS PRIVACY/DATA PROTECTION POLICY CAN BE OBTAINED
ONLINE AT [HTTP://WWW.CARLSONWAGONLIT.COM](http://www.carlsonwagonlit.com) . PLEASE
NOTE THAT AIRLINES MAY BE REQUIRED BY LAW TO PASS
INFORMATION CONTAINED IN THIS RESERVATION TO CUSTOMS
AND IMMIGRATION AUTHORITIES WHEN REQUESTED.

CARLSON WAGONLIT TRAVEL STRONGLY RECOMMENDS THAT ALL
TRAVELLERS VISIT THE AUSTRALIAN DEPT OF FOREIGN AFFAIRS
AND TRADE WEBSITE
[WWW.SMARTTRAVELLER.GOV.AU](http://www.smartraveller.gov.au) .
FOR THE LATEST COUNTRY SPECIFIC TRAVEL ADVICE NOTICES
PASSPORT/VISA AND ENTRY REQUIREMENTS CAN BE FOUND AT
[WWW.CIBTVISAS.COM.AU/CWTVISATC](http://www.cibtvisas.com.au/cwtvisatc)

CWT, IN PROVIDING VARIOUS TRAVEL SERVICES ACTS SOLELY
IN ITS CAPACITY AS THE AGENT OF TRAVEL SUPPLIERS.
CWT DOES NOT GUARANTEE NOR IS LIABLE THAT SERVICES
WILL BE PROVIDED BY ANY SUPPLIER. CWT CANNOT GUARANTEE
THAT CHANGES NOT LIMITED TO PRICE, SCHEDULE, AND
EQUIPMENT MAY RESULT IN SUBSEQUENT PAYMENT. CWT
DISCLAIMS ALL LIABILITY FOR ERRORS OR BIAS IN
BOOKING/INFORMATION WHICH IS NOT UNDER ITS CONTROL.

IMPORTANT INFORMATION FOR AUSTRALIAN TRAVELERS TO USA
IF TRAVELING TO THE USA UNDER THE VISA WAIVER PROGRAM,
APPLY FOR AUTHORISATION 72 HOURS PRIOR TO DEPARTURE
AT ESTA WEB SITE [HTTPS://ESTA.CBP.DHS.GOV/ESTA](https://esta.cbp.dhs.gov/esta)
FOR OTHER NATIONALITIES - [HTTP://TRAVEL.STATE.GOV/VISA](http://travel.state.gov/visa)

INSURANCE INFORMATION -
INSURANCE COVER IS PROVIDED BY SAICORP FOR OVERSEAS AND
INTERSTATE TRAVEL ON SA GOVERNMENT BUSINESS FOR A
MAXIMUM OF 180 DAYS. IF YOU REQUIRE ASSISTANCE ANYWHERE
IN THE WORLD, CONTACT THE LOCAL TELEPHONE OPERATOR AND
ASK FOR A REVERSE CHARGE CALL TO ACCIDENT AND HEALTH
INTERNATIONAL ON 61 2 99786666 AND QUOTE POLICY
NUMBER 0023171
FOR MORE INFORMATION PLEASE CONTACT SAICORP
TELEPHONE 08 8226 9444
EMAIL SAICORP2@SA.GOV.AU
WEBSITE - [HTTP://WWW.SAFO.SA.GOV.AU/](http://www.safo.sa.gov.au/)

CWT AFTER HOURS EMERGENCY CONTACT NUMBERS
WITHIN AUSTRALIA 1300 781 018
OUTSIDE AUSTRALIA 61 8 8124 9360

-----AIRLINE CREDIT CARD SURCHARGE-----
AIRLINES BOOKED AND TICKETED IN AUSTRALIA AND PAID FOR
USING A CREDIT, CHARGE OR DEBIT CARD MAY BE SUBJECT TO
A SURCHARGE APPLIED BY THE AIRLINE AT TIME OF TICKETING
THE RESERVATION SYSTEM IS UNABLE TO ESTABLISH THE FORM
OF PAYMENT AT THE TIME OF QUOTING THEREFORE THE CHARGE
TO YOUR CARD MAY VARY DEPENDING ON THE FORM OF PAYMENT
USED AND THE DESTINATION

PLEASE SEE VIRGIN AUSTRALIA PRIVACY STATEMENT FOR
FLIGHT BOOKINGS AND PRIVACY POLICY FOR DETAILS ON HOW
YOUR PERSONAL INFORMATION WILL BE HANDLED. AVAILABLE AT
[WWW.VIRGINAUSTRALIA.COM/PRIVACY](http://www.virginaustralia.com/privacy)

YOUR EMERGENCY ID CODE IS - R2Z5/DECD

CARLSON WAGONLIT ABN 83069087538

E-TICKETS AND FARE DETAILS

Ticket Number: 0812993358225

IATA: 02349804

Issued: 17 Sep 18

Traveler: MS CATHERINE TAYLOR
Base: AUD 226.12
Taxes: UO 24.28, WG 5.53, QR 11.18
Total Ticket: AUD 267.11

Form of payment: INVOICE

Airline may charge an extra fee for credit/debit card payment

This itinerary and receipt constitutes the air “passenger ticket” for the purposes of the Montreal and Warsaw Convention Regime as well as the confirmation of the reservation for other travel services (such as hotel accommodations, car rentals, etc.). Each traveler listed on this document agrees to the [terms and conditions](#) which are part of these reservations.
CWT is committed to protecting your personal data and privacy. Read CWT's [Traveler Notice](#) to understand what information CWT collects and why, how CWT uses it and stores it, and how to review and update it.

Copyright © 2009-2018 CWT | [Traveler Resources](#)

Operational Site Visits: Department for Child Protection – Briefing Notes for the Minister: Thursday 4 October 2018

Day	Arrive	Location	Depart	Other info
Thursday 4 October 2018	9.15am	Adelaide to Whyalla – QF2071 Whyalla Airport Barngarla Ave, Whyalla		Arrive Whyalla Depart airport and drive to Port Augusta.
Travel Time (1 hour, 15 minutes)				
Thursday 4 October 2018	10.30am	Travel to Sports Day - Stirling North Primary School 7 Beckman St, Stirling North SA 5710		Sports day commences (Minister to open the Sports Day) (Speaking Notes provided). The Minister is invited to participate in egg and spoon race. There will be opportunities to mingle with carers and young people, staff, service providers and network agencies. CREATE will be in attendance.
Travel Time (15 minutes)				
Thursday 4 October 2018	12.00pm	BBQ Lunch	12.30pm	You are invited to a BBQ lunch at the Sport Day event.
Travel Time (15 minutes)				
Thursday 4 October 2018	12.45pm	DCP Port Augusta Office 5 El Alamein Road Port Augusta SA 5700	1.00pm	Visit to the Office, noting most staff will be at the Sports Day.
Travel Time (25 minutes)				
Thursday 4 October 2018	1.30pm	Pichie Richie Park 2035 Flinders Ranges Way, 5433 Quorn, Australia	2.45pm	DCP is hosting a camp for kinship carers and children under Guardianship. You have been invited to visit the camp site and have an opportunity to informally meet with kinship carers, children and DCP staff who work to support kinship carers.
Travel Time (1 hour, 50 minutes) (Noting Google Maps indicates the trip will take 1 hour, 20 minutes)				

Operational Site Visits: Department for Child Protection – Briefing Notes for the Minister: Thursday 4 October 2018

Thursday 4 October 2018	4:30pm	Centacare Whyalla 28 Head Street, Whyalla Stuart, South Australia, 5608	5:00pm	<p>Centacare Residential care will not be available due to Sports Day.</p> <p>The Minister will meet with CEO Jen Cleary and the Transition into Adult Life program leaders and mentors.</p> <p>This is a brand new project program and is using peer mentors. These peer mentors (formally under Guardianship Young people) will be present to meet with the Minister.</p> <p>Contact: Lynley Shine - 0448718214</p>
Travel Time (4 minutes)				
Thursday 4 October 2018	5.15pm	DCP Whyalla Office 163 Nicolson Avenue, Whyalla Norrie South Australia 5608	6.00pm	The Minister will visit the Whyalla Office to meet with the Manager and tour the Office. Given the timing (afterhours), there may be limited staff available.
Travel Time (10 minutes)				
Thursday 4 October 2018	6.10pm	Whyalla to Adelaide – ZL4539 Whyalla Airport Barngarla Ave, Whyalla	7.10pm	<p>Check-in for your return flight to Adelaide.</p> <p>Depart from Whyalla, expected arrival time in Adelaide is 8.00pm.</p>