



Office of the Chief Executive

Our reference: F114/18-19

Ms Jayne Stinson MP
Member for Badcoe
Parliament House
North Terrace
ADELAIDE SA 5000

Level 1 East
31 Flinders Street
Adelaide SA 5000
GPO Box 1072
Adelaide SA 5001
DX 214
Tel (08) 8226 6847
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www.childprotection.sa.gov.au

Dear Ms Stinson

I refer to your Freedom of Information application received on 4 December 2018. You have requested a copy of the following:

"Since 1 August, 2018, copies of any and all documents (including but not limited to physical, electronic, or written briefs, minutes, emails, diary entries, letters and any other correspondence) regarding annual Christmas lunch or end of year celebration arrangements for foster carers and kinship carers".

Date range: 1/8/18 – 4/12/2018

Please accept my apologies for the delay in dealing with your application. Searches have been conducted for documents matching the scope of your request and 193 documents have been identified. In accordance with the *Freedom of Information Act 1991, (the FOI Act)*, I have determined to release 169 documents in full and 24 documents in part. A schedule of documents is attached.

The documents to be released in part contain confidential budgetary information that are partially exempt from release. Clause 7(1) of the FOI Act states:

7 – Documents affecting business affairs

A document is an exempt document –

- (a) if it contains matter the disclosure of which would disclose trade secrets of any agency or any other person; or*
- (b) if it contains matter –*
 - (i) consisting of information (other than trade secrets) that has a commercial value to any agency or any other person; and*
 - (ii) the disclosure of which –*
 - (iii) could reasonably be expected to destroy or diminish the commercial value of the information; and*
 - (iv) would, on balance, be contrary to the public interest.*

Please be aware that in accordance with Premier and Cabinet Circular PC045, *Disclosure Logs for Non-Personal Information Released through Freedom of Information*, this agency is required to publish a log of all non-personal information released under the FOI Act.

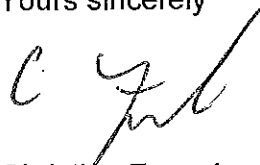
There are no costs levied for the processing of your application.

If you have any questions regarding this determination please contact me on telephone (08) 8226 6621.

If you are dissatisfied with this determination, you can seek an Internal Review by writing to the Chief Executive, Department for Child Protection as the Principal Officer of this agency. Your request should be sent within 30 days of receipt of this letter.

I have also enclosed a copy of your rights to review and appeal this determination, which explains your review options.

Yours sincerely

A handwritten signature in black ink, appearing to read 'C Fenech', written over a horizontal line.

Christian Fenech
ACCREDITED FREEDOM OF INFORMATION OFFICER

28 February 2019

SCHEDULE OF DOCUMENTS

Item No.	Dated	Author	Recipient	Title/Description	Determination
1	Undated	Department for Child Protection – Southern	DCP	Budget summary	Release in part
2	Undated	Department for Child Protection – Far North / Far West	DCP	Budget summary	Release in part
3	Undated	Department for Child Protection – Northern	DCP	Budget summary	Release in part
4	Undated	Department for Child Protection – Central	DCP	Budget summary	Release in part
Central					
5	26 November 2018	Petrea Gavros	Sue Barr	Carer Christmas functions	Release in part
6	26 November 2018	Petrea Gavros	Jenna Watson	Carer Christmas functions	Release
7	26 November 2018	Jenna Watson	Petrea Gavros	Carer Christmas functions	Release
8	26 November 2018	Sue Barr	Jenna Watson	Carer Christmas functions	Release
9	26 November	Petrea Gavros	Sue Barr	Carer Christmas functions	Release in part

	2018							
10	23 November 2018	Sue Barr	Chellie Hosking, Kitty McLean, Michael Doldo, Akash Segal	Carer Christmas functions	Release part	in		
11	31 October 2018	Shaun Bott	Brett Manuel	Christmas events	Release			
12	31 October 2018	Brett Manuel	Rebecca Stocks, Melissa Rowley, Shaun Bott, Elaine Treloar	Christmas events	Release			
13	17 October 2018	Kitty McLean	Brett Manuel	Christmas events	Release			
14	17 October 2018	Melissa Wicks	Kitty McLean	Christmas events	Release			
15	16 October 2018	Kitty McLean	Roger McCarron, Melissa Wicks, Benjamin Mahar, Nick Nesci, Angela Giles	Christmas events	Release			
16	16 October 2018	Brett Manuel	Sue Barr, Sue MacDonald, Chellie Hosking, Kitty McLean, Shelley Wall, Nicole Stasiak	Christmas events	Release			
17	16 October 2018	Brett Manuel	Shaun Bott, Rebecca Stocks, Melissa Rowley, Elaine Treloar	Christmas events	Release			
18	16 October 2018	Roger McCarron	Kitty McLean, Brett Manuel	Christmas events	Release			
19	16 October 2018	Kitty McLean	Roger McCarron, Melissa Wicks, Benjamin Mahar, Nick	Christmas events	Release			

20	16 October 2018	Brett Manuel	Nesci, Angela Giles Sue Barr, Sue Macdonald, Chellie Hosking, Kitty McLean, Shelley Wall, Nicole Stasiak	Christmas events	Release
21	16 October 2018	Brett Manuel	Shaun Bott, Rebecca Stocks, Melissa Rowley, Elaine Treloar	Christmas events	Release
Out of Home Care					
22	3 December 2018	Anna Dal Pra	Fiona Ward, Shelley Wall	Carer Events Preapproval	Release
23	3 December 2018	Fiona Ward	Shelley Wall, Anna Dal Pra	Carer Events Preapproval	Release
24	2 December 2018	Shelley Wall	Anna Dal Pra	Carer Events Preapproval	Release
25	30 November 2018	Anna Dal Pra	Shelley Wall	Carer Events Preapproval	Release
26	30 November 2018	Joanna Gray	Anna Dal Pra, Olga DiSalvatore	Carer Events Preapproval	Release
27	28 November 2018	Rosanne Farrington	DCP: Residential Care Business Support	Carer Events Preapproval	Release
28	30	Joanna Gray	Anna Dal Pra, Olga	Carer Events Preapproval	Release

	November 2018		DiSalvatore			
29	30 November 2018	Rosanne Farrington	Joanna Gray	Carer Events Preapproval	Release	Release
30	30 November 2018	Joanna Gray	Rosanne Farrington	Carer Events Preapproval	Release	Release
31	30 November 2018	Rosanne Farrington	DCP: Residential Care Business Support	Carer Events Preapproval	Release	Release
32	29 November 2018	Joanna Gray	Rosanne Farrington	Carer Events Preapproval	Release	Release
33	28 November 2018	Rosanne Farrington	DCP: Residential Care Business Support	Carer Events Preapproval	Release	Release
34	29 November 2018	Rosanne Farrington	Pauline Coe	Christmas luncheon funding	Release part	Release in part
35	29 November 2018	Pauline Coe	Rosanne Farrington	Christmas luncheon funding	Release part	Release in part
36	28 November 2018	Liz Kummerow	Shelley Wall	Catering Pre-approval form	Release part	Release in part
37	22 November 2018	Liz Kummerow	Shelley Wall, Fiona Ward, Robyn Skilbeck	Christmas expenditure	Release part	Release in part
38	22 November 2018	Liz Kummerow	Shelley Wall, Fiona Ward, Robyn Skilbeck	Christmas expenditure	Release part	Release in part

39	14 November 2018	Liz Kummerow	Robyn Skilbeck	Christmas expenditure	Release
40	22 November 2018	Shelley Wall	Fiona Ward	Christmas lunch for carers	Release part in
41	22 November 2018	Shelley Wall	Fiona Ward	Christmas lunch for carers	Release
42	22 November 2018	Liz Kummerow	Fiona Ward, Robyn Skilbeck, Shelley Wall	Christmas event funding	Release
43	22 November 2018	Rosanne Farrington	DL:DCP KC All	Christmas event funding	Release
44	22 November 2018	Robyn Skilbeck	Fiona Ward	Kinship carers Christmas events	Release part in
45	19 November 2018	Shelley Wall	Alan Benger	Christmas lunch for carers	Release
46	14 November 2018	Alan Benger	Shelley Wall	Christmas lunch for carers	Release
47	19 November 2018	Robyn Skilbeck	Shelley Wall	Christmas expenditure	Release
48	19 November 2018	Liz Kummerow	Anna Dal Pra, Olga DiSalvatore, Robyn Skilbeck	Christmas expenditure	Release part in
49	14 November	Anna Dal Pra	Olga DiSalvatore, Robyn Skilbeck	Christmas expenditure	Release

50	2018 14 November 2018	Robyn Skilbeck	Anna Dal Pra	Christmas expenditure	Release
51	19 November 2018	Helen Stevens	Shelley Wall	Christmas lunch for carers	Release
52	15 November 2018	Shelley Wall	Helen Stevens	Christmas lunch for carers	Release
53	14 November 2018	Shelley Wall	Gabriella Ramsay	Christmas lunch for carers	Release
54	14 November 2018	Robyn Skilbeck	Anna Dal Pra	Christmas expenditure	Release in part
55	8 November 2018	Robyn Skilbeck	Shelley Wall, Anna Dal Pra	Port Pirie / Kadina Christmas lunch	Release
56	8 November 2018	Liz Kummerow	Robyn Skilbeck	Port Pirie / Kadina Christmas lunch	Release
57	26 October 2018	Robyn Skilbeck	Shelley Wall	Funding for carers and kids Christmas event	Release
58	26 October 2018	Liz Kummerow	Robyn Skilbeck	Funding for carers and kids Christmas event	Release
59	25 October 2018	Kasey McKenzie	Liz Kummerow, Samantha Wood, Vanessa Sargent	Funding for Carers and kids Christmas event	Release in part
60	24 October 2018	Nicole Stasiak	Brett Manuel	Christmas events	Release

Office of the Chief Executive							
61	4 December 2018	Brett Manuel	Elizabeth Staniford	DCP Children's Christmas Event	Release		
62	28 November 2018	Brett Manuel	Jenna Watson	Christmas events	Release		
63	28 November 2018	Jenna Watson	Brett Manuel	Christmas events	Release		
64	28 November 2018	Brett Manuel	Jenna Watson	Christmas events	Release		
65	28 November 2018	Jenna Watson	Brett Manuel	Christmas events	Release		
66	28 November 2018	Brett Manuel	Jenna Watson	Christmas events	Release		
67	26 November 2018	Brett Manuel	Elizabeth Staniford	DCP Christmas events	Release		
68	26 November 2018	Elizabeth Staniford	Brett Manuel	DCP Christmas events	Release		
69	26 November 2018	Brette Schumann	Jenna Watson	Christmas spreadsheet	Release		

70	26 November 2018	Brett Manuel	Brette Schumann	Christmas activities in kinship care	Release part	in
71	23 November 2018	Robyn Skilbeck	Sheiley Wall, Sue Barr, Brett Manuel	Christmas activities in kinship care	Release	
72	23 November 2018	Nicola Watson	Jenna Watson	Care Christmas spreadsheet	Release	
73	23 November 2018	Sue Barr	Chellie Hosking, Kitty McLean, Michael Doldo, Akash Segal	Carer Christmas functions	Release	
74	23 November 2018	Katrina Stokes	Brett Manuel, Mikala Ballard	Carer events	Release part	in
75	23 November 2018	Brett Manuel	Katrina Stokes, Mikala Ballard	Carer events	Release	
76	22 November 2018	Rosanne Farrington	DL:DCP KC all	Christmas event funding	Release	
77	1 November 2018	Brett Manuel	Brette Schumann	Christmas activities for Children in care	Release	
78	31 October 2018	Brette Schumann	Brett Manuel	Christmas events	Release	
79	24 October 2018	Brett Manuel	Nicole Stasiak	Christmas events	Release	
80	24 October 2018	Nicole Stasiak	Brett Manuel	Christmas events	Release	
81	24 October	Brett Manuel	Nicole Stasiak	Christmas events	Release	

	2018						
82	24 October 2018	Nicole Stasiak	Brett Manuel	Christmas events		Release	
83	23 October 2018	Rebecca Stocks	Sandra Wortmeyer	Christmas events		Release	
84	23 October 2018	Angela Nayda	Karina-Michelle Yeend, Rebecca Stocks	Christmas events		Release	
85	23 October 2018	Karina-Michelle Yeend	Angela Nayda, Rebecca Stocks	Christmas events		Release	
86	23 October 2018	Angela Nayda	Rebecca Stocks	Christmas events		Release	
87	23 October 2018	Angela Nayda	Rebecca Stocks, Kirsty Rawlinson, Leah Wajohi	Christmas events		Release	
88	23 October 2018	Rebecca Stocks	Kirsty Rawlinson, Angela Nayda, Leah Wajohi	Christmas events		Release	
89	3 October 2018	Brett Manuel	Bianca Wheeler	Gawler Christmas party		Release	
90	3 October 2018	Sandra Wortmeyer	DCP Communications	Gawler Christmas party		Release	
91	18 September 2018	Natalie Kraij	DCP:Region North Documentation	Gawler Christmas party		Release	
92	Undated	DCP and Uniting Country SA		Kinship and Foster Carer Christmas Lunch		Release	
Office of the Deputy Chief							

Executive							
93	26 November 2018	Rebecca Perks	Anne-Marie Scanlon, Rachel Willson, Tara Solomon, Rebecca Keibie, Natalie Kralj, Lyn Dirix, Marian Nesbitt	Carers Christmas Celebration	Release		
94	26 November 2018	Tess Blackwood	Rebecca Perks	Carers Christmas event	Release		
95	26 November 2018	Tess Blackwood	DL:DCP Kinship Northern Metro Team A	Carers Christmas event	Release		
96	Undated	Carers	Carers Christmas Celebration	Carers Christmas event 2018	Release		
97	14 November 2018	Patrick Kinnear	Michael Doldo	Carers Christmas 2018	Release		
98	14 November 2018	Natasha Lazic	Patrick Kinnear, Michael Doldo	Carers Christmas 2018	Release part	in	
99	14 November 2018	Karina-Michelle Yeend	Patrick Kinnear	Carers Christmas 2018	Release		
100	7 November 2018	Karina-Michelle Yeend	Angela Nayda, Kirsty Rawlinson, Liz Kummerow	Carers Christmas 2018	Release		
101	23 October 2018	Rebecca Stocks	Sandra Wortmeyer	Children Christmas events	Release		
102	4 October 2018	Sue Barr	Brett Manuel	Gawler Christmas party	Release		
103	4 October	Brett Manuel	Sue Barr	Children's Christmas party	Release		

	2018							
104	3 October 2018	Sandra Wortmeyer	DCP:Communications	Gawler Christmas party				Release
Northern								
105	30 November 2018	Gawler Children's Christmas Party Committee Sue Barr	Fiona Ward	Invitation to attend Gawler Children's Christmas Party – 19 December 2018				Release
106	26 November 2018	Sue Barr	Jenna Watson	Christmas activities				Release
107	26 November 2018	Rebecca Perks	Anne-Marie Scanlon, Rachel Willson, Tara Solomon, Rebecca Kelbie, Natalie Kralj, Lyn Dirix, Marian Nesbitt	Carers Christmas Celebration				Release
108	26 November 2018	Tess Blackwood	Rebecca Perks	Carers Christmas Celebration				Release
109	26 November 2018	Tess Blackwood	DL:DCP Kinship Northern Metro Team A	Carers Christmas Event				Release
110	26 November 2018	Sandra Wortmeyer	Sue Barr	Carers Christmas Event				Release
111	26 November 2018	Rebecca Perks	Anne-Marie Scanlon, Rachel Willson, Tara Solomon, Rebecca Kelbie, Natalie Kralj, Lyn Dirix, Marian Nesbitt	Carers Christmas Event				Release

112	26 November 2018	Tess Blackwood	Rebecca Perks	Carers Christmas Event	Release
113	26 November 2018	Tess Blackwood	DL:DCP Kinship Northern Metro Team A	Carers Christmas Event	Release
114	26 November 2018	Angela Nayda	Marc Congdon	Christmas event funding	Release
115	22 November 2018	Karina-Michelle Yeend	DL:DCP Kinship Regional Country Team	Christmas event funding	Release
116	22 November 2018	Rosanne Farrington	DL:DCP KC All	Christmas event funding	Release
117	26 November 2018	Sue Barr	Jenna Watson	Carer functions	Release
118	26 November 2018	Sandra Wortmeyer	Sue Barr	Carer Christmas functions	Release
119	26 November 2018	Sue Barr	Sandra Wortmeyer	Carer Christmas functions	Release
120	26 November 2018	Sandra Wortmeyer	Sue Barr	Carer Christmas functions	Release
121	23 November 2018	Natasha Lazic	Sandra Wortmeyer	Carer Christmas functions	Release
122	23 November	Sue Barr	Chellie Hosking, Kitty McLean, Michael	Carer Christmas functions	Release

123	2018	Sue Barr	Doldo, Akash Segal Jenna Watson	Carer Functions		Release		
124	26 November 2018	Sandra Wortmeyer	Sue Barr	Carer Christmas functions		Release		
125	26 November 2018	Sandra Wortmeyer	Sue Barr	Carer Christmas functions		Release		
126	26 November 2018	Sue Barr	Sandra Wortmeyer	Carer Christmas functions		Release		
127	26 November 2018	Sandra Wortmeyer	Sue Barr	Carer Christmas functions		Release		
128	26 November 2018	Sandra Wortmeyer	Sue Barr	Carer report		Release		
129	22 November 2018	Sue Barr	Fiona Ward, Brett Manuel	Christmas event funding		Release		
130	22 November 2018	Kirsty Rawlinson	Rosanne Farrington, DL:DCP KC All	Christmas event funding		Release		
131	22 November 2018	Rosanne Farrington	DL:DCP KC All	Christmas event funding		Release		
132	14 November 2018	Natasha Lazic	Patrick Kinnear, Michael Doldo	Carers Christmas 2018		Release in part		
133	14	Patrick Kinnear	Michael Doldo	Carers Christmas 2018		Release		

	November 2018					
134	14 November 2018	Karina-Michelle Yeend	Patrick Kinnear	Carers Christmas 2018	Release	
135	7 November 2018	Karina-Michelle Yeend	Angela Nayda, Karsty Rawlinson, Liz Kummerow	Carers Christmas 2018	Release	
136	31 October 2018	Angie Nayda	DCP	Funding application form	Release in part	
137	23 October 2018	Rebecca Stocks	Sandra Wortmeyer	Christmas events	Release	
138	23 October 2018	Angela Nayda	Karina-Michelle Yeend, Rebecca Stocks	Christmas events	Release	
139	23 October 2018	Karina-Michelle Yeend	Angela Nayda, Rebecca Stocks	Christmas events	Release	
140	23 October 2018	Angela Nayda	Rebecca Stocks	Christmas events	Release	
141	23 October 2018	Angela Nayda	Rebecca Stocks, Kirsty Rawlinson, Leah Wanjohi	Christmas events	Release	
142	23 October 2018	Rebecca Stocks	Kirsty Rawlinson, Angela Nayda, Leah Wanjohi	Christmas events	Release	
143	22 October 2018	Rebecca Stocks	Tara Solomon, Natalie Kraji, Rebecca Perks, Rebecca Kelbie, Rachel Willon, Anne-Marie Scanlon, Joanne Coombes,	Christmas events	Release	

144	17 October 2018	Sue Barr	Dianne Longman, Patrick Kinnear	Christmas events	Release
145	23 October 2018	Rebecca Stocks	Sandra Wortmeyer	Updated Christmas information	Release
146	16 October 2018	Brett Manuel	Sue Barr, Sue MacDonald, Chellie Hosking, Kitty McLean, Shelley Wall, Nicole Stasiak	Christmas events	Release
147	16 October 2018	Brett Manuel	Shaun Bott, Rebecca Stocks, Melissa Rowley, Elaine Treloar	Christmas events	Release
148	4 October 2018	Sue Barr	Brett Manuel	Gawler Christmas party	Release
149	4 October 2018	Brett Manuel	Sue Barr	Christmas events	Release
150	3 October 2018	Sandra Wortmeyer	DCP: Communications	Gawler Christmas party	Release
151	18 September 2018	Natalie Kralj	DCP: Region North Documentation	Gawler Christmas party	Release
Southern					
152	26 November 2018	Sam Skarmoutsos	Brett Manuel	Carer Christmas functions	Release
153	23	Sue Barr	Chellie Hosking, Kitty	Christmas functions	Release

	November 2018		McLean, Michael Doldo, Akash Segal			
154	1 November 2018	Melissa Rowley	Shalini McCarthy	Christmas events		Release
155	31 October 2018	Shalini McCarthy	Melissa Rowley, Tania Harrap, Jaquelyn Caputo	Christmas events		Release
156	31 October 2018	Melissa Rowley	Tania Harrap, Shalini McCarthy, Jacquelyn Caputo	Christmas events		Release
157	31 October 2018	Brett Manuel	Rebecca Stocks, Melissa Rowley, Shaun Bott, Elaine Treloar	Christmas events		Release
158	31 October 2018	Melissa Rowley	Brett Manuel	Christmas party 2018		Release
159	30 October 2018	Linda Hurley	Sue Macdonald, Julie Powell, Nadina Labiszewski, Abbie Lee, Janet Robson, Melissa Rowley, Sam Skarmoutsos	Christmas event		Release
160	30 October 2018	Tracy Crowhurst	DL:DCP Southern Guardianship Hub	Christmas party 2018		Release
161	23 October 2018	Karin Bell	Brett Manuel	Christmas events		Release
162	17 October 2018	Louisa Rolls	Karin Bell	Christmas events		Release
163	16 October 2018	Melissa Rowley	Linda Hurley, Louisa Rolls, Tania Harrap	Christmas events		Release
164	16 October	Brett Manuel	Shaun Bott, Rebecca	Christmas events		Release

	2018			Stocks, Melissa Rowley, Elaine Trelor			
165	16 October 2018	Melissa Rowley		Linda Hurley, Louisa Rolls, Joanne Brand, Tania Harrap	Christmas events		Release
166	16 October 2018	Brett Manuel		Shaun Bott, Rebecca Stocks, Melissa Rowley, Elaine Trelor	Christmas events		Release
Far North West							
167	4 December 2018	Virginia Collins		Pauline Coe	Carers Xmas Luncheon		Release
168	4 December 2018	Pauline Coe		Virginia Collins	Carers Xmas Luncheon		Release
169	4 December 2018	Virginia Collins		Pauline Coe	Carers Xmas Luncheon		Release
170	4 December 2018	Pauline Coe		DL:DCP Pt Augusta Office	Carers Xmas Luncheon		Release
171	4 December 2018	Rosanne Farrington		DL:DCP KC All	Christmas events detail		Release
172	4 December 2018	Chantelle Rathman		Jessamine Bradley, Allison Paton, Phil Strike	Carers Lunch		Release
173	28 November	Natalie Beyer		Pauline Coe, Cheryl Gale	Christmas gift		Release

174	2018 28 November 2018	Pauline Coe	Ceryl Gale, Natalie Beyer	Christmas gift	Release part in
175	26 November 2018	Yoland Higgs	Phil Strike, Sandy Donnellan, Vanessa Sargent, Tracey Watchman, Roanna Wardle, Jenny Knight, Kirsty Lawrence, Linda Mondegari, Clare Robinson, Samanta Wood	Christmas events	Release
176	26 November 2018	Chellie Hosking	Yoland Higgs	Christmas events	Release
177	26 November 2018	Jenna Watson	Chellie Hosking, Kitty McLean, Akash Segal, Michael Doldo	Christmas events	Release
178	26 November 2018	Chellie Hosking	Yoland Higgs	Christmas events	Release
179	26 November 2018	Jenna Watson	Chellie Hosking, Kitty McLean, Akash Seal, Michael Doldo	Christmas events	Release
180	20 November 2018	Tracey Watchman	Chellie Hosking	Ceduna/Yalata Christmas Party	Release part in
181	7 November 2018	Elaine Treloar	Brett Manuel, Kirsty Lawrence	Christmas party	Release
182	7	Kirsty Lawrence	Elaine Treloar	Christmas party	Release

	November 2018					
183	31 October 2018	Elaine Treloar	Linda Mondegari, Samantha Wood, Sandy Donnellan, Kirsty Lawrence	Christmas party	Release	
184	1 November 2018	Cheryl Gale	Pauline Coe	Christmas gift for carers	Release	
185	1 November 2018	Pauline Coe	Cheryl Gale	Christmas gift for carers	Release	
186	1 November 2018	Cheryl Gale	Pauline Coe	Christmas gift for carers	Release	
187	1 November 2018	Angela Nayda	Cheryl Gale, Kirsty Rawlinson	Christmas gift for carers	Release	
188	1 November 2018	Cheryl Gale	Kirsty Rawlinson, Angela Nayda	Christmas gift for carers	Release	
189	31 October 2018	Elaine Treloar	Brett Manuel	Christmas party	Release	
190	31 October 2018	Brett Manuel	Rebecca Stocks, Melissa Rowley, Shaun Bott, Elaine Treloar	Christmas events	Release	
191	26 October 2018	David Williams	Darlene Allen, Janette Cheffirs, Pauline Coe, Amanda Kelly, Kasey McKenzie, Hedley	Christmas events	Release	

192	26 October 2018	Yoland Higgs	Richards, Mark Rudd, Lexie Singleton Phil Strike, Sandy Donnellan, Vanessa Sargent, Tracey Watchman, Roanna Wardle, Jenny Knight, Kirsty Lawrence, Linda Mondegari, Clare Robinson, Samantha Wood	Christmas events 2018	Release
193	26 November 2018	Yoland Higgs	Phil Strike, Sandy Donnellan, Vanessa Sargent, Tracey Watchman, Roanna Wardle, Jenny Knight, Kirsty Lawrence, Linda Mondegari, Clare Robinson, Samantha Wood	Christmas budget 2018	Release

**FREEDOM OF INFORMATION ACT 1991
YOUR RIGHTS TO REVIEW AND APPEAL**

1. INTERNAL REVIEW

If you are dissatisfied or "aggrieved" with certain decisions or "determinations" of an agency/council/university (regarding access to documents or amendment of records), under S.29 and S.38 of the *Freedom of Information Act (SA) 1991*, you can apply to the agency/council/university concerned for an internal review of its determination.

To apply for an internal review of a determination you must write a letter addressed to the Principal Officer or lodge an internal review application form with the same agency/council/university as made the determination. This also must be addressed to the Principal Officer. The application must be accompanied by the appropriate fee (if applicable). The application should be lodged within 30 days of the original determination.

The agency/council/university will undertake its internal review and advise you of its decision within 14 days of receipt of the application.

There is no right to an internal review of a determination made by a Minister or Principal Officer of an agency/council/university.

2. INVESTIGATION BY THE OMBUDSMAN/POLICE COMPLAINTS AUTHORITY

After an internal review has been completed, if you are still dissatisfied with the agency/council/university's determination, you can request an external review by the Ombudsman/Police Complaints Authority of the determination. The Ombudsman/Police Complaints Authority is empowered to investigate the conduct of any person or body in relation to a determination made by an agency/council/university under this Act. (If an application determination was made by a police officer, or the Minister responsible for the administration of the SA Police, applications for external review are made to the Police Complaints Authority. All other applications for external review should be made to the Ombudsman.)

You may also request an external review by the Ombudsman/Police Complaints Authority if you have no right to an internal review.

The application for review by the Ombudsman/Police Complaints Authority should be lodged within 30 days of the after the date of a determination.

Investigations by the Ombudsman/Police Complaints Authority are free. Further information is available from the Office of the Ombudsman or Police Complaints Authority.

3. REVIEW BY SACAT

You have a right to apply for a review by SACAT if you are unhappy with:

- a determination not subject to Internal Review
- an Internal Review determination, or
- the outcome of a review by the Ombudsman SA or the Police Ombudsman.

You must exercise your right of review with SACAT within 30 calendar days after being advised of the above types of determinations or the results of a review. Any costs will be determined by SACAT, where applicable.

For more information contact SACAT. Contact Details:
**South Australian Civil and Administrative Tribunal
(SACAT)**

Phone: 1800 723 767

Email: sacat@sacat.sa.gov.au

REGION		OFFICE	ACTIVITY	TARGET GROUPS	Quarantine ship Children	Foster Carers \$	Kinship Carers \$	GIFTS	NGO Partnerships / Contribution	ATTENDE E NUMBERS #	Line Total \$
NORTHERN	Elizabeth Gawler Salisbury	15/12/18 Morning tea/afternoon tea at a Vadoulis Garden Centre at 10.30am. Nursery walk and gardening tips	Kinship Carers							40	
NORTHERN	Elizabeth, Salisbury	Harry Bowey Reserve - Christmas Event	Children / All Carers							400	
NORTHERN	Gawler	Gawler recreation centre - Christmas Event	Children / All Carers							150	
NORTHERN	Port Pirie	Solomontown Beach - Christmas Event	Children / All Carers							40 - 50	
NORTHERN	Port Pirie	Christmas Lunch with door prizes	Kinship Carers Children / All Carers							30	
NORTHERN	Kadina	Apex Park - Christmas Event	Kinship Carers								
NORTHERN	Kadina	Christmas Lunch with door prizes	Kinship Carers							40 - 50	

REGION	OFFICE	ACTIVITY	TARGET GROUPS				Kinship Carers \$	Foster Carers \$	Kinship Carers \$	GIFTS	NGO Partnerships	NGO Contribution	ATTENDEE NUMBERS #	Line Total \$
			Children	Foster Carers	Kinship Carers	Children								
CENTRAL	Woodville	Semaphore Slide (Coordinated by Hindmarsh Office)	Children Foster Carers Kinship Carers							None Reported		20	\$	
CENTRAL	Mount Barker	Guardianship Party	Children							None Reported				
CENTRAL	Hindmarsh	2017 Christmas Event - Semaphore Slide	Children Foster Carers Kinship Carers							None reported		Approx 450		
CENTRAL	Blair Athol	Christmas Breakfast	Kinship Carers									26		

\$

Fenech, Christian (DCP)

From: Gavros, Petrea (DCP)
Sent: Monday, 26 November 2018 10:01 AM
To: Barr, Sue (DCP)
Cc: McLean, Kitty (DCP); Schumann, Brette (DCP)
Subject: RE: carer christmas functions - Central Region

There are quarterly catered carer events convened and hosted by the Carer Relationships Officer throughout the year.

The most recent one held was Wednesday 21 November. There is not a specific Christmas one planned.

There are no gifts provided specifically to carers. Children under guardianship will receive a gift or a voucher via carer's payments

2017 events Woodville

Date and type of Christmas events plus \$ cost of event

- for kinship carers **NIL**
- for foster carers **NIL**
- for children under guardianship /families **NIL**

Any Christmas gift/gift card for carers? Provide costs **NIL**
 Any partnerships with NGOs and their cost contribution
 Number of attendees **NIL**

Woodville office had the opportunity in 2017 to send children and their carers (Kinship or Foster Care) to attend the Hindmarsh coordinated Semaphore Slide event. Approximately 20 attended

2018 events Woodville

Including proposed number of attendees

As above. Woodville have identified approximately 25 to invite to the Hindmarsh coordinated event at Semaphore.

2017 events Mt Barker

Date and type of Christmas events plus \$ cost of event

- for kinship carers **NIL**
- for foster carers **NIL**
- for children under guardianship /families **NIL**

Any Christmas gift/gift card for carers? Provide costs **NIL**
 Any partnerships with NGOs and their cost contribution
 Number of attendees **NIL**

Mt Barker has not held Christmas events specifically for carers in either 2017 or 2018.

Details of Guardianship parties and associated costs are below:
19 December 2017 -

2018 events Mt Barker

Including proposed number of attendees

No specific carer only events, but will be convening a combined children and carers event as follows:

18 December 2018 -
Approximately 100 children and carers

2017 events Blair Athol

Date and type of Christmas events plus \$ cost of event

- for kinship carers **NIL**
- for foster carers **NIL**
- for children under guardianship /families **NIL**

Any Christmas gift/gift card for carers? Provide costs **NIL**

Any partnerships with NGOs and their cost contribution

Number of attendees **NIL**

Blair Athol has not held Christmas events specifically for carers in either 2017 or 2018.

NIL combined children and carer events for 2017

2018 events Blair Athol

Including proposed number of attendees

As above. **NIL** combined children and carer events for 2018

Blair Athol have identified approximately 20 children and their carers to invite to the Hindmarsh coordinated event at Semaphore.

2017 events Hindmarsh

Date and type of Christmas events plus \$ cost of event

- for kinship carers **NIL**
- for foster carers **NIL**
- for children under guardianship /families **NIL**

Any Christmas gift/gift card for carers? Provide costs **NIL**

Any partnerships with NGOs and their cost contribution

Number of attendees **NIL**

Hindmarsh has not held Christmas events specifically for carers in either 2017 or 2018.

2017 Christmas event 19/12/2018 for children and foster/kinship carers spent-- attendees approx 450

2018 events Hindmarsh

Including proposed number of attendees

18/12/2018 Christmas event for children and foster/kinship carers has been approved - approx
proposed attendees 400-450

Petrea Gavros

Senior Project Officer - Central Region

Department for Child Protection / Hindmarsh SA

t (08) 8406 2786 e petrea.gavros@sa.gov.au w www.childprotection.sa.gov.au



Government of South Australia
Department for Child Protection

Fenech, Christian (DCP)

From: Gavros, Petrea (DCP)
Sent: Monday, 26 November 2018 12:07 PM
To: Watson, Jenna (DCP)
Cc: McLean, Kitty (DCP)
Subject: RE: carer christmas functions - Central Region

Hi Jenna – I just spoke with Roger (Manager Hindmarsh) who happened to mention that they also do a free BBQ that is provided by the Lions Club (so can you please add them as an NGO partnership).

In relation to your query, Roger has advised it would be a 50/50 split. It is not a per head situation.

Regards

Petrea Gavros
 Senior Project Officer - Central Region
 Department for Child Protection / Hindmarsh SA
 t (08) 8406 2786 e petrea.gavros@sa.gov.au w www.childprotection.sa.gov.au



Government of South Australia
 Department for Child Protection

From: Watson, Jenna (DCP)
Sent: Monday, 26 November 2018 12:00 PM
To: Gavros, Petrea (DCP)
Subject: FW: carer christmas functions - Central Region

Hi Patrea

Can you please provide some further information.

With the \$ totals, I am required to split between the 3 categories (Children, Foster Carers & Kinship Carers).

Can you please advise what the total cost is for each? And also confirm if it was a price perhead?

Thanks

Jenna

Jenna Watson
 Office of the Deputy Chief Executive
 Department for Child Protection | Level 1 East, 31 Flinders Street, Adelaide SA 5000 | DX 214
 t (08) 8124 4204
 m (+614) 0427 721 665
jenna.watson3@sa.gov.au w www.childprotection.sa.gov.au



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8

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Please consider the environment before printing my email.

From: Barr, Sue (DCP) <Sue.Barr@sa.gov.au>
Sent: Monday, 26 November 2018 10:04 AM
To: Watson, Jenna (DCP) <Jenna.Watson3@sa.gov.au>
Cc: Schumann, Brette (DCP) <Brette.Schumann@sa.gov.au>; Manuel, Brett (DCP) <Brett.Manuel@sa.gov.au>
Subject: FW: carer christmas functions - Central Region

As discussed . thanks
Central region.

Regards,

Sue Barr
Acting Deputy Chief Executive, Service Delivery and Practice
Department for Child Protection / 31 Flinders Street, Adelaide SA 5000
T (08) 8124 4116 M 0401 719 739 e sue.barr@sa.gov.au w www.childprotection.sa.gov.au



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I acknowledge that I work on the traditional country of the Kaurna people of the Adelaide Plains. I recognise and respect their cultural heritage, beliefs and relationship with the land. I acknowledge that they are of continuing importance to the Kaurna people living today.



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9

From: Gavros, Petrea (DCP) <Petrea.Gavros@sa.gov.au>
Sent: Monday, 26 November 2018 10:01 AM
To: Barr, Sue (DCP) <Sue.Barr@sa.gov.au>
Cc: McLean, Kitty (DCP) <Kitty.McLean2@sa.gov.au>; Schumann, Brette (DCP) <Brette.Schumann@sa.gov.au>
Subject: RE: carer christmas functions - Central Region

There are quarterly catered carer events convened and hosted by the Carer Relationships Officer throughout the year.

The most recent one held was Wednesday 21 November. There is not a specific Christmas one planned.

There are no gifts provided specifically to carers. Children under guardianship will receive a gift or a voucher via carer's payments

2017 events Woodville

Date and type of Christmas events plus \$ cost of event

- for kinship carers **NIL**
- for foster carers **NIL**
- for children under guardianship /families **NIL**

Any Christmas gift/gift card for carers? Provide costs **NIL**

Any partnerships with NGOs and their cost contribution

Number of attendees **NIL**

Woodville office had the opportunity in 2017 to send children and their carers (Kinship or Foster Care) to attend the Hindmarsh coordinated Semaphore Slide event. Approximately 20 attended

2018 events Woodville

Including proposed number of attendees

As above. Woodville have identified approximately 25 to invite to the Hindmarsh coordinated event at Semaphore.

2017 events Mt Barker

Date and type of Christmas events plus \$ cost of event

- for kinship carers **NIL**
- for foster carers **NIL**
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Any Christmas gift/gift card for carers? Provide costs **NIL**

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Number of attendees **NIL**

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19 December 2017 -

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Including proposed number of attendees

No specific carer only events, but will be convening a combined children and carers event as follows:

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Approximately 100 children and carers

2017 events Blair Athol

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- for foster carers **NIL**
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Any Christmas gift/gift card for carers? Provide costs **NIL**

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Number of attendees **NIL**

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NIL combined children and carer events for 2017

2018 events Blair Athol

Including proposed number of attendees

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Blair Athol have identified approximately 20 children and their carers to invite to the Hindmarsh coordinated event at Semaphore.

2017 events Hindmarsh

Date and type of Christmas events plus \$ cost of event

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Any Christmas gift/gift card for carers? Provide costs **NIL**

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Number of attendees **NIL**

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2017 Christmas event 19/12/2018 for children and foster/kinship carers spent- attendees approx 450

2018 events Hindmarsh

Including proposed number of attendees

18/12/2018 Christmas event for children and foster/kinship carers. has been approved - approx proposed attendees 400-450.

Petrea Gavros

Senior Project Officer - Central Region

Department for Child Protection / Hindmarsh SA

t (08) 8406 2786 e petrea.gavros@sa.gov.au w www.childprotection.sa.gov.au



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10 Begin forwarded message:

From: "Barr, Sue (DCP)" <Sue.Barr@sa.gov.au>
Date: 23 November 2018 at 3:18:59 pm ACDT
To: "Hosking, Chellie (DCP)" <Chellie.Hosking@sa.gov.au>, "McLean, Kitty (DCP)" <Kitty.McLean2@sa.gov.au>, "Doldo, Michael (DCP)" <Michael.Doldo@sa.gov.au>, "Segal, Akash (DCP)" <Akash.Segal@sa.gov.au>
Cc: "McGinlay, Sondra (DCP)" <Sondra.McGinlay@sa.gov.au>, "Lazic, Natasha (DCP)" <Natasha.Lazic@sa.gov.au>, "Rosewarne, Rebecca (DCP)" <Rebecca.Rosewarne@sa.gov.au>, "Skarmoutsos, Sam (DCP)" <Sam.Skarmoutsos@sa.gov.au>, "Schumann, Brette (DCP)" <Brette.Schumann@sa.gov.au>, "Manuel, Brett (DCP)" <Brett.Manuel@sa.gov.au>
Subject: urgent request - carer christmas functions.

Dear All,

Please see below the following urgent request for information .
Please reply to me cc Brette Manual and Brette Schumann **by 10am Monday 26th November at the latest.**

By each office location in your region please provide :

2017 events

Date and type of Christmas events plus \$ cost of event

- for kinship carers
- for foster carers
- for children under guardianship /families

Any Christmas gift/gift card for carers? Provide costs
Any partnerships with NGOs and their cost contribution
Number of attendees

Please provide the same information for **2018.**
Including proposed number of attendees

Any queries please email me . Many thanks.

gards,

Sue Barr

Acting Deputy Chief Executive, Service Delivery and Practice

Department for Child Protection / 31 Flinders Street, Adelaide SA 5000

T (08) 8124 4116 M 0401 719 739 e sue.barr@sa.gov.au w

www.childprotection.sa.gov.au



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I acknowledge that I work on the traditional country of the Kaurna people of the Adelaide Plains. I recognise and respect their cultural heritage, beliefs and relationship with the land. I acknowledge that they are of continuing importance to the Kaurna people living today.



Please consider the environment before printing my email.

Fenech, Christian (DCP)

From: Bott, Shaun (DCP)
Sent: Wednesday, 31 October 2018 3:07 PM
To: Manuel, Brett (DCP)
Subject: RE: HELP! Christmas events ... I need info asap for the Minister's office

Good afternoon

The Mt Barker Christmas event is being held on the 18th of Dec as is the Hindmarsh on the same day. I have limited details of the locations etc, but I will find out and get this to you. I have sent some emails to the office managers of Woodville and Blair Athol to see what they are running. I'll hopefully have answers soon.

Regards,

Shaun Bott

Carer Relationship Officer
Central Region

Department for Child Protection / Hindmarsh Office/ 153 Port Road Hindmarsh SA 5007

t (08) 8406 2704 m 0419534127 e Shaun.Bott@sa.gov.au w www.childprotection.sa.gov.au



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From: Manuel, Brett (DCP)
Sent: Wednesday, 31 October 2018 2:58 PM
To: Stocks, Rebecca (DCP) ; Rowley, Melissa (DCP) ; Bott, Shaun (DCP) ; Treloar, Elaine (DCP)
Subject: HELP! Christmas events ... I need info asap for the Minister's office

Hiya CROs

Have you guys heard anything about events?

Only one anyone has told me about is the big resi care one and the Murray Bridge one ... surely there must be others?

Even if you know someone is organising, but don't know any details – send me thru their name and we'll chase them.

Thanks
Brett

Brett Manuel

Manager Communications & Engagement

Department for Child Protection / L1 West, 31 Flinders Street Adelaide SA 5000

t (08) 8226 2947 m 0403 645 647 e brett.manuel@sa.gov.au w www.childprotection.sa.gov.au



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13

Fenech, Christian (DCP)

From: McLean, Kitty (DCP)
Sent: Wednesday, 17 October 2018 9:51 AM
To: Manuel, Brett (DCP)
Subject: FW: Christmas events - please advise of children events where Minister/CE/DCE may receive an invitation

FYI – Mt Barker kids Xmas party

Kitty McLean
Director
Central Region | Department for Child Protection
153 Port Road, Hindmarsh 5007
P: 8406 2764 M: 0476 809 903 e kitty.mclean2@sa.gov.au



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14

From: Wicks, Melissa (DCP)
Sent: Wednesday, 17 October 2018 9:17 AM
To: McLean, Kitty (DCP)
Subject: RE: Christmas events - please advise of children events where Minister/CE/DCE may receive an invitation

Hi Kitty

Our event is scheduled for 18/12/2018, details still pending.

Mel

Melissa Wicks
Manager
Department for Child Protection / 23 Mann Street Mount Barker
t (08) 7424 7888 m 0438 896 571 e melissa.wicks@sa.gov.au w www.childprotection.sa.gov.au
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15

From: McLean, Kitty (DCP)
Sent: Tuesday, 16 October 2018 1:33 PM

To: McCarron, Roger (DCP); Wicks, Melissa (DCP); Mahar, Benjamin (DCP); Nesci, Nick (DCP); Giles, Angela (DCP)
Subject: Fwd: Christmas events - please advise of children events where Minister/CE/DCE may receive an invitation

FYI and follow up.

Thanks

Sent from my iPhone

Begin forwarded message:

16
From: "Manuel, Brett (DCP)" <Brett.Manuel@sa.gov.au>
Date: 16 October 2018 at 1:25:05 pm ACDT
To: "Barr, Sue (DCP)" <Sue.Barr@sa.gov.au>, "Macdonald, Sue (DCP)" <Sue.Macdonald@sa.gov.au>, "Hosking, Chellie (DCP)" <Chellie.Hosking@sa.gov.au>, "McLean, Kitty (DCP)" <Kitty.McLean2@sa.gov.au>, "Wall, Shelley (DCP)" <Shelley.Wall@sa.gov.au>, "Stasiak, Nicole (DCP)" <Nicole.Stasiak@sa.gov.au>
Cc: "Ward, Fiona (DCP)" <Fiona.Ward@sa.gov.au>, "Corbo, Luisa (DCP)" <Luisa.Corbo@sa.gov.au>
Subject: Christmas events - please advise of children events where Minister/CE/DCE may receive an invitation

ACTION: please advise of Christmas events (child/carer related – not staff events)

Hi RDs, OOHC team

Wanted to put this one on your radar ... I'm not sure what the process has been in the past, but we are collating a list of Christmas events (especially where there is an opportunity for the Minister, CE or DCE to receive an invitation to attend).

Would you mind passing onto your team members who already are planning events, and/or are pulling something together, to let me know asap?

I've also asked the CROs to keep their ears to the ground and let me know too.

With thanks
Brett

17

From: Manuel, Brett (DCP)
Sent: Tuesday, 16 October 2018 1:20 PM
To: Shaun Bott (Shaun.Bott@sa.gov.au); Rebecca Stocks (rebecca.stocks2@sa.gov.au); Rowley, Melissa (DCP); Elaine Treloar (Elaine.Treloar2@sa.gov.au)
Subject: Christmas events

Hiya CROs ...

I'm going to send a note out to the RDs, OOHC etc to see if they can advise us of any events (involving children) where it would be appropriate for Minister, Chief Executive, Deputy CE to attend).

Just wanted to put that on your radar too so you can give me heads up if you're hearing/involved in any events where I should let Min/CE know that they might be receiving an invite. Minister very keen.

Thanks

Brett

Brett Manuel

Manager Communications & Engagement

Department for Child Protection / L1 West, 31 Flinders Street Adelaide SA 5000

t (08) 8226 2947 m 0403 645 647 e brett.manuel@sa.gov.au w www.childprotection.sa.gov.au



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18

Fenech, Christian (DCP)

From: McCarron, Roger (DCP)
Sent: Tuesday, 16 October 2018 3:31 PM
To: McLean, Kitty (DCP); Manuel, Brett (DCP)
Cc: Paxton, Philippa (DCP); Flesher, Alison (DCP)
Subject: RE: Christmas events - please advise of children events where Minister/CE/DCE may receive an invitation

Follow Up Flag: Follow up
Flag Status: Completed

Brett hi

The Hindmarsh Christmas event will be at the Semaphore Waterslide Complex from about 11am till 2pm on Tuesday 18/1218. Last year there were between 300 to 400 young people and carers there. Lunch is provided. Those who attended had a great day

Regards
Roger

19

From: McLean, Kitty (DCP)
Sent: Tuesday, 16 October 2018 1:33 PM
To: McCarron, Roger (DCP); Wicks, Melissa (DCP); Mahar, Benjamin (DCP); Nesci, Nick (DCP); Giles, Angela (DCP)
Subject: Fwd: Christmas events - please advise of children events where Minister/CE/DCE may receive an invitation

FYI and follow up.

Thanks

Sent from my iPhone

Begin forwarded message:

20

From: "Manuel, Brett (DCP)" <Brett.Manuel@sa.gov.au>
Date: 16 October 2018 at 1:25:05 pm ACDT
To: "Barr, Sue (DCP)" <Sue.Barr@sa.gov.au>, "Macdonald, Sue (DCP)" <Sue.Macdonald@sa.gov.au>, "Hosking, Chellie (DCP)" <Chellie.Hosking@sa.gov.au>, "McLean, Kitty (DCP)" <Kitty.McLean2@sa.gov.au>, "Wall, Shelley (DCP)" <Shelley.Wall@sa.gov.au>, "Stasiak, Nicole (DCP)" <Nicole.Stasiak@sa.gov.au>
Cc: "Ward, Fiona (DCP)" <Fiona.Ward@sa.gov.au>, "Corbo, Luisa (DCP)" <Luisa.Corbo@sa.gov.au>
Subject: Christmas events - please advise of children events where Minister/CE/DCE may receive an invitation

ACTION: please advise of Christmas events (child/carers related -- not staff events)

Hi RDs, OOHC team

Wanted to put this one on your radar ... I'm not sure what the process has been in the past, but we are collating a list of Christmas events (especially where there is an opportunity for the Minister, CE or DCE to receive an invitation to attend).

Would you mind passing onto your team members who already are planning events, and/or are pulling something together, to let me know asap?

I've also asked the CROs to keep their ears to the ground and let me know too.

With thanks
Brett

21

From: Manuel, Brett (DCP)
Sent: Tuesday, 16 October 2018 1:20 PM
To: Shaun Bott (Shaun.Bott@sa.gov.au); Rebecca Stocks (rebecca.stocks2@sa.gov.au); Rowley, Melissa (DCP); Elaine Treloar (Elaine.Treloar2@sa.gov.au)
Subject: Christmas events

Hiya CROs ...

I'm going to send a note out to the RDs, OOHHC etc to see if they can advise us of any events (involving children) where it would be appropriate for Minister, Chief Executive, Deputy CE to attend).

Just wanted to put that on your radar too so you can give me heads up if you're hearing/involved in any events where I should let Min/CE know that they might be receiving an invite. Minister very keen.

Thanks
Brett

Brett Manuel
Manager Communications & Engagement
Department for Child Protection / L1 West, 31 Flinders Street Adelaide SA 5000
t (08) 8226 2947 m 0403 645 647 e brett.manuel@sa.gov.au w www.childprotection.sa.gov.au



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Fenech, Christian (DCP)

From: Collins, Virginia (DCP)
Sent: Tuesday, 4 December 2018 9:42 AM
To: Coe, Pauline (DCP)
Subject: RE: Carers Xmas Luncheon

Hey Pauline,

We will just come out and say hi, chat for a bit and then leave.

Regards, Ginny

Virginia Collins

Coordinator - Aboriginal Families Team

Department for Child Protection, Far North and Far West Region / 13 Young Street, Port Augusta SA 5700
t (08) 8642 3177 m 0437 146 418 e virginia.collins@sa.gov.au w www.childprotection.sa.gov.au
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168

From: Coe, Pauline (DCP)
Sent: Tuesday, 4 December 2018 9:40 AM
To: Collins, Virginia (DCP)
Subject: RE: Carers Xmas Luncheon

Will you be eating or just saying hello??

Pauline Coe

**Kinship Care Support Worker
Far North Far West**

Department for Child Protection / 5 El Alamein Road, Port Augusta
t (08) 86485100 m 0419910699 e pauline.coe@sa.gov.au w www.childprotection.sa.gov.au
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169

From: Collins, Virginia (DCP)
Sent: Tuesday, 4 December 2018 9:36 AM
To: Coe, Pauline (DCP)
Subject: RE: Carers Xmas Luncheon

Leonie and I will be there ☺

Virginia Collins

Coordinator - Aboriginal Families Team

Department for Child Protection, Far North and Far West Region / 13 Young Street, Port Augusta SA 5700

t (08) 8642 3177 m 0437 146 418 e virginia.collins@sa.gov.au w www.childprotection.sa.gov.au

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170 **From:** Coe, Pauline (DCP) <Pauline.Coe@sa.gov.au>
Sent: Tuesday, 4 December 2018 9:28 AM
To: DL:DCP Pt Augusta Office <DLDECDFamiliesPortAugustaOffice@sa.gov.au>
Subject: Carers Xmas Luncheon

Hi everyone,

Just letting you all know that the Carers Xmas Luncheon is going to be held next Tuesday 11th from 12 p.m. at the Travellers Rest Hotel. If a few of you could come out to just say hello and wish people Merry Xmas or if time have a meal that would be good.

Thanks

Pauline

Merry Christmas and Happy New Year



Pauline Coe

Kinship Care Support Worker

Department for Child Protection / 5 El Alamein Road, Port Augusta

t (08) 86485100 m 0419910699 e pauline.coe@sa.gov.au w www.childprotection.sa.gov.au



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Fenech, Christian (DCP)

From: Farrington, Rosanne (DCP)
Sent: Tuesday, 4 December 2018 12:59 PM
To: DL:DCP KC All
Subject: Christmas events detail

This year I need to give detailed information on the Carer Christmas events/gifts expenditure. Therefore would you please send copies of all receipts together with Carers names that attended and details of the catering or gifts to me. It is important that there is no over expenditure, we must stay within the parameters of the approval. Sorry it's so hard! Many thanks...

Rosanne Farrington
Business Manager
Kinship Care / Department for Child Protection / 3/5 Darley Road, Paradise
t (08) 8207 8926 m 0428 042 621 e rosanne.farrington@sa.gov.au w www.childprotection.sa.gov.au
[Facebook](#) | [Twitter](#) | [LinkedIn](#)



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Fenech, Christian (DCP)

From: Rathman, Chantelle (DCP)
Sent: Tuesday, 4 December 2018 12:19 PM
To: Bradley, Jessamine (DCP); Paton, Allison (DCP); Strike, Phil (DCP)
Subject: Carers Lunch

Hi

If any carers call about attending the lunch next week can you please let Pauline know, she needs to give numbers to the pub asap.

Thanks

Chantelle Rathman
Business Support Officer
Department for Child Protection / 5 El Alamein Road Port Augusta
t (08) 86485060 e chantelle.rathman@sa.gov.au w www.childprotection.sa.gov.au



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173

Fenech, Christian (DCP)

From: Natalie Beyer <Natalie.Beyer@ucsa.org.au>
Sent: Wednesday, 28 November 2018 12:15 PM
To: Coe, Pauline (DCP); Cheryl Gale
Subject: RE: Xmas gift

Hi Pauline,

I have a few numbers already but will do a phone around and get the numbers to you by mid next week .

As per conversation with Cheryl I will give our gifts at another time. (I think that it is a small tin of biscuits)

Nat

174

From: Coe, Pauline (DCP) [<mailto:Pauline.Coe@sa.gov.au>]
Sent: Wednesday, 28 November 2018 10:32 AM
To: Cheryl Gale; Natalie Beyer
Subject: Xmas gift

Hi,

We are in a bit of a dilemma now about the Xmas gift. Apparently a directive from Head Office has come out where we can only spend on our carers this year. As the luncheon is per head this does not leave us any spare to purchase a gift.

We are still waiting for the guy to send us a sample of what he can make but I don't think this our budget is going to stretch that far.

I am sending out our flyers today. Hopefully everyone will ring by Wednesday next week.

Fyi

Pauline

Pauline Coe
Kinship Care Support Worker
Far North Far West
Department for Child Protection / 5 El Alamein Road, Port Augusta
t (08) 86485182 m 0419910699 e pauline.coe@sa.gov.au w www.childprotection.sa.gov.au
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Please consider the environment before printing my email.

From: Higgs, Yoland (DCP)
Sent: Monday, 26 November 2018 3:17 PM
To: Strike, Phil (DCP); Donnellan, Sandy (DCP); Sargent, Vanessa (DCP); Watchman, Tracey (DCP); Wardle, Roanna (DCP); Knight, Jenny (DCP); Lawrence, Kirsty (DCP); Mondegari, Linda (DCP); Robinson, Clare (DCP); Wood, Samantha (DCP)
Subject: FW: URGENT ACTION: DUE 3pm (TODAY) Christmas Events 2017 / 2018 Spreadsheets
Importance: High

Hello managers

RE: Request for additional information re Carer's Christmas Events

I've just returned from a meeting & have received the following which was received by Chellie at 2.35pm & I note that the DCE's office require it by 3pm (15 minutes ago).

Apologies – can you please have a look & either forward me the information asap – or call me with your advice?

Kindest regards

Yoland Higgs / Senior Service Development Officer / Far North Far West Region
Department for Child Protection / Ground Floor East, 31 Flinders Street, Adelaide SA 5000
t: 8303 0682 m 0419 568 197 e yoland.higgs@sa.gov.au w www.childprotection.sa.gov.au



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176 **From:** Hosking, Chellie (DCP)
Sent: Monday, 26 November 2018 2:36 PM
To: Higgs, Yoland (DCP)
Subject: FW: URGENT ACTION: DUE 3pm Christmas Events 2017 / 2018 Spreadsheets
Importance: High

For urgent consideration please

Chellie Hosking
A/Director
Far North Far West Region
Department for Child Protection
P (08) 84636332 m 0417845592 e chellie.hosking@sa.gov.au

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177 **From:** Watson, Jenna (DCP)
Sent: Monday, 26 November 2018 2:35 PM
To: Hosking, Chellie (DCP); McLean, Kitty (DCP); Segal, Akash (DCP); Doldo, Michael (DCP)
Cc: McGinlay, Sondra (DCP); Lazic, Natasha (DCP); Rosewarne, Rebecca (DCP); Skarmoutsos, Sam (DCP)
Subject: URGENT ACTION: DUE 3pm Christmas Events 2017 / 2018 Spreadsheets
Importance: High

Hi All

Thanks for sending through your data for the Christmas events in 2017/18.

Unfortunately the office has found that a majority of the information / data provided by each business area has been left for our interpretation and leaves us guessing what the data represents.

I have collated a spreadsheet that includes the fields we require accurate information on and how we need the data displayed for the Minister's office. Please find this spreadsheet attached for you corresponding region. (NOTE: 2 sheets - one for 2017 and one for 2018).

Can each Business Manager please complete these ASAP and send back to me for forwarding to Brette Schumann, Director, Office of the Chief Executive.

Note – CENTRAL / FAR NORTH - FAR WEST / a section of NORTHERN has already been started by me including our interpretation of the information that was sent to Sue Barr and Brette. Can you please double check to ensure accuracy / reflects what has happened.

I understand this is inconvenient, however we have a tight deadline from the Ministers office.

Can this be returned to me (jenna.watson3@sa.gov.au) no later than 3.00pm.

I appreciate your urgent cooperation in the matter.

Thanks

Jenna

Jenna Watson

Office of the Deputy Chief Executive

Department for Child Protection | Level 1 East, 31 Flinders Street, Adelaide SA 5000 | DX 214

t (08) 8124 4204

m (+614) 0427 721 665

jenna.watson3@sa.gov.au w www.childprotection.sa.gov.au

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Sent: Monday, 26 November 2018 2:36 PM
To: Higgs, Yoland (DCP)
Subject: FW: URGENT ACTION: DUE 3pm Christmas Events 2017 / 2018 Spreadsheets
Importance: High

For urgent consideration please

Chellie Hosking
A/Director
Far North Far West Region
Department for Child Protection
P (08) 84636332 m 0417845592 e chellie.hosking@sa.gov.au

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Sent: Monday, 26 November 2018 2:35 PM
To: Hosking, Chellie (DCP); McLean, Kitty (DCP); Segal, Akash (DCP); Doldo, Michael (DCP)
Cc: McGinlay, Sondra (DCP); Lazic, Natasha (DCP); Rosewarne, Rebecca (DCP); Skarmoutsos, Sam (DCP)
Subject: URGENT ACTION: DUE 3pm Christmas Events 2017 / 2018 Spreadsheets
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Can each Business Manager please complete these ASAP and send back to me for forwarding to Brette Schumann, Director, Office of the Chief Executive.

Note – CENTRAL / FAR NORTH - FAR WEST / a section of NORTHERN has already been started by me including our interpretation of the information that was sent to Sue Barr and Brette. Can you please double check to ensure accuracy / reflects what has happened.

I understand this is inconvenient, however we have a tight deadline from the Ministers office.

Can this be returned to me (jenna.watson3@sa.gov.au) **no later than 3.00pm.**

I appreciate your urgent cooperation in the matter.

Thanks

Jenna

Jenna Watson

Office of the Deputy Chief Executive

Department for Child Protection | Level 1 East, 31 Flinders Street, Adelaide SA 5000 | DX 214

t (08) 8124 4204

m (+614) 0427 721 665

jenna.watson3@sa.gov.au w www.childprotection.sa.gov.au



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F.040053

Internal memorandum

To: Chellie Hosking, A/Director, Far North Far West Region
From: Tracey Watchman, A/Business Manager, Ceduna
For: Noting
Date: 20/11/2018
Re: Ceduna/Yalata Children's Christmas Party Events

 E-MAILED
22/11/18

I was advised on 19th November that we have been allocated towards the 'Children's Christmas Party for 2018'.

DCP Ceduna together with other Ceduna Service Providers will be hosting an event in Ceduna and DCP Ceduna will be holding an event in Yalata.

CEDUNA EVENT

Ceduna Children's Christmas Party will be held on 13/12/2018 on the Ceduna foreshore between 4pm – 6pm. Estimated numbers for this event includes 58 Children (including Carers Biological Children) and 43 Carers.

Pizza and cold non-alcoholic beverages will be provided as well as fun filled activities including:

- Special visit from Santa and Elf
- Gift bags for Children
- Face painting
- Fake Tattoos
- Connect 4
- Naughts and Crosses
- Sack races
- Egg n spoon races
- Pass the parcel

YALATA EVENT

Yalata Children's Christmas Party (date to be advised) will be held in Yalata. Estimated numbers (yet to be advised).

BBQ and cold non-alcoholic beverages will be provided as well as activities similar to the Ceduna event.

Kind Regards
Tracey Watchman

Amoret
[Signature]
22/11/18

181

Fenech, Christian (DCP)

From: Treloar, Elaine (DCP)
Sent: Wednesday, 7 November 2018 11:42 AM
To: Manuel, Brett (DCP); Lawrence, Kirsty (DCP)
Subject: FW: Regional Office - Christmas Party

Hi Kirsty
Thank you for your email, I have forwarded onto Brett Manuel for his information.
Regards Elaine

182

From: Lawrence, Kirsty (DCP)
Sent: Wednesday, 7 November 2018 11:28 AM
To: Treloar, Elaine (DCP)
Subject: RE: Regional Office - Christmas Party

Hi Elaine,

At this stage we have an event planned in Ceduna for 13 December 2018.

We will also have an event in Yalata but a date is yet to be determined.

Thanks.

Kind Regards,

Kirsty Lawrence
Manager

Department for Child Protection / 60 Poynton Street, Ceduna SA 5690
t (08) 8626 2444 m 0437 152 670 e kirsty.lawrence@sa.gov.au w www.childprotection.sa.gov.au
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From: Treloar, Elaine (DCP)
Sent: Wednesday, 31 October 2018 3:08 PM
To: Mondegar, Linda (DCP); Wood, Samantha (DCP); Donnellan, Sandy (DCP); Lawrence, Kirsty (DCP)
Subject: Regional Office - Christmas Party

Hi everyone,

I hope you are all well.

I have been asked from Media and Communications to find out the dates for your upcoming Children's Christmas Parties.

A request was received from the Ministers Office, so they can plan ahead for the Ministers visits.

Can you please email the details of your Christmas parties, as soon as practical.

Regards

Elaine Treloar

Carer Relationships Officer

Far North Far West Region

Department for Child Protection / Ground Floor, 31 Flinders Street, Adelaide SA 5000

m 0418 718 328 e Elaine.Treloar2@sa.gov.au w www.childprotection.sa.gov.au



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189

Fenech, Christian (DCP)

From: Cheryl Gale <Cheryl.Gale@ucsa.org.au>
Sent: Thursday, 1 November 2018 11:44 AM
To: Coe, Pauline (DCP)
Subject: RE: Christmas Gift for Carers

Hi Pauline,

Has this progressed to your knowledge??? I am happy for us to do something different for Pt Augusta , we just need to make a decision!

Cheers
Cheryl

Cheryl Gale | Team Leader
Foster Care & Respite Service

60 Florence St, Port Pirie SA 5540
08 8633 9007 | 0427 618 822 | cheryl.gale@ucsa.org.au
www.ucsa.org.au | **Caring for Country People**



185 **From:** Coe, Pauline (DCP) [<mailto:Pauline.Coe@sa.gov.au>]
Sent: Thursday, November 1, 2018 11:40 AM
To: Cheryl Gale
Subject: RE: Christmas Gift for Carers

Hi Cheryl,

Aren't we looking at the metal cut out idea from the guy who did the sports day trophy or the "burnt" wood plague idea?

Pauline

Pauline Coe
Kinship Care Support Worker
Far North Far West
Department for Child Protection / 5 El Alamein Road, Port Augusta
t (08) 86485182 m 0419910699 e pauline.coe@sa.gov.au w www.childprotection.sa.gov.au
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From: Cheryl Gale [<mailto:Cheryl.Gale@ucsa.org.au>]
Sent: Thursday, 1 November 2018 9:09 AM
To: Coe, Pauline (DCP)
Subject: FW: Christmas Gift for Carers
Importance: High

Hi Pauline,

Please see the email below from Angela Nayda (Kinship Pt Pirie) as to the present we are giving our carers I this area. Are you happy to go with the same idea???

Cheers
Cheryl

Cheryl Gale | Team Leader
Foster Care & Respite Service

60 Florence St, Port Pirie SA 5540
08 8633 9007 | 0427 618 822 | cheryl.gale@ucsa.org.au
www.ucsa.org.au | **Caring for Country People**



187 **From:** Nayda, Angela (DCP) [<mailto:Angela.Nayda@sa.gov.au>]
Sent: Thursday, November 1, 2018 9:05 AM
To: Cheryl Gale; Rawlinson, Kirsty (DCP)
Cc: Dannielle Mudge; Sarah Kemp; Judy Bickley; Cindy Westlake; Teagan McCarthy; Carolyn Lambert
Subject: RE: Christmas Gift for Carers

Hi Cheryl

I mentioned biscuits or small pudding at the last meeting before this one, as we had only found out 2 days ago that we could submit our funding application I went ahead and purchased these small tins of biscuits from Target for tin which look really nice.

If you can't get them all from one place it wouldn't matter as long as the carers get a small tin of biscuits. And yes, we will go with the 6 items each to raffle off as the carers seem to like that idea.

Kind regards Angie

188

From: Cheryl Gale [<mailto:Cheryl.Gale@ucsa.org.au>]

Sent: Thursday, 1 November 2018 8:32 AM

To: Rawlinson, Kirsty (DCP); Nayda, Angela (DCP)

Cc: Dannielle Mudge; Sarah Kemp; Judy Bickley; Cindy Westlake; Teagan McCarthy; Carolyn Lambert

Subject: Christmas Gift for Carers

Importance: High

Hi Ladies,

As I did not attend the last partnership meeting I am wondering what decision has been made about the gift. Cindy has asked me as she will be organising them for our carers and would like to get started on them. On that note are we going to do the raffle idea again (each agency provide 6 items for both Pirie & Kadina to raffle off?)

Regards

Cheryl

Cheryl Gale | Team Leader
Foster Care & Respite Service

60 Florence St, Port Pirie SA 5540
08 8633 9007 | 0427 618 822 | cheryl.gale@ucsa.org.au
www.ucsa.org.au | **Caring for Country People**



Fenech, Christian (DCP)

From: Treloar, Elaine (DCP)
Sent: Wednesday, 31 October 2018 3:01 PM
To: Manuel, Brett (DCP)
Subject: RE: HELP! Christmas events ... I need info asap for the Minister's office

Hi Brett

I know Port Augusta is having their Christmas Pool Party from 4 – 7pm at the Port Augusta pool on the 12/12/18. I will send an email to the other officers to find out what's happening.

Regards

Elaine Treloar

Carer Relationships Officer

Far North Far West Region

Department for Child Protection / Ground Floor, 31 Flinders Street, Adelaide SA 5000

m 0418 718 328 e Elaine.Treloar2@sa.gov.au w www.childprotection.sa.gov.au



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190 **From:** Manuel, Brett (DCP)
Sent: Wednesday, 31 October 2018 2:58 PM
To: Stocks, Rebecca (DCP); Rowley, Melissa (DCP); Bott, Shaun (DCP); Treloar, Elaine (DCP)
Subject: HELP! Christmas events ... I need info asap for the Minister's office

Hiya CROs

Have you guys heard anything about events?

Only one anyone has told me about is the big resi care one and the Murray Bridge one ... surely there must be others?

Even if you know someone is organising, but don't know any details – send me thru their name and we'll chase them.

Thanks
 Brett

Brett Manuel
Manager Communications & Engagement

Department for Child Protection / L1 West, 31 Flinders Street Adelaide SA 5000
t (08) 8226 2947 m 0403 645 647 e brett.manuel@sa.gov.au w www.childprotection.sa.gov.au



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191

Fenech, Christian (DCP)

From: Williams, David (DCP)
Sent: Friday, 26 October 2018 8:01 AM
To: Allen, Darlene (DCP); Cheffirs, Janette (DCP); Coe, Pauline (DCP); Kelly, Amanda (DCP); McKenzie, Kasey (DCP); Richards, Hedley (DCP); Rudd, Mark (DCP); Singleton, Lexie (DCP)
Subject: Christmas Events

Hi All,

If you haven't thought about Christmas events for the carers and or children yet, you probably should. If you are planning something, please cost it out with all the details and get it to me ASAP. As well as costing, please provide some details about the event and the benefits for the carers and children.

Kind regards,
David

David Williams
Far North & Far West Team – APY Lands, Coober Pedy, Ceduna, Port Augusta, Port Lincoln & Whyalla.
Kinship Care Program
Department for Child Protection
 3/5 Darley Road, Paradise, SA 5075
 t (08) 8207 8929 m 0419 910 220 e david.williams2@sa.gov.au w www.childprotection.sa.gov.au



I acknowledge the Kurna people as the traditional custodians of the Adelaide Plains area where I live and work, and respect their spiritual relationship with country.



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From: Higgs, Yoland (DCP)

Sent: Monday, 26 November 2018 3:27 PM

To: Strike, Phil (DCP); Donnellan, Sandy (DCP); Sargent, Vanessa (DCP); Watchman, Tracey (DCP); Wardle, Roanna (DCP); Knight, Jenny (DCP); Lawrence, Kirsty (DCP); Mondegari, Linda (DCP); Robinson, Clare (DCP); Wood, Samantha (DCP)

Subject: RE: URGENT ACTION: DUE 3pm (TODAY) Christmas Events 2017 / 2018 Spreadsheets

Please note there are separate tabs for 2017 & 2018

Yoland Higgs / Senior Service Development Officer / Far North Far West Region

Department for Child Protection / Ground Floor East, 31 Flinders Street, Adelaide SA 5000

t: 8303 0682 m 0419 568 197 e yoland.higgs@sa.gov.au w www.childprotection.sa.gov.au



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Subject: FW: URGENT ACTION: DUE 3pm (TODAY) Christmas Events 2017 / 2018 Spreadsheets

Importance: High

Hello managers

RE: Request for additional information re Carer's Christmas Events

I've just returned from a meeting & have received the following which was received by Chellie at 2.35pm & I note that the DCE's office require it by 3pm (15 minutes ago).

Apologies – can you please have a look & either forward me the information asap – or call me with your advice?

Kindest regards

Yoland Higgs / Senior Service Development Officer / Far North Far West Region

Department for Child Protection / Ground Floor East, 31 Flinders Street, Adelaide SA 5000

t: 8303 0682 m 0419 568 197 e yoland.higgs@sa.gov.au w www.childprotection.sa.gov.au



30 November, 2018

Gawler Office
DCP

Fiona Ward
Deputy Chief Executive
Department for Child Protection
fiona.ward@sa.gov.au

Shop 9, Gawler Central
Cnr of Murray & Cowan Streets
Gawler SA 5118
DX 51801

Tel: 8521 4444
Fax: 8521 4468

ABN 54 598 525 171

www.childprotection.sa.gov.au

Dear Ms Ward

Re: Invitation to attend Gawler Children's Christmas Party – 19th Dec 2018

In appreciation for your continued support and services provided to our young people, and their families and carers, we would like to invite you (or 2 representatives from your organisation) to attend our **2018 Gawler Children's Christmas Party**.

This year, our Children's Christmas Party will be held at the **Gawler Sport and Community Centre** (Princes Park, Nixon Terrace, Gawler) on **Wednesday 19th December** from **1:30pm to 4:30pm** (please see enclosed invitation).

The day will be filled with many free, fun activities for the children and attendees, including:

- Jumping Castle
- Photobooth
- Face Painting
- Sideshow Clown Game
- Footy Clinic
- Giant Jenga and Connect Four
- Bunnings Craft Activity Centre
- Fairy Floss, Ice-cream, Slushies, Popcorn, Sausage Sizzle and more...
- ... and a special visit from Santa!


It is also wonderful opportunity to build positive relationships with our young people, carers, and community organisations in a fun, social environment.

Please note however, it is a mandatory requirement by our Department for all adults attending in a work-related capacity (i.e. on behalf of a business or organisation), must have a current Child-Related Employment Screening (DCSI Clearance). If you are kindly able to confirm these details when you RSVP, along with the name of each representative attending the event, this will assist in our compliance processes.

If you could kindly **RSVP by next Wednesday 12th December**, via email to: DCPGawler@sa.gov.au, and remember to include the name of the representative/s attending, and the details of their DCSI Clearance.

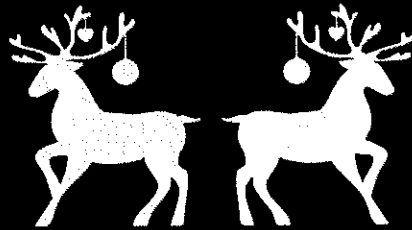
On behalf of the Gawler Office, and Children's Christmas Party Committee, we thank you again for your support and hope you are able to attend our celebrations on the 19th December.

Kindest Regards,

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

On behalf of the Gawler Children's Christmas Party Committee
Gawler Office
Department for Child Protection

MAKE A WISH



PARTY

MERRY CHRISTMAS

The Department for Child Protection Invites you to our Gawler Christmas Party

WEDNESDAY

DECEMBER

19

1.30pm

to

4.30pm

LET'S CELEBRATE



FOOD, MUSIC, JUMPING CASTLE, SIDESHOW, PHOTOBOOTH
SHOWBAGS, FACE PAINTING, SANTA & MORE

RSVP

ADDRESS

By Wednesday 5th December 2018
to Lauren or Sharree on 8521 4444

Gawler Sport & Community
Centre/Princes Park, Nixon
Terrace, Gawler

Fenech, Christian (DCP)

From: Barr, Sue (DCP)
Sent: Monday, 26 November 2018 11:31 AM
To: Watson, Jenna (DCP)
Subject: FW: carer issue
Attachments: christmas activities.doc

Can you please check these off against what you received from the regions. Let me know if there are any discrepancies. Thanks

Regards,

Sue Barr

Acting Deputy Chief Executive, Service Delivery and Practice

Department for Child Protection / 31 Flinders Street, Adelaide SA 5000

T (08) 8124 4116 M 0401 719 739 e sue.barr@sa.gov.au w www.childprotection.sa.gov.au



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Please consider the environment before printing my email.

107

Fenech, Christian (DCP)

From: Perks, Rebecca (DCP)
Sent: Monday, 26 November 2018 1:04 PM
To: Scanlon, Anne-Marie (DCP); Willson, Rachel (DCP); Solomon, Tara (DCP); Kelbie, Rebecca (DCP); Kralj, Natalie (DCP); Dirix, Lyn (DCP); Nesbitt, Marian (DCP)
Cc: Wortmeyer, Sandra (DCP)
Subject: FW: Carers Christmas Event
Attachments: Carers Christmas Celebration 2018.docx

FYI

**Rebecca Perks
Manager**

Department for Child Protection/Gawler Office/Shop 9 Gawler Central, Cnr Murray & Cowan Streets, Gawler SA 5118
t (08) 8521 4444 f 8521 4466m 0412 200 469 e rebecca.perks@sa.gov.au w www.childprotection.sa.gov.au



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108

From: Blackwood, Tess (DCP)
Sent: Monday, 26 November 2018 12:23 PM
To: Perks, Rebecca (DCP)
Cc: Birse, Christine (DCP)
Subject: FW: Carers Christmas Event

Hi Rebecca,

Please find attached Carers Christmas Celebration Flyer.

Many thanks,

**Tess Blackwood
Kinship Worker**

Department for Child Protection / Shop 9 Gawler Central, Cnr Murray and Cowan St, Gawler, SA, 5118
t (08) 8521 4444 m 0419 532 646 e tess.blackwood@sa.gov.au w www.childprotection.sa.gov.au



Government of South Australia
Department for Child Protection

109

From: Blackwood, Tess (DCP)
Sent: Monday, 26 November 2018 12:21 PM
To: DL:DCP Kinship Northern Metro Team A
Subject: Carers Christmas Event

Hi all,

Please find attached Carers Celebration Flyer for 2018.

Please distribute to all of your carers and collate RSVP's.

Many thanks,

Tess Blackwood

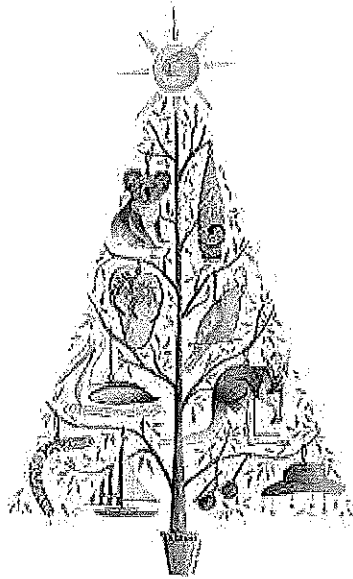
Kinship Worker

Department for Child Protection / Shop 9 Gawler Central, Cnr Murray and Cowan St, Gawler, SA, 5118

t (08) 8521 4444 m 0419 532 646 e tess.blackwood@sa.gov.au w www.childprotection.sa.gov.au



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Carers Christmas Celebration

When – Thursday the 13th of December 2018

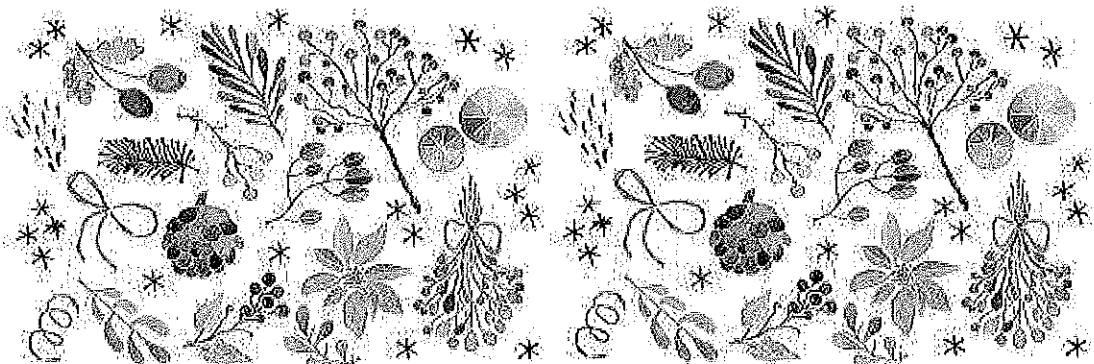
Where– Vadoulis Garden Centre, 560 Main North Road, Evanston

What– Brunch between the branches and interactive plant discussion

Time– Starting at 10.30am

RSVP– To your Kinship Worker by Monday the 10th of December

We look forward to seeing you there



Fenech, Christian (DCP)

From: Wortmeyer, Sandra (DCP)
Sent: Monday, 26 November 2018 1:41 PM
To: Barr, Sue (DCP)
Subject: FW: Carers Christmas Event
Attachments: Carers Christmas Celebration 2018.docx

fyi

Sandie Wortmeyer

Executive Assistant to the Director, North Region

Department for Child Protection / North Region, 18 Langford Drive, ELIZABETH SA 5112

t (08) 8207 9041 e sandra.wortmeyer@sa.gov.au w www.childprotection.sa.gov.au

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From: Perks, Rebecca (DCP)
Sent: Monday, 26 November 2018 1:04 PM
To: Scanlon, Anne-Marie (DCP); Willson, Rachel (DCP); Solomon, Tara (DCP); Kelbie, Rebecca (DCP); Kralj, Natalie (DCP); Dirix, Lyn (DCP); Nesbitt, Marian (DCP)
Cc: Wortmeyer, Sandra (DCP)
Subject: FW: Carers Christmas Event

FYI

Rebecca Perks
 Manager

Department for Child Protection/Gawler Office/Shop 9 Gawler Central, Cnr Murray & Cowan Streets, Gawler SA 5118
 t (08) 8521 4444 f 8521 4466m 0412 200 469 e rebecca.perks@sa.gov.au w www.childprotection.sa.gov.au

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112 **From:** Blackwood, Tess (DCP)
Sent: Monday, 26 November 2018 12:23 PM
To: Perks, Rebecca (DCP)
Cc: Birse, Christine (DCP)
Subject: FW: Carers Christmas Event

Hi Rebecca,

Please find attached Carers Christmas Celebration Flyer.

Many thanks,

Tess Blackwood

Kinship Worker

Department for Child Protection / Shop 9 Gawler Central, Cnr Murray and Cowan St, Gawler, SA, 5118

t (08) 8521 4444 m 0419 532 646 e tess.blackwood@sa.gov.au w www.childprotection.sa.gov.au

113 **From:** Blackwood, Tess (DCP)
Sent: Monday, 26 November 2018 12:21 PM
To: DL:DCP Kinship Northern Metro Team A
Subject: Carers Christmas Event

Hi all,

Please find attached Carers Celebration Flyer for 2018.

Please distribute to all of your carers and collate RSVP's.

Many thanks,

Tess Blackwood

Kinship Worker

Department for Child Protection / Shop 9 Gawler Central, Cnr Murray and Cowan St, Gawler, SA, 5118

t (08) 8521 4444 m 0419 532 646 e tess.blackwood@sa.gov.au w www.childprotection.sa.gov.au

114

Fenech, Christian (DCP)

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Please consider the environment before printing my email.

From: Nayda, Angela (DCP)
Sent: Monday, 26 November 2018 9:30 AM
To: Congdon, Marc (DCP)
Subject: FW: Christmas event funding

FYI

115 **From:** Yeend, Karina-Michelle (DCP)
Sent: Thursday, 22 November 2018 3:00 PM
To: DL:DCP Kinship Regional Country Team
Subject: FW: Christmas event funding

Hi Team,

What a relief and what good news.....and it was so needed!

Thank you all for your dedication, advocacy and patience.

Liz put in a solid argument that finally got over the line with Exec.

Liz was particularly aware of how challenging the delays had left us all in precarious positions and how frustrating it was. She pushed Robyn tirelessly who was very on board also.

Thanks for keeping on going despite the challenges. You're such a great team.

KM

116 **From:** Farrington, Rosanne (DCP)
Sent: Thursday, 22 November 2018 10:30 AM

To: DL:DCP KC All
Subject: Christmas event funding

Hi everyone,

Liz has received advice from Robyn Skilbeck that Shelley Wall has given approval for all Christmas events requested to go ahead.

Cheers!

Rosanne Farrington

Business Manager

Kinship Care / Department for Child Protection / 3/5 Darley Road, Paradise

t (08) 8207 8926 m 0428 042 621 e rosanne.farrington@sa.gov.au w www.childprotection.sa.gov.au

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Fenech, Christian (DCP)

From: Barr, Sue (DCP)
Sent: Monday, 26 November 2018 10:20 AM
To: Watson, Jenna (DCP)
Cc: Schumann, Brette (DCP)
Subject: FW: urgent request - carer christmas functions.
Attachments: Carer Functions.xlsx

North... Elizabeth office to follow

Regards,

Sue Barr
Acting Deputy Chief Executive, Service Delivery and Practice
Department for Child Protection / 31 Flinders Street, Adelaide SA 5000
T (08) 8124 4116 M 0401 719 739 e sue.barr@sa.gov.au w www.childprotection.sa.gov.au



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118

From: Wortmeyer, Sandra (DCP)
Sent: Monday, 26 November 2018 10:12 AM
To: Barr, Sue (DCP)
Cc: Manuel, Brett (DCP) ; Schumann, Brette (DCP)
Subject: RE: urgent request - carer christmas functions.

Hi Sue
This is what I have been sent by the offices. I have not heard from Elizabeth.
I will try and gather this.

Sandie Wortmeyer

Executive Assistant to the Director, North Region

Department for Child Protection / North Region, 18 Langford Drive, ELIZABETH SA 5112

t (08) 8207 9041 e sandra.wortmeyer@sa.gov.au w www.childprotection.sa.gov.au

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119 **From:** Barr, Sue (DCP)
Sent: Monday, 26 November 2018 10:01 AM
To: Wortmeyer, Sandra (DCP)
Subject: RE: urgent request - carer christmas functions.

Thanks but Natasha should not have delegated this to you to do

120 **From:** Wortmeyer, Sandra (DCP) <Sandra.Wortmeyer@sa.gov.au>
Sent: Monday, 26 November 2018 9:46 AM
To: Barr, Sue (DCP) <Sue.Barr@sa.gov.au>
Subject: FW: urgent request - carer christmas functions.
Importance: High

Hi Sue

I am collating this information and will have it to you asap.

Sandie Wortmeyer
Executive Assistant to the Director, North Region



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121 **From:** Lazic, Natasha (DCP)
Sent: Friday, 23 November 2018 3:23 PM
To: Wortmeyer, Sandra (DCP)
Subject: FW: urgent request - carer christmas functions.
Importance: High

Hi Sandie

Please send out to BM's and CC Managers asking for this information urgently.

Natasha Lazic

Directorate Business Manager | Northern Region

Department for Child Protection | 18 Langford Drive, Elizabeth SA 5112

m 0437 158 705 e Natasha.Lazic@sa.gov.au w www.childprotection.sa.gov.au



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122 **From:** Barr, Sue (DCP)
Sent: Friday, 23 November 2018 3:19 PM
To: Hosking, Chellie (DCP); McLean, Kitty (DCP); Doldo, Michael (DCP); Segal, Akash (DCP)
Cc: McGinlay, Sondra (DCP); Lazic, Natasha (DCP); Rosewarne, Rebecca (DCP); Skarmoutsos, Sam (DCP); Schumann, Brette (DCP); Manuel, Brett (DCP)
Subject: urgent request - carer christmas functions.
Importance: High

Dear All,

Please see below the following urgent request for information .

Please reply to me cc Brette Manual and Brette Schumann **by 10am Monday 26th November at the latest.**

By each office location in your region please provide :

2017 events

Date and type of Christmas events plus \$ cost of event

- for kinship carers
- for foster carers
- for children under guardianship /families

Any Christmas gift/gift card for carers? Provide costs
Any partnerships with NGOs and their cost contribution
Number of attendees

Please provide the same information for **2018.**
Including proposed number of attendees

Any queries please email me . Many thanks.

gards,

Sue Barr

Acting Deputy Chief Executive, Service Delivery and Practice

Department for Child Protection / 31 Flinders Street, Adelaide SA 5000

T (08) 8124 4116 M 0401 719 739 e sue.barr@sa.gov.au w www.childprotection.sa.gov.au



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Fenech, Christian (DCP)

From: Barr, Sue (DCP)
Sent: Monday, 26 November 2018 10:52 AM
To: Watson, Jenna (DCP)
Subject: FW: urgent request - carer christmas functions.
Attachments: Copy of Carer Functions.xlsx

Updated with Elizabeth and salisbury

Regards,

Sue Barr

Acting Deputy Chief Executive, Service Delivery and Practice

Department for Child Protection / 31 Flinders Street, Adelaide SA 5000

T (08) 8124 4116 M 0401 719 739 e sue.barr@sa.gov.au w www.childprotection.sa.gov.au



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From: Wortmeyer, Sandra (DCP)
Sent: Monday, 26 November 2018 10:35 AM
To: Barr, Sue (DCP)
Cc: Manuel, Brett (DCP) ; Schumann, Brette (DCP)
Subject: urgent request - carer christmas functions.

Hi Sue

I have updated the spread sheet, Salisbury and Elizabeth Children's parties are combined.

Sandie Wortmeyer

Executive Assistant to the Director, North Region

Department for Child Protection / North Region, 18 Langford Drive, ELIZABETH SA 5112

t (08) 8207 9041 e sandra.wortmeyer@sa.gov.au w www.childprotection.sa.gov.au

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From: Wortmeyer, Sandra (DCP)
Sent: Monday, 26 November 2018 10:12 AM
To: Barr, Sue (DCP)
Cc: Manuel, Brett (DCP); Schumann, Brette (DCP)
Subject: RE: urgent request - carer christmas functions.

Hi Sue

This is what I have been sent by the offices. I have not heard from Elizabeth.
I will try and gather this.

Sandie Wortmeyer

Executive Assistant to the Director, North Region

Department for Child Protection / North Region, 18 Langford Drive, ELIZABETH SA 5112

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126 **From:** Barr, Sue (DCP)
Sent: Monday, 26 November 2018 10:01 AM
To: Wortmeyer, Sandra (DCP)
Subject: RE: urgent request - carer christmas functions.

Thanks but Natasha should not have delegated this to you to do

127 **From:** Wortmeyer, Sandra (DCP) <Sandra.Wortmeyer@sa.gov.au>
Sent: Monday, 26 November 2018 9:46 AM
To: Barr, Sue (DCP) <Sue.Barr@sa.gov.au>
Subject: FW: urgent request - carer christmas functions.
Importance: High

Hi Sue

I am collating this information and will have it to you asap.

Sandie Wortmeyer

Executive Assistant to the Director, North Region

Department for Child Protection / North Region, 18 Langford Drive, ELIZABETH SA 5112

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Fenech, Christian (DCP)

From: Wortmeyer, Sandra (DCP)
Sent: Monday, 26 November 2018 4:34 PM
To: Barr, Sue (DCP)
Cc: Watson, Jenna (DCP)
Subject: updated carer report
Attachments: Copy of NORTHERN (2).xlsx

Hi Sue
Marc advised that the NGO's would pay approximately equal amounts.

Sandie Wortmeyer
Executive Assistant to the Director, North Region
Department for Child Protection / North Region, 18 Langford Drive, ELIZABETH SA 5112
t (08) 8207 9041 e sandra.wortmeyer@sa.gov.au w www.childprotection.sa.gov.au
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129

Fenech, Christian (DCP)

From: Barr, Sue (DCP)
Sent: Thursday, 22 November 2018 7:08 PM
To: Ward, Fiona (DCP); Manuel, Brett (DCP)
Subject: Fwd: Christmas event funding

As discussed Brett. Not appropriate to contact Kirsty .

Sue Barr
Acting Deputy Chief Executive
Department for Child Protection

Sent from my iPhone

Begin forwarded message:

From: "Cheffirs, Janette (DCP)" <Janette.Cheffirs@sa.gov.au>
Date: 22 November 2018 at 7:04:26 pm ACDT
To: "Knight, Jenny (DCP)" <Jenny.Knight2@sa.gov.au>
Cc: "Barr, Sue (DCP)" <Sue.Barr@sa.gov.au>
Subject: Fwd: Christmas event funding

Sent from my iPhone

Begin forwarded message:

130

From: "Rawlinson, Kirsty (DCP)" <Kirsty.Rawlinson@sa.gov.au>
Date: 22 November 2018 at 11:03:55 am ACDT
To: "Farrington, Rosanne (DCP)" <Rosanne.Farrington@sa.gov.au>, "DL:DCP KC All" <DLDECDFamiliesKCall@sa.gov.au>
Subject: RE: Christmas event funding

Thank goodness, that is fantastic news and a huge relief.
Just a pity executive took so long failing to allow KC to recognise our carers
wonderful work they do with the children in their care.



Kirsty Rawlinson
Kinship Care worker
Department for Child Protection / 10 Digby Street KADINA SA 5554
T (08) 8828 0410 M 0427 453 552 F 8828 0444
e kirsty.rawlinson@sa.gov.au w www.childprotection.sa.gov.au



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From: Farrington, Rosanne (DCP)
Sent: Thursday, 22 November 2018 10:30 AM
To: DL:DCP KC All
Subject: Christmas event funding

Hi everyone,

Liz has received advice from Robyn Skilbeck that Shelley Wall has given approval for all Christmas events requested to go ahead.

Cheers!

Rosanne Farrington
Business Manager

Kinship Care / Department for Child Protection / 3/5 Darley Road, Paradise

t (08) 8207 8926 m 0428 042 621 e rosanne.farrington@sa.gov.au w

www.childprotection.sa.gov.au

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Fenech, Christian (DCP)

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132
From: Lazic, Natasha (DCP)
Sent: Wednesday, 14 November 2018 3:16 PM
To: Kinnear, Patrick (DCP); Doldo, Michael (DCP)
Cc: Congdon, Marc (DCP)
Subject: RE: Funding application Carers Christmas 2018 (3).doc

Hi Patrick

We have : allocated budget to the Region under Community Development – Nyland Recommendation.
This is for Carer information sessions, training and providing a light lunch/afternoon tea.

You may use this allocation for what you are intending to organise just being mindful that this \$ is to be used across all the North Region (PtPirie, Kadina, Gawler, Salisbury and Elizabeth). The approval will have to come from Michael and then I can provide you with the cost centre where to code this to.

Please let me know if you have any further questions of would like to discuss

Thank you

Natasha Lazic
Directorate Business Manager | Northern Region
Department for Child Protection | 18 Langford Drive, Elizabeth SA 5112
m 0437 158 705 e Natasha.Lazic@sa.gov.au w www.childprotection.sa.gov.au



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133 **From:** Kinnear, Patrick (DCP)
Sent: Wednesday, 14 November 2018 2:19 PM
To: Doldo, Michael (DCP)
Cc: Kummerow, Liz (DCP) ; Yeend, Karina-Michelle (DCP) ; Congdon, Marc (DCP) ; Lazic, Natasha (DCP)
Subject: FW: Funding application Carers Christmas 2018 (3).doc

Hi Michael,

It has been brought to my attention today there is no central funding for the annual Carers Christmas lunch. If this event is cancelled I am concerned that this will reflect poorly on DCP and am therefore willing for this to be supported financially from the Port Pirie and Kadina budgets as a cost pressure. This small gesture of appreciation means a lot to Carers and influences strong relationship based partnerships between Carers, DCP staff and Alternative Care Agency staff.

Regards

Patrick Kinnear

Manager

Department for Child Protection / 75 Gertrude Street Port Pirie SA 5540

t (08) 8638 4376 m 0409 095 836 e patrick.kinnear@sa.gov.au w www.childprotection.sa.gov.au

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134 **From:** Yeend, Karina-Michelle (DCP)
Sent: Wednesday, 14 November 2018 2:01 PM
To: Kinnear, Patrick (DCP)
Subject: FW: Funding application Carers Christmas 2018 (3).doc

Hi Patrick,

As discussed If this needs to be managed as a cost pressure locally please find the attached proposal for the annual Christmas Carer's Lunch (put forward for Shelley Wall's consideration).

Best Regards,

Karina-Michelle Yeend

Supervisor, Kinship Care

Regional Country Team - Limestone Coast, Port Pirie, Kadina, Murraylands and Riverland

Department for Child Protection / Kinship Care, 3/5 Darley Road, Paradise SA 5075

t 8207 8959 | m ob 0419 580 975 | e karina-michelle.yeend@sa.gov.au | w www.childprotection.sa.gov.au

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From: Yeend, Karina-Michelle (DCP)

Sent: Wednesday, 7 November 2018 3:14 PM

To: Nayda, Angela (DCP); Rawlinson, Kirsty (DCP); Kummerow, Liz (DCP)

Cc: Stocks, Rebecca (DCP)

Subject: Funding application Carers Christmas 2018 (3).doc

Hi All,

Thanks so much for your efforts in drafting this application Ange.

I provided some initial edits, and realised that the research was lacking and Rebecca was able to assist in providing some strength to the application and polishing off (which I'm grateful for – thanks Rebecca!).

We will table this tomorrow for our phone link with Liz.

I would suggest holding off on sending any invitations at this time.

Best Regards,

Karina-Michelle Yeend

Supervisor, Kinship Care

Regional Country Team - Limestone Coast, Port Pirie, Kadina, Murraylands and Riverland

Department for Child Protection / Kinship Care, 3/5 Darley Road, Paradise SA 5075

t 8207 8959 | m ob 0419 580 975 | e karina-michelle.yeend@sa.gov.au | w www.childprotection.sa.gov.au

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Date received	
Rating	
Recommendation	
Approved for	
Follow up	



Government of South Australia
Department for Child Protection

Funding application form - event or initiative

Due date:

General information

Contact person: Angie Nayda

Location or office: Port Pirie/Kadina

Telephone: 8638 4417

Email: angela.nayda@sa.gov.au

Date: 31/10/2018

Amount requested: (Kinship Care Application only, NGOS will fund for their foster carers separately)

Names of different Department for Child Protection offices for this event and funding application:
Port Pirie and Kadina DCP Office in partnership with Uniting Country SA

Event or initiative title: Carers Christmas Lunch - to be held in Port Pire and Kadina for both Kinship and Foster Carers

Addressing criteria

1. Aims and objectives of your event or initiative:

The Carers Christmas Lunch is an event that has been held in Port Pirie and Kadina for the the last seven years.

This annual event is in partnership with foster care and Kinship care. The DCP office works in collaboration with NGO's in the local community. The event provides opportunity to thank carers and acknowlage the work and care they provide to children.

Research highlights the importance of supporting informal networking for carers, in many cases informal gatherings are as important to carers as the formal structured information sessions and training. Informal gatherings provide opportunity for networking, relationship building, peer support and community development.

Carers are vital to DCP business and are in invaluable resource, in order for carers to feel valued and supported it is important that we take time to show our appreciation for the hard work, dedication and commintment they provide to children in their care. This event aims to ensure that the dedication and support carers provide to children throughout the year is acknowledged and appreciated.

In light of the new Legislation and as the increasing demand for growing the carer base this event aims to promote stronger relationships and connections with carers, DCP and their support agencies.

It is requested that lunch be provided (as in previous years) the celebration is seen as a small token of appreciation which enables the opportunity to network and promote positive interactions.

Events such as these also provide opportunity to promote positive word of mouth, and research indicates that positive word of mouth improves recruitment and retention of carers.

2. Describe the event or initiative, eg what activities will you be undertaking to achieve your aim?

- Lunch will be provided for a total of 55 kinship carers across the Port Pirie and Kadina locations. NGO's will fund their foster carers contribution to the lunch.
- A small gift will be presented to all carers attending the lunch.
- A raffle will be provided to all attendees and a door prize.
- Formal thank you and acknowledgment speeches will be conducted.

3. Describe the benefits to DCP staff and customers and how this will be measured.

- The event will ensure that carers are acknowledged and appreciated by the Department and service providers.
- The event provides opportunity for informal networking and positive interaction, which helps to build stronger relationships.
- It enables DCP to celebrate and acknowledge the great stories of Carers.
- It promotes good relationships between workers and carers, which therefore result in better outcomes for children in care.
- It supports recruitment and retention of carers

4. How will your activity reflect the Theme Week?

All carers will be invited (kinship and foster) to the event, acknowledging families that look after children in the Port Pirie and Kadina area. Events such as this also encourage the community to learn more about Caring for Children and provides opportunity for good conversation. Christmas time will be a time for celebration and a time for reflection.

A Christmas lunch for Port Pirie Regional areas will be held at the Port Football Club, Port Pirie on the 12th December. For the Kadina/Yorke Peninsula carers the event will be held at the York Peninsula Veteran & Community Centre, Port Road Kadina on the 6th December.

5. Will this event build partnerships with other offices, other divisions of DCP, other government and non-government agencies and our volunteers, carers and communities?

The event will be planned and facilitated by the Kinship Care Workers in the DCP Port Pirie office and Kinship Care Worker in the DCP Kadina office alongside NGO partners. NGO staff will also be attending and contributing to the event, Uniting Country SA for foster carers, AFFS and LWOB.

Carers from all of our catchment area will be invited to attend the lunch, as will staff from the NGO's. Special guest speakers will attend to thank and acknowledge carers. Speakers will highlight awareness and show gratitude to the carers for the huge task that is undertaken on a daily basis.

6. How will you promote your event / activity? (Attach marketing or communications plans if available).

Uniting Country SA will promote this event through their alternative care newsletter and by invitation, which is distributed to all carers. They will also cover the cost for their foster carers, as will AFSS and LWOB.

DCP Kinship Care will also promote this event by invitation to all local Kinship Carers.

DCP Kinship care will promote by a verbal report which will be given at each team meeting and Work Place Learning. Also a written report to the Publicity officer within the Department. Photos will also be taken on the day.

Budget itemised

Provide an income / expenditure sheet itemising each element. Tailor to your circumstances providing as much detail as possible.

The budget should not include amounts pledged by other DCP offices when it is the intention that those offices will also apply for a grant to cover that amount under this funding call. Only one funding application should be submitted per event and the total applied for should be the total for all offices. Show the offices that are covered by this application and this will be taken into consideration.

Income	\$	Expenditure (include cash value of items received as in kind support)	\$
Requested Funding for Kinship carers in Kadina		Lunch for 25 carers for Kadina DCP office at . per head	
Requested funding for Kinship carers in Port Pirie		Lunch for 30 carers for Port Pirie DCP office at . per head	
		12 door prizes at each	
Total income		Total expenditure	

Supported by:

Approved by:

Manager

Director

Families SA

Date:

Date:

137

Fenech, Christian (DCP)

From: Stocks, Rebecca (DCP)
Sent: Tuesday, 23 October 2018 2:36 PM
To: Wortmeyer, Sandra (DCP)
Subject: FW: Christmas events - please advise of children events where Minister/CE/DCE may receive an invitation
Attachments: Pirie Kadina Flyer Xmas 2018.docx

Hi Sandie,

Please see below date change for Sue's information – the Port Pirie date for the carers Christmas lunch is on the 12th of December.

Kind regards
Rebecca

138 **From:** Nayda, Angela (DCP)
Sent: Tuesday, 23 October 2018 2:32 PM
To: Yeend, Karina-Michelle (DCP); Stocks, Rebecca (DCP)
Cc: Rawlinson, Kirsty (DCP); Cheryl Gale (Cheryl.Gale@ucsa.org.au); Carolyn Lambert (Carolyn.Lambert@ucsa.org.au) (Carolyn.Lambert@ucsa.org.au); Sarah Kemp (Sarah.Kemp@ucsa.org.au)
Subject: RE: Christmas events - please advise of children events where Minister/CE/DCE may receive an invitation

Hi Again,

Third time lucky, unfortunately I have had to change the date again, as the Uniting Wesley workers were unable to attend the 4th December, this time the date is finalised and the Carers Christmas lunch will be on the 12th December. 😊

Cheers Ang

139 **From:** Yeend, Karina-Michelle (DCP)
Sent: Tuesday, 23 October 2018 2:18 PM
To: Nayda, Angela (DCP); Stocks, Rebecca (DCP)
Cc: Rawlinson, Kirsty (DCP); Cheryl Gale (Cheryl.Gale@ucsa.org.au); Carolyn Lambert (Carolyn.Lambert@ucsa.org.au) (Carolyn.Lambert@ucsa.org.au); Sarah Kemp (Sarah.Kemp@ucsa.org.au); Nayda, Angela (DCP)
Subject: RE: Christmas events - please advise of children events where Minister/CE/DCE may receive an invitation

Hi Rebecca,

The 2017 Carer's Christmas Event Lunch was funded by Kinship Care.

I am wondering about the 2018 Carer's Event Lunch and whether it would be funded or whether a contribution would be made would by the Northern Region?

Kind Regards,

Karina-Michelle Yeend

Supervisor, Kinship Care

Regional Country Team - Limestone Coast, Port Pirie, Kadina, Murraylands and Riverland

Department for Child Protection / Kinship Care, 3/5 Darley Road, Paradise SA 5075

t 8207 8959 | m ob 0419 580 975 | e karina-michelle.yeend@sa.gov.au | w www.childprotection.sa.gov.au

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140 **From:** Nayda, Angela (DCP)
Sent: Tuesday, 23 October 2018 11:25 AM
To: Stocks, Rebecca (DCP)
Cc: Rawlinson, Kirsty (DCP); Yeend, Karina-Michelle (DCP); Cheryl Gale (Cheryl.Gale@ucsa.org.au); Carolyn Lambert (Carolyn.Lambert@ucsa.org.au) (Carolyn.Lambert@ucsa.org.au); Sarah Kemp (Sarah.Kemp@ucsa.org.au)
Subject: FW: Christmas events - please advise of children events where Minister/CE/DCE may receive an invitation

Hi All

Just have had confirmation that in Port Pirie we have had to change the date of the Carers Christmas lunch to the 4th December at the Port Club rooms as Uniting Country has booked the 5th for their Volunteers.

Cheers Angie

141 **From:** Nayda, Angela (DCP)
Sent: Tuesday, 23 October 2018 10:53 AM
To: Stocks, Rebecca (DCP); Rawlinson, Kirsty (DCP); Wanjohi, Leah (DCP)
Subject: RE: Christmas events - please advise of children events where Minister/CE/DCE may receive an invitation

Hi Bec

I'm still waiting on the confirmation of the venue

At this stage the Kinship and Foster carers Christmas lunch will be held on the 5th December at the Port Football Club Port Pirie at 12pm

The Children Christmas party for Port Pirie will be held on the Foreshore Solomontown Beach at 9am on the 19th December. (we have it early in case of hot weather)
Father Christmas will be attending.

Cheers Angie

142 **From:** Stocks, Rebecca (DCP)
Sent: Tuesday, 23 October 2018 9:30 AM
To: Rawlinson, Kirsty (DCP); Nayda, Angela (DCP); Wanjohi, Leah (DCP)
Subject: FW: Christmas events - please advise of children events where Minister/CE/DCE may receive an invitation

Hi ladies,

I hope you are all well?

Do you know the below information regarding children/carer Christmas events for Port Pirie & Kadina?

Thanks
Bec

143

From: Stocks, Rebecca (DCP)
Sent: Monday, 22 October 2018 2:43 PM
To: Solomon, Tara (DCP); Kralj, Natalie (DCP); Perks, Rebecca (DCP); Kelbie, Rebecca (DCP); Willson, Rachel (DCP); Scanlon, Anne-Marie (DCP); Coombes, Joanne (DCP); Longman, Dianne (DCP); Kinnear, Patrick (DCP)
Subject: FW: Christmas events - please advise of children events where Minister/CE/DCE may receive an invitation

Hi all,

I am aware that your offices are in the process of planning Christmas events for children & carers. Sue has asked me to collate the below information in regards to events you and your teams are arranging? Can you please provide this information which I will then pass it onto Sue and the Media and communications unit.

Date:
Venue:
Event:
Time:

Thanks
Rebecca

Rebecca Stocks
Carer Relationship Officer
Northern Region
Department for Child Protection / Elizabeth Office/ 18 Langford Drive, Elizabeth, SA 5112
t (08) 8207 9057 m 0436 609 315 e rebecca.stocks2@sa.gov.au w www.childprotection.sa.gov.au



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From: Barr, Sue (DCP)
Sent: Wednesday, 17 October 2018 3:55 PM
To: Wortmeyer, Sandra (DCP) <Sandra.Wortmeyer@sa.gov.au>

145

Fenech, Christian (DCP)

From: Stocks, Rebecca (DCP)
Sent: Tuesday, 23 October 2018 3:14 PM
To: Wortmeyer, Sandra (DCP)
Subject: updated christmas info
Attachments: Northern 2018 children Christmas events (2).doc

Hi again Sandie

I have just updated the list so the details are all in one place (I will let you know if any times/event dates change – please note date change for Pirie carers lunch and time change for Salisbury/Elisabeth)

Thanks

Rebecca Stocks

Carer Relationship Officer

Northern Region

Department for Child Protection / Elizabeth Office/ 18 Langford Drive, Elizabeth, SA 5112

t (08) 8207 9057 m 0436 609 315 e rebecca.stocks2@sa.gov.au w www.childprotection.sa.gov.au



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From: Manuel, Brett (DCP)

Sent: Tuesday, 16 October 2018 1:25 PM

To: Barr, Sue (DCP) <Sue.Barr@sa.gov.au>; Macdonald, Sue (DCP) <Sue.Macdonald@sa.gov.au>; Hosking, Chellie (DCP) <Chellie.Hosking@sa.gov.au>; McLean, Kitty (DCP) <Kitty.McLean2@sa.gov.au>; Wall, Shelley (DCP) <Shelley.Wall@sa.gov.au>; Stasiak, Nicole (DCP) <Nicole.Stasiak@sa.gov.au>

Cc: Ward, Fiona (DCP) <Fiona.Ward@sa.gov.au>; Corbo, Luisa (DCP) <Luisa.Corbo@sa.gov.au>

Subject: Christmas events - please advise of children events where Minister/CE/DCE may receive an invitation

ACTION: please advise of Christmas events (child/carer related – not staff events)

Hi RDs, OOHC team

Wanted to put this one on your radar ... I'm not sure what the process has been in the past, but we are collating a list of Christmas events (especially where there is an opportunity for the Minister, CE or DCE to receive an invitation to attend).

Would you mind passing onto your team members who already are planning events, and/or are pulling something together, to let me know asap?

I've also asked the CROs to keep their ears to the ground and let me know too.

With thanks
Brett

147

From: Manuel, Brett (DCP)

Sent: Tuesday, 16 October 2018 1:20 PM

To: Shaun Bott (Shaun.Bott@sa.gov.au); Rebecca Stocks (rebecca.stocks2@sa.gov.au); Rowley, Melissa (DCP); Elaine Treloar (Elaine.Treloar2@sa.gov.au)

Subject: Christmas events

Hiya CROs ...

I'm going to send a note out to the RDs, OOHC etc to see if they can advise us of any events (involving children) where it would be appropriate for Minister, Chief Executive, Deputy CE to attend).

Just wanted to put that on your radar too so you can give me heads up if you're hearing/involved in any events where I should let Min/CE know that they might be receiving an invite. Minister very keen.

Thanks
Brett

Brett Manuel

Manager Communications & Engagement

Department for Child Protection / L1 West, 31 Flinders Street Adelaide SA 5000

t (08) 8226 2947 m 0403 645 647 e brett.manuel@sa.gov.au w www.childprotection.sa.gov.au



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Northern 2018 children and carer Christmas events

- Event: 2018 Gawler Christmas Party
 - Date: 19th December, 2018
 - Time: 1:30pm to 4:30pm
 - Venue: Gawler Sport and Community Centre
-
- Event: 2018 Salisbury & Elizabeth Christmas party
 - Date: 19th December, 2018
 - Time: 10:30am to 12:30pm
 - Venue: Harry Bowey Reserve
-
- Event: 2018 Kadina Children's Christmas party
 - Date: 20th December 2018
 - Time: 9.30am – 11.30am
 - Venue: Apex park
-
- Event: 2018 Kadina Carers Christmas lunch
 - Date: 6th December 2018
 - Time: 12pm
 - Venue: YP Veteran & Community Centre
-
- Event: 2018 Port Pirie Children's Christmas party
 - Date: 19th December 2018
 - Time: 9am
 - Venue: Foreshore Solomontown Beach
-
- Event: 2018 Port Pirie carers Christmas lunch
 - Date: 12th December 2018
 - Time: 12pm
 - Venue: Port Football Club rooms

148

Fenech, Christian (DCP)

From: Barr, Sue (DCP)
Sent: Thursday, 4 October 2018 10:18 PM
To: Manuel, Brett (DCP)
Subject: Re: Approved - N/OC0315 - Gawler Christmas Party

Hi Brett
The funding comes from my budget.
Salisbury and Elizabeth are having a combined event as well.
Most offices organise similar events at Christmas

Sue Barr
Regional Director, North
Department for Child Protection

Sent from my iPhone

149 On 4 Oct 2018, at 8:58 am, Manuel, Brett (DCP) <Brett.Manuel@sa.gov.au> wrote:

Good morning Sue and Sandie
Just wanted to touch base on this one as there is no budget allocation within the Themed Weeks/Events budget for Christmas events. There wouldn't be budget directly allocated to the region/office would there?
I will bring this to Brette S's attention tomorrow to see how we are to progress.
I see the brilliant organisation that is in place, and the support/donations from Community, so will do whatever I can to assist. I haven't included Natalie or others in the email yet – let's see what the resolution is first.
Hope to have an answer by tomorrow afternoon.
Brett

Brett Manuel
Manager Communications & Engagement
Department for Child Protection / L1 West, 31 Flinders Street Adelaide SA 5000
t (08) 8226 2947 m 0403 645 647 e brett.manuel@sa.gov.au w www.childprotection.sa.gov.au

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From: Wortmeyer, Sandra (DCP) **On Behalf Of** DCP:Region North Documentation
Sent: Wednesday, 3 October 2018 12:02 PM
To: DCP:Communications
Cc: Calvert, Pauleen (DCP); Perks, Rebecca (DCP)
Subject: Approved - N/OC0315 - Gawler Christmas Party
Approved -
Sandie Wortmeyer
Executive Assistant to the Director, North Region
Department for Child Protection / North Region, 18 Langford Drive, ELIZABETH SA 5112
t (08) 8207 9032 c sandra.wortmeyer@sa.gov.au w www.childprotection.sa.gov.au

157

From: Kralj, Natalie (DCP)
Sent: Tuesday, 18 September 2018 8:38 PM
To: DCP:Region North Documentation
Subject: N/OC0315 - Gawler Christmas Party

Hi Sandie,

Please find attached a proposal for the Gawler Christmas Party for Sue's consideration. My apologies for the late email.

PLAN - 19th December 2018 1:30 to 4:30pm.

At the beginning of July, a committee at the Gawler office was formed to start the planning for the Gawler Children's Christmas Party. It was decided, as in previous years, the Gawler Youth Council (GYC) would be heavily involved in the planning and running of the event, something members of the GYC look forward to each year. The GYC are excited to contribute to the 2018 festivities.

Gawler is a close knit community with many local businesses already committing to assisting for the Christmas Party with goods and services from 2017 and previous years, and throughout the year the office and staff continue to engage with community.

At last years Christmas Party, the Lions Club was not in attendance as in previous years due to other community vendor's offering similar services and the Gawler office decided to share the opportunities among the community, The Lions club then contacted the Ministers office expressing their unhappiness at not being included and the Minister committed to the Lions Club they would have a role in the 2018 festivities.

In late July 2018 Gawler office was invited to participate in a planning event with Salisbury and Elizabeth - unfortunately the then acting Manager was not aware of the planning that had already occurred with the GYC and community. The committee feel strongly that in keeping with the commitments already raised from previous years, the Ministers commitment to the Lions club and GYC's participation that keeping the Christmas event in Gawler and for the Gawler children is important in continuing the relationships built.

The plan for this year is attached, a number of activities have already been sourced including 3 vehicles from SAPOL with Police Officers for community engagement, the Variety Club Bash Vehicles with their drivers dressed as Superheros (We will confirm DCSI clearance prior to confirming). Bunnings have agreed to provide activities as per previous years, Gawler MacDonalDs providing cordial drinks and the Lion's providing the BBQ.

Total plan proposed is

Last year the Children's Christmas Party attracted over 100 children - it is anticipated that this year this could rise to 150 children.

Happy to talk this through further with Sue as necessary.

Kind regards,

Natalie Kralj

A/Manager

Gawler DCP Office

Fenech, Christian (DCP)

From: Manuel, Brett (DCP)
Sent: Tuesday, 4 December 2018 3:59 PM
To: Staniford, Elizabeth (DCP)
Subject: DCP Children's Christmas Event - Hindmarsh office

Hi Elizabeth

Here's the Hindmarsh office details:

- Semaphore Waterslide Complex, The Esplanade, Semaphore
- 11am – 2pm
- Children & DCP workers

Mt Barker info coming thru shortly.

Thanks
Brett

62

Fenech, Christian (DCP)

From: Manuel, Brett (DCP)
Sent: Wednesday, 28 November 2018 1:18 PM
To: Watson, Jenna (DCP)
Subject: Re: Christmas events - do you have a contact and/or more info for these specific ones?

thanks Jenna!

63

From: Watson, Jenna (DCP)
Sent: 28 November 2018 12:41
To: Manuel, Brett (DCP)
Subject: RE: Christmas events - do you have a contact and/or more info for these specific ones?

Not a problem – happy to help.

Business Managers below:

Gawler – Natasha Lazic – 0437 158 705

Marion – Sam Skarmoutsos - 8374 6145 – 0427 130 844

Elizabeth – Natasha Lazic - 0437 158 705

Blair Athol – Patrea Gavros (snr project officer who sent the details to me not sure on BM – 8406 2786)

Mt Barker – Patrea Gavros (snr project officer who sent the details to me not sure on BM – 8406 2786)

Riverland – Sam Skarmoutsos – 8374 6145 – 0427 130 844

Resi Care/Semaphore – Jo Mulchay – 8226 6776 (asked Nicole Stasiaks EA for these details)

Hope that helps?

Again, let me know if you need anything.

Jenna

Jenna Watson

Office of the Deputy Chief Executive

Department for Child Protection | Level 1 East, 31 Flinders Street, Adelaide SA 5000 | DX 214

t (08) 8124 4204

m (+614) 0427 721 665

jenna.watson3@sa.gov.au www.childprotection.sa.gov.au



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64

From: Manuel, Brett (DCP)
Sent: Wednesday, 28 November 2018 12:29 PM
To: Watson, Jenna (DCP)
Subject: Re: Christmas events - do you have a contact and/or more info for these specific ones?

Thanks Jenna

I'll need to follow up on details of dates/time, so can I have relevant business manager/ contact for:
Gawler

Marion
Elizabeth
Blair Athol
Mt Barker
Riverland
Resi Care/Semaphore

Sorry to ask this, but I'm at SWAN, so don't have access to systems to be able to search those people myself, but I can email during sessions.

Thanks
Brett

65 **From:** Watson, Jenna (DCP)
Sent: 28 November 2018 11:42
To: Manuel, Brett (DCP)
Subject: RE: Christmas events - do you have a contact and/or more info for these specific ones?

Hi Brett

I only have contacts for the Business Managers who provided the info? See attached the docs I compiled. If I can be of any further assistance please let me know.

Thanks
Jenna

Jenna Watson

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jenna.watson3@sa.gov.au **W** www.childprotection.sa.gov.au



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 **Please consider the environment before printing my email.**

66 **From:** Manuel, Brett (DCP) <Brett.Manuel@sa.gov.au>
Sent: Wednesday, 28 November 2018 11:22 AM
To: Watson, Jenna (DCP) <Jenna.Watson3@sa.gov.au>
Subject: Christmas events - do you have a contact and/or more info for these specific ones?

Hi Jenna

The Minister's office has come back for more information on these specific events - as she may be able to attend.

If you have a contact and/or more information from the work you've done on Monday - could I have that please so that I can update Min's Office? Even a contact is better than what I've got at the moment.

Thanks
Brett

13/12/18	Gawler, Elizabeth, Salisbury teams combined	- Proposed kinship carer event Morning tea/afternoon tea at a Vadoulis Garden Centre at 10.30am.
----------	---	--

		Nursery walk and gardening tips Attendees expected: 40
19/12/18	Southern Metro – Marion	Christmas event for children
19/12/18	Gawler	Gawler pool party & lunch. 120 Children
TBC	Elizabeth & Salisbury	Combined functions, Howey
TBC	Blair Athol	Proposing a carer lunch
TBC	Mt Barker	Proposing carer morning tea
	Riverland	Co funded Christmas party
20/12/18	Semaphore	Residential Care Children & Young People – Christmas event

Fenech, Christian (DCP)

From: Manuel, Brett (DCP)
Sent: Monday, 26 November 2018 1:51 PM
To: Staniford, Elizabeth (DCP)
Cc: Schumann, Brette (DCP)
Subject: FW: DCP Christmas Events

Hi Elizabeth

Here's a combined calendar of the events that I know about for either foster/kinship carers or children – or combined events.

If any of the events are at a time that the Minister would be free, I can find out more information for you.

Thanks
Brett

	Location	event
13/12/18	Gawler, Elizabeth, Salisbury teams combined	- Proposed kinship carer event Morning tea/afternoon tea at a Vadoulis Garden Centre at 10.30am. Nursery walk and gardening tips Attendees expected: 40
19/12/18	Southern Metro -- Marion	Christmas event for children
14/11/18 (past)	Southern Metro	Had a morning tea for foster & kinship carers after Carer Info Session
19/12/18	Gawler	Gawler pool party & lunch. 120 Children
TBC	Elizabeth & Salisbury	Combined functions, Howey
TBC	Blair Athol	Proposing a carer lunch
TBC	Mt Barker	Proposing carer morning tea
18/12/18	Limestone – Mt Gambier	Lunch and lawn bowls event – Children's event, combined with ac.care and foster & kinship care
	Riverland	Co funded Christmas party
17/12/18	Murraylands	GOM Children's Christmas party + Personalised gifts and vouchers
6/12/18	Kadina	Christmas lunch, Apex Park
12/12/18	Port Pirie	Christmas lunch, Solomontown Beach
13/12/18	Ceduna	Family event on Ceduna Foreshore

		Co funded
18/12/18	Port Lincoln	Co funded Christmas party for children – Glen Forest Farm
TBC	Cooper Pedy	Christmas gifts co funded Event for Children and Carers co funded
TBC	Yalata	Co funded with youth council – carers and children BBQ lunch
18/12/18	Port Lincoln	Contribution to co funded Christmas event
21/12/18	Whyalla	Carers BBQ lunch and gift
19/12/18		Contribution to co funded Christmas event – Whyalla Hockey Club
11/12/18	Port Augusta	Foster & Kinship Carers' Lunch
12/11/18		Contribution to co funded Christmas event – pool party
20/12/18	Semaphore	Residential Care Children & Young People – Christmas event

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From: Staniford, Elizabeth (DCP)
Sent: Monday, 26 November 2018 11:18 AM
To: Manuel, Brett (DCP)
Subject: DCP Christmas Events

Hi Brett

How was your weekend?

Following up on the list of DCP Christmas events. The Minister will be back in the afternoon so hoping to have some confirmed advice for her.

Thanks

Elizabeth Staniford
Office Manager
Office of the Minister for Child Protection
Level 12 North, 1 King William Street, Adelaide SA 5000
t (08) 8303 2592 e elizabeth.staniford3@sa.gov.au w www.childprotection.sa.gov.au



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Fenech, Christian (DCP)

From: Schumann, Brette (DCP)
Sent: Monday, 26 November 2018 9:43 AM
To: Watson, Jenna (DCP)
Subject: Re: Christmas \$\$ spreadsheet

Thanks Jenna - none yet, but I will send through as I get them.

On 26 Nov 2018, at 9:27 am, Watson, Jenna (DCP) <Jenna.Watson3@sa.gov.au> wrote:

Hey Brette

Please send through the emails you receive for the Christmas events when you are ready and I will collate the spreadsheet.

Thank you
Jenna

Jenna Watson

Office of the Deputy Chief Executive

Department for Child Protection | Level 1 East, 31 Flinders Street, Adelaide SA 5000 | DX 214

t (08) 8124 4204

m (+614) 0427 721 665

jenna.watson3@sa.gov.au w www.childprotection.sa.gov.au

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Fenech, Christian (DCP)

From: Manuel, Brett (DCP)
Sent: Monday, 26 November 2018 12:48 PM
To: Schumann, Brette (DCP)
Subject: FW: Christmas activates in kinship care
Attachments: christmas activities.doc

71 **From:** Skilbeck, Robyn (DCP)
Sent: Friday, 23 November 2018 5:23 PM
To: Wall, Shelley (DCP); Barr, Sue (DCP); Manuel, Brett (DCP)
Subject: Christmas activates in kinship care

Hi Shelley, Sue and Brett

please find a draft PBN for your comment

The Christmas events developed by Kinship Care are identified in locations and sometimes include shared events with NFGO foster care services

There isn't a budget line as such but needs to be acknowledged in the kinship care budget

In 2017 kinship care proceeded with these events as a cost pressure and in 2018 kinship care has absorbed the costs

Next year we will plan for a broader calendar of events for carers across the year

Regards

Robyn

Robyn Skilbeck

General Manager

Out of Home Care

Department for Child Protection HP Centre 108 North Terrace , Adelaide SA 5000

t (08) 82267009 m 0401 120 409 e robyn.skilbeck@sa.gov.au www.childprotection.sa.gov.au



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Fenech, Christian (DCP)

From: Watson, Nicola (DCP) on behalf of Schumann, Brette (DCP)
Sent: Friday, 23 November 2018 3:53 PM
To: Watson, Jenna (DCP); Watson, Nicola (DCP)
Subject: FW: urgent request - carer christmas functions.

Importance: High

Hi Jenna

FYI – as discussed.

73

From: Barr, Sue (DCP)
Sent: Friday, 23 November 2018 3:19 PM
To: Hosking, Chellie (DCP) ; McLean, Kitty (DCP) ; Doldo, Michael (DCP) ; Segal, Akash (DCP)
Cc: McGinlay, Sondra (DCP) ; Lazic, Natasha (DCP) ; Rosewarne, Rebecca (DCP) ; Skarmoutsos, Sam (DCP) ; Schumann, Brette (DCP) ; Manuel, Brett (DCP)
Subject: urgent request - carer christmas functions.
Importance: High

Dear All,

Please see below the following urgent request for information .
Please reply to me cc Brette Manual and Brette Schumann **by 10am Monday 26th November at the latest.**

By each office location in your region please provide :

2017 events

Date and type of Christmas events plus \$ cost of event

- for kinship carers
- for foster carers
- for children under guardianship /families

Any Christmas gift/gift card for carers? Provide costs
Any partnerships with NGOs and their cost contribution
Number of attendees

Please provide the same information for **2018**.
Including proposed number of attendees

Any queries please email me . Many thanks.

gards,

Sue Barr
Acting Deputy Chief Executive, Service Delivery and Practice
Department for Child Protection / 31 Flinders Street, Adelaide SA 5000
T (08) 8124 4116 M 0401 719 739 e sue.barr@sa.gov.au w www.childprotection.sa.gov.au



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I acknowledge that I work on the traditional country of the Kurna people of the Adelaide Plains. I recognise and respect their cultural heritage, beliefs and relationship with the land. I acknowledge that they are of continuing importance to the Kurna people living today.



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Fenech, Christian (DCP)

From: Stokes, Katrina (DPC)
Sent: Friday, 23 November 2018 3:58 PM
To: Manuel, Brett (DCP); Ballard, Mikala (DCP)
Cc: Schumann, Brette (DCP); Barr, Sue (DCP); Ward, Fiona (DCP)
Subject: RE: Background information for carer events prior to Monday's reporting on 2017v2018 spend

Thank you Brett and all, very much appreciate this for now and will pass this onto the Minister.

I would only call you if we get a call back from the journo (who said she was speaking to at least one kinship carer this afternoon). I expect the fact we haven't heard from her by now means that, that's hopefully it for today.

Kat

75

From: Manuel, Brett (DCP)
Sent: Friday, 23 November 2018 3:54 PM
To: Stokes, Katrina (DPC) ; Ballard, Mikala (DCP)
Cc: Schumann, Brette (DCP) ; Barr, Sue (DCP) ; Ward, Fiona (DCP)
Subject: Background information for carer events prior to Monday's reporting on 2017v2018 spend

Hi Kat and Mikala

The statements below are provided as background information and clarification on the current status. Brette has advised that they are not to be treated as official statements from the department at this stage. Depending on the specific question from a journalist, we may be able to use one/some of these.

I am leaving the office now, so my access to email will be cut til I'm home later tonight – but continue to be available by calls/SMS on media phone 0437 953 016 or my personal

Thanks
Brett

- Prior to 2018, each office made an allocation for Christmas events for children under guardianship, foster and kinship families and carers so how it is reflected in reporting varies.
- This year there is a centralised budget that is funding more than 15 events cross the state. Some are combined events, so the costs are not easily apportioned to a specific spend per kinship carer.
- The department is interrogating 2017 budgets to bring clarification to this matter.
- In some areas both foster and kinship families celebrate together in combined events, in other areas there are separate dinners or lunches specifically for carers only.
- Events reflect the region, the carers and the organisations who are involved in events, often refined from feedback on the previous year.
- We are mindful that some of our carers are remotely located and it is not always convenient to attend a centralised event to their region and may have provided a small gift or other acknowledgement.

Brett Manuel
Manager Communications & Engagement

Department for Child Protection / L1 East, 31 Flinders Street Adelaide SA 5000
t (08) 8226 1105 (new # from 12/11/18) m 0403 645 647 e brett.manuel@sa.gov.au w
www.childprotection.sa.gov.au



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Please consider the environment before printing my email.

From: Farrington, Rosanne (DCP)
Sent: Thursday, 22 November 2018 10:30 AM
To: DL:DCP KC All
Subject: Christmas event funding

Hi everyone,

Liz has received advice from Robyn Skilbeck that Shelley Wall has given approval for all Christmas events requested to go ahead.

Cheers!

Rosanne Farrington

Business Manager

Kinship Care / Department for Child Protection / 3/5 Darley Road, Paradise

t (08) 8207 8926 m 0428 042 621 e rosanne.farrington@sa.gov.au w www.childprotection.sa.gov.au

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Fenech, Christian (DCP)

From: Manuel, Brett (DCP)
Sent: Thursday, 1 November 2018 7:43 AM
To: Schumann, Brette (DCP)
Subject: Christmas Activities for Children in Care

[Apologies: I had this ready last night, just forgot to hit send! Ugh]

Hi Brette

Here's the info that I have to date ...

KEY METRO EVENT:

2018 Residential Care Christmas event for children and young people
Thursday 20 December 2018
10:00 am – 12:00 pm (ages 0-10 years); 12:30 pm – 2:30 pm (ages 11 and over)
Semaphore Waterslide Complex
Who's invited: ALL (residential care, commercial care, foster care and kinship care)

RESIDENTIAL HOMES:

Carers arrange something appropriate.

COMMERCIAL CARE:

No formal arrangements, however likely that the provider would arrange something.

REGIONAL OFFICE EVENTS (these will start to filter thru, I've done another prompt today):

- MURRAY BRIDGE/MURRAYLANDS: 17/12/18: GOM Christmas Party event at the Cameo Cinema. Time is still to be confirmed. Children will received a popcorn and a drink from Santa and we will be looking at face painting, balloon animal sculpting as pre-movie entertainment. The movie showing will be "the Grinch".
- PT AUGUSTA: 12/12/18: Christmas Pool Party from 4 – 7pm at the Port Augusta pool.
- MT BARKER: 18/12/18: event – details to follow
- WOODVILLE – will be holding an event - details to follow
- BLAIR ATHOL – will be holding an event - details to follow
- HINDMARSH: 18/12/18: event – details to follow
- MARION / ST MARYS / NOARLUNGA (Southern Region's Fleurieu Offices): 19/12/18: 10am-2pm Marion Outdoor Swimming Centre, Cnr Hendrie St & Oaklands Rd, Parkholme. Unlimited water slides for children (conditions apply) and Inflatable obstacle course for confident swimmers, BBQ Lunch, Salads, Watermelon and Sushi will be served for you all from 11.45am, Father Christmas, Mrs Claus and the elves will be arriving at 1pm

ALSO NOTE:

- Backpacks 4 Kids delivery Christmas presents to children in care
- ...

Brett Manuel

Manager Communications & Engagement

Department for Child Protection / L1 West, 31 Flinders Street Adelaide SA 5000

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Fenech, Christian (DCP)

From: Schumann, Brette (DCP)
Sent: Wednesday, 31 October 2018 12:29 PM
To: Manuel, Brett (DCP)
Cc: Wheeler, Bianca (DCP)
Subject: Christmas events

Hi Brett,

At the Minister's meeting tomorrow, I need to brief the Minister on the department's plans for Christmas for children and young people in care.

Are you able to send me any info you have about events planned for Christmas, including what usually occurs on Christmas Day for young people in care.

Any advice by email by COB today would be great.

Thanks

Brette

79

Fenech, Christian (DCP)

From: Manuel, Brett (DCP)
Sent: Wednesday, 24 October 2018 7:17 PM
To: Stasiak, Nicole (DCP)
Cc: Wall, Shelley (DCP)
Subject: Re: Christmas events - please advise of children events where Minister/CE/DCE may receive an invitation

That's great Nicole

I'll send thru to get it on her calendar and let you know if they need a summary of what the event is likely to entail and/or the best time for her to visit.

Thanks
Brett

80 **From:** Stasiak, Nicole (DCP)
Sent: 24 October 2018 19:16
To: Manuel, Brett (DCP)
Cc: Wall, Shelley (DCP)
Subject: Re: Christmas events - please advise of children events where Minister/CE/DCE may receive an invitation
Brett

Hello - yes all events would be appropriate for the Minister if she is keen to attend.

Kind regards

Nicole

Sent from my iPhone

81 On 24 Oct 2018, at 19:11, Manuel, Brett (DCP) <Brett.Manuel@sa.gov.au> wrote:

Thanks so much Nicole

Are these events that would be appropriate to let the Minister know of? Hard to know because there wont be any photo opportunities - but she still may wish to come and meet staff and kids. I'll be guided by you guys tho and wont put it on her calendar until you give it the 'go ahead'.

Thanks
Brett

82 **From:** Stasiak, Nicole (DCP)
Sent: 24 October 2018 18:04
To: Manuel, Brett (DCP)
Cc: Wall, Shelley (DCP)

Subject: FW: Christmas events - please advise of children events where Minister/CE/DCE may receive an invitation

Brett

Hello - please find outlined below two events Residential care has scheduled

The Residential Care Christmas Party is scheduled as outlined below:

Event: 2017 Residential Care Christmas event for children and young people

Date: Thursday 20 December 2018

Time: 10:00 am – 12:00 pm (ages 0-10 years)

12:30 pm – 2:30 pm (ages 11 and over)

Location: Semaphore Waterslide Complex

In addition to this, the official launch for the 2019 Residential Care Creative Arts Competition and Exhibition is scheduled for:

Event: 2019 Residential Care Creative Arts Competition and Exhibition Launch

Date: Wednesday 16 January 2019

Time: 11am – 12 noon

Location: The Centre Gallery, Education Centre 31 Flinders Street

Kind Regards,

Nicole

Nicole Stasiak
Director Residential Care

Department for Child Protection / Level 7 HP Centre, 108 North Terrace, Adelaide SA 5000

t (08) 8226 6467 m 0432 006 973 e nicole.stasiak@sa.gov.au w www.childprotection.sa.gov.au

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I acknowledge the traditional owners and custodians of the land where I live and work, and respect their spiritual relationships with their country.

Fenech, Christian (DCP)

From: Stocks, Rebecca (DCP)
Sent: Tuesday, 23 October 2018 2:36 PM
To: Wortmeyer, Sandra (DCP)
Subject: FW: Christmas events - please advise of children events where Minister/CE/DCE may receive an invitation
Attachments: Pirie Kadina Flyer Xmas 2018.docx

Hi Sandie,

Please see below date change for Sue's information -- the Port Pirie date for the carers Christmas lunch is on the 12th of December.

Kind regards
 Rebecca

84 **From:** Nayda, Angela (DCP)
Sent: Tuesday, 23 October 2018 2:32 PM
To: Yeend, Karina-Michelle (DCP); Stocks, Rebecca (DCP)
Cc: Rawlinson, Kirsty (DCP); Cheryl Gale (Cheryl.Gale@ucsa.org.au); Carolyn Lambert (Carolyn.Lambert@ucsa.org.au) (Carolyn.Lambert@ucsa.org.au); Sarah Kemp (Sarah.Kemp@ucsa.org.au)
Subject: RE: Christmas events - please advise of children events where Minister/CE/DCE may receive an invitation

Hi Again,

Third time lucky, unfortunately I have had to change the date again, as the Uniting Wesley workers were unable to attend the 4th December, this time the date is finalised and the Carers Christmas lunch will be on the 12th December. 😊

Cheers Ang

85 **From:** Yeend, Karina-Michelle (DCP)
Sent: Tuesday, 23 October 2018 2:18 PM
To: Nayda, Angela (DCP); Stocks, Rebecca (DCP)
Cc: Rawlinson, Kirsty (DCP); Cheryl Gale (Cheryl.Gale@ucsa.org.au); Carolyn Lambert (Carolyn.Lambert@ucsa.org.au) (Carolyn.Lambert@ucsa.org.au); Sarah Kemp (Sarah.Kemp@ucsa.org.au); Nayda, Angela (DCP)
Subject: RE: Christmas events - please advise of children events where Minister/CE/DCE may receive an invitation

Hi Rebecca,

The 2017 Carer's Christmas Event Lunch was funded by Kinship Care.

I am wondering about the 2018 Carer's Event Lunch and whether it would be funded or whether a contribution would be made would by the Northern Region?

Kind Regards,

Karina-Michelle Yeend
 Supervisor, Kinship Care

Regional Country Team - Limestone Coast, Port Pirie, Kadina, Murraylands and Riverland
 Department for Child Protection / Kinship Care, 3/5 Darley Road, Paradise SA 5075

t 8207 8959 | mob 0419 580 975 | e karina-michelle.yeend@sa.gov.au | w www.childprotection.sa.gov.au
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I acknowledge the traditional owners and custodians of the land where I live and work, and respect their spiritual relationships with their country.

86

From: Nayda, Angela (DCP)
Sent: Tuesday, 23 October 2018 11:25 AM
To: Stocks, Rebecca (DCP)
Cc: Rawlinson, Kirsty (DCP); Yeend, Karina-Michelle (DCP); Cheryl Gale (Cheryl.Gale@ucsa.org.au); Carolyn Lambert (Carolyn.Lambert@ucsa.org.au) (Carolyn.Lambert@ucsa.org.au); Sarah Kemp (Sarah.Kemp@ucsa.org.au)
Subject: FW: Christmas events - please advise of children events where Minister/CE/DCE may receive an invitation

Hi All

Just have had confirmation that in Port Pirie we have had to change the date of the Carers Christmas lunch to the 4th December at the Port Club rooms as Uniting Country has booked the 5th for their Volunteers.

Cheers Angie

87

From: Nayda, Angela (DCP)
Sent: Tuesday, 23 October 2018 10:53 AM
To: Stocks, Rebecca (DCP); Rawlinson, Kirsty (DCP); Wanjohi, Leah (DCP)
Subject: RE: Christmas events - please advise of children events where Minister/CE/DCE may receive an invitation

Hi Bec

I'm still waiting on the confirmation of the venue

At this stage the Kinship and Foster carers Christmas lunch will be held on the 5th December at the Port Football Club Port Pirie at 12pm

The Children Christmas party for Port Pirie will be held on the Foreshore Solomontown Beach at 9am on the 19th December. (we have it early in case of hot weather)
Father Christmas will be attending.

Cheers Angie

88

From: Stocks, Rebecca (DCP)
Sent: Tuesday, 23 October 2018 9:30 AM
To: Rawlinson, Kirsty (DCP); Nayda, Angela (DCP); Wanjohi, Leah (DCP)
Subject: FW: Christmas events - please advise of children events where Minister/CE/DCE may receive an invitation

Hi ladies,

I hope you are all well?

89

Fenech, Christian (DCP)

From: Manuel, Brett (DCP) on behalf of DCP:Communications
Sent: Wednesday, 3 October 2018 5:20 PM
To: Wheeler, Bianca (DCP); Manuel, Brett (DCP)
Subject: FW: Approved - N/OC0315 - Gawler Christmas Party
Attachments: doc137828.pdf

For us to talk about tomorrow

B

90

From: Wortmeyer, Sandra (DCP) **On Behalf Of** DCP:Region North Documentation
Sent: Wednesday, 3 October 2018 12:02 PM
To: DCP:Communications
Cc: Calvert, Pauleen (DCP); Perks, Rebecca (DCP)
Subject: Approved - N/OC0315 - Gawler Christmas Party

Approved -

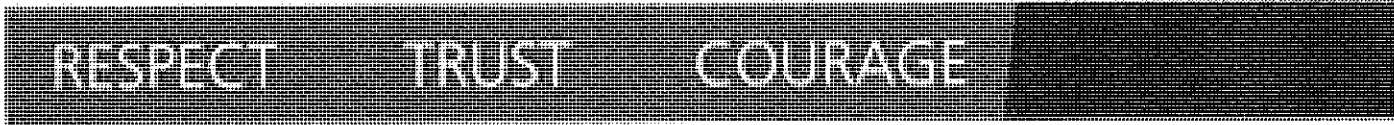
Sandie Wortmeyer

Executive Assistant to the Director, North Region
Department for Child Protection / North Region, 18 Langford Drive, ELIZABETH SA 5112
t (08) 8207 9032 e sandra.wortmeyer@sa.gov.au w www.childprotection.sa.gov.au
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I acknowledge that I work on the traditional country of the Kaurna people of the Adelaide Plains. I recognise and respect their cultural heritage, beliefs and relationship with the land. I acknowledge that they are of continuing importance to the Kaurna people living today.

Please consider the environment before printing my email.

91

From: Kralj, Natalie (DCP)
Sent: Tuesday, 18 September 2018 8:38 PM
To: DCP:Region North Documentation
Subject: N/OC0315 - Gawler Christmas Party

Hi Sandie,

Please find attached a proposal for the Gawler Christmas Party for Sue's consideration. My apologies for the late email.

PLAN - 19th December 2018 1:30 to 4:30pm.

At the beginning of July, a committee at the Gawler office was formed to start the planning for the Gawler Children's Christmas Party. It was decided, as in previous years, the Gawler Youth Council (GYC) would be heavily involved in the planning and running of the event, something members of the GYC look forward to each year. The GYC are excited to contribute to the 2018 festivities.

Gawler is a close knit community with many local businesses already committing to assisting for the Christmas Party with goods and services from 2017 and previous years, and throughout the year the office and staff continue to engage with community.

At last years Christmas Party, the Lions Club was not in attendance as in previous years due to other community vendor's offering similar services and the Gawler office decided to share the opportunities among the community, The Lions club then contacted the Ministers office expressing their unhappiness at not being included and the Minister committed to the Lions Club they would have a role in the 2018 festivities.

In late July 2018 Gawler office was invited to participate in a planning event with Salisbury and Elizabeth - unfortunately the then acting Manager was not aware of the planning that had already occurred with the GYC and community. The committee feel strongly that in keeping with the commitments already raised from previous years, the Ministers commitment to the Lions club and GYC's participation that keeping the Christmas event in Gawler and for the Gawler children is important in continuing the relationships built.

The plan for this year is attached, a number of activities have already been sourced including 3 vehicles from SAPOL with Police Officers for community engagement, the Variety Club Bash Vehicles with their drivers dressed as Superheros (We will confirm DCSI clearance prior to confirming). Bunnings have agreed to provide activities as per previous years, Gawler MacDonalDs providing cordial drinks and the Lion's providing the BBQ.

Total plan proposed is .

Last year the Children's Christmas Party attracted over 100 children - it is anticipated that this year this could rise to 150 children.

Happy to talk this through further with Sue as necessary.

Kind regards,

Natalie Kralj
A/Manager
Gawler DCP Office



DCP & Uniting Country SA
Would like to invite you to our

Kinship & Foster Carer Christmas Lunch

To be held at the

**Port Football Club Wanderah Road
Port Pirie**

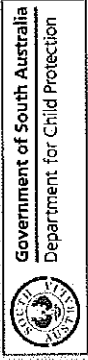
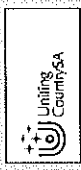
Wednesday 12th December

at

12:00pm

Choice of Roast Turkey, Fish, Chicken Schnitzel with Salad/Vegetables,
with dessert of Christmas Pudding & Custard or Pavlova with Fruit or Ice cream
Chicken Strips & ice-cream available for the children
Drinks will need to be purchased by carers

Please RSVP by **Wednesday 5th December** to
Angie Nayda on 8838 4417 or 0419 201 574



93

Fenech, Christian (DCP)

From: Perks, Rebecca (DCP)
Sent: Monday, 26 November 2018 1:04 PM
To: Scanlon, Anne-Marie (DCP); Willson, Rachel (DCP); Solomon, Tara (DCP); Kelbie, Rebecca (DCP); Kralj, Natalie (DCP); Dirix, Lyn (DCP); Nesbitt, Marian (DCP)
Cc: Wortmeyer, Sandra (DCP)
Subject: FW: Carers Christmas Event
Attachments: Carers Christmas Celebration 2018.docx

FYI

Rebecca Perks
Manager

Department for Child Protection/Gawler Office/Shop 9 Gawler Central, Cnr Murray & Cowan Streets, Gawler SA 5118
t (08) 8521 4444 f 8521 4466m 0412 200 469 e rebecca.perks@sa.gov.au w www.childprotection.sa.gov.au



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94

From: Blackwood, Tess (DCP)
Sent: Monday, 26 November 2018 12:23 PM
To: Perks, Rebecca (DCP)
Cc: Birse, Christine (DCP)
Subject: FW: Carers Christmas Event

Hi Rebecca,

Please find attached Carers Christmas Celebration Flyer.

Many thanks,

Tess Blackwood
Kinship Worker

Department for Child Protection / Shop 9 Gawler Central, Cnr Murray and Cowan St, Gawler, SA, 5118
t (08) 8521 4444 m 0419 532 646 e tess.blackwood@sa.gov.au w www.childprotection.sa.gov.au



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95

From: Blackwood, Tess (DCP)
Sent: Monday, 26 November 2018 12:21 PM
To: DL:DCP Kinship Northern Metro Team A
Subject: Carers Christmas Event

Hi all,

Please find attached Carers Celebration Flyer for 2018.

Please distribute to all of your carers and collate RSVP's.

Many thanks,

Tess Blackwood

Kinship Worker

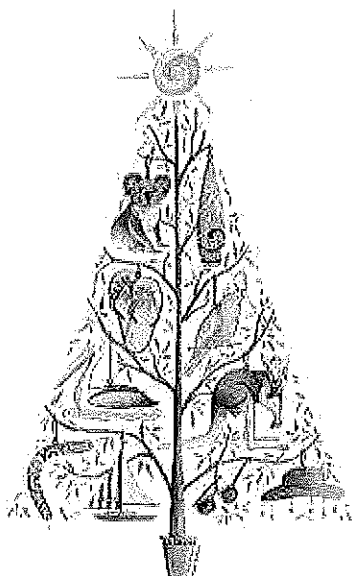
Department for Child Protection / Shop 9 Gawler Central, Cnr Murray and Cowan St, Gawler, SA, 5118

t (08) 8521 4444 m 0419 532 646 e tess.blackwood@sa.gov.au w www.childprotection.sa.gov.au



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Carers Christmas Celebration

When – Thursday the 13th of December 2018

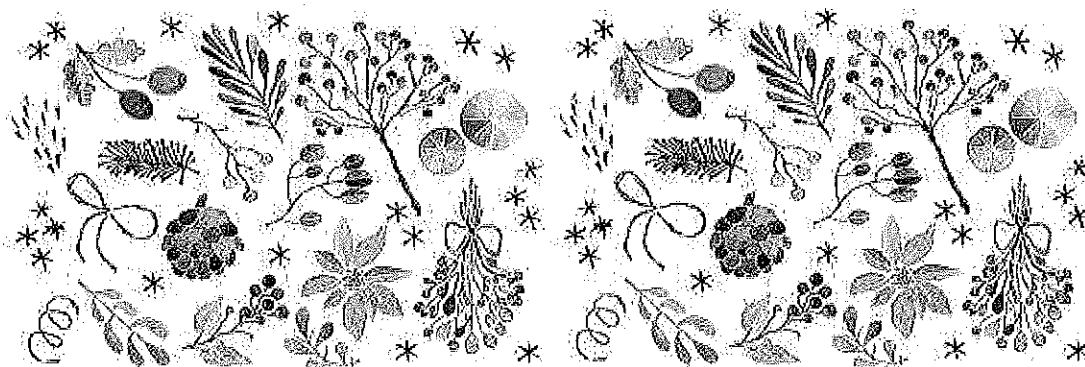
Where – Vadoulis Garden Centre, 560 Main North Road, Evanston

What – Brunch between the branches and interactive plant discussion

Time – Starting at 10.30am

RSVP – To your Kinship Worker by Monday the 10th of December

We look forward to seeing you there



Fenech, Christian (DCP)

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From: Kinnear, Patrick (DCP)
Sent: Wednesday, 14 November 2018 2:19 PM
To: Doldo, Michael (DCP)
Cc: Kummerow, Liz (DCP); Yeend, Karina-Michelle (DCP); Congdon, Marc (DCP); Lazic, Natasha (DCP)
Subject: FW: Funding application Carers Christmas 2018 (3).doc

Hi Michael,

It has been brought to my attention today there is no central funding for the annual Carers Christmas lunch. If this event is cancelled I am concerned that this will reflect poorly on DCP and am therefore willing for this to be supported financially from the Port Pirie and Kadina budgets as a cost pressure. This small gesture of appreciation means a lot to Carers and influences strong relationship based partnerships between Carers, DCP staff and Alternative Care Agency staff.

Regards

Patrick Kinnear
Manager
Department for Child Protection / 75 Gertrude Street Port Pirie SA 5540
t (08) 8638 4376 m 0409 095 836 e patrick.kinnear@sa.gov.au w www.childprotection.sa.gov.au
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Fenech, Christian (DCP)

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From: Lazic, Natasha (DCP)
Sent: Wednesday, 14 November 2018 3:16 PM
To: Kinnear, Patrick (DCP); Doldo, Michael (DCP)
Cc: Congdon, Marc (DCP)
Subject: RE: Funding application Carers Christmas 2018 (3).doc

Hi Patrick

We have allocated budget to the Region under Community Development – Nyland Recommendation. This is for Carer information sessions, training and providing a light lunch/afternoon tea.

You may use this allocation for what you are intending to organise just being mindful that this is to be used across all the North Region (PtPirie, Kadina, Gawler, Salisbury and Elizabeth). The approval will have to come from Michael and then I can provide you with the cost centre where to code this to.

Please let me know if you have any further questions of would like to discuss .

Thank you

Natasha Lazic
Directorate Business Manager | Northern Region
Department for Child Protection | 18 Langford Drive, Elizabeth SA 5112
m 0437 158 705 e Natasha.Lazic@sa.gov.au w www.childprotection.sa.gov.au



99



Please consider the environment before printing my email.

From: Yeend, Karina-Michelle (DCP)
Sent: Wednesday, 14 November 2018 2:01 PM
To: Kinnear, Patrick (DCP)
Subject: FW: Funding application Carers Christmas 2018 (3).doc

Hi Patrick,

As discussed If this needs to be managed as a cost pressure locally please find the attached proposal for the annual Christmas Carer's Lunch (put forward for Shelley Wall's consideration).

Best Regards,

Karina-Michelle Yeend
Supervisor, Kinship Care
Regional Country Team - Limestone Coast, Port Pirie, Kadina, Murraylands and Riverland
Department for Child Protection / Kinship Care, 3/5 Darley Road, Paradise SA 5075
t 8207 8959 | mob 0419 580 975 | e karina-michelle.yeend@sa.gov.au | w www.childprotection.sa.gov.au
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I acknowledge the traditional owners and custodians of the land where I live and work, and respect their spiritual relationships with their country.

100

From: Yeend, Karina-Michelle (DCP)
Sent: Wednesday, 7 November 2018 3:14 PM
To: Nayda, Angela (DCP); Rawlinson, Kirsty (DCP); Kummerow, Liz (DCP)
Cc: Stocks, Rebecca (DCP)
Subject: Funding application Carers Christmas 2018 (3).doc

Hi All,

Thanks so much for your efforts in drafting this application Ange.

I provided some initial edits, and realised that the research was lacking and Rebecca was able to assist in providing some strength to the application and polishing off (which I'm grateful for – thanks Rebecca!).

We will table this tomorrow for our phone link with Liz.

I would suggest holding off on sending any invitations at this time.

Fenech, Christian (DCP)

From: Stocks, Rebecca (DCP)
Sent: Tuesday, 23 October 2018 3:14 PM
To: Wortmeyer, Sandra (DCP)
Subject: updated christmas info
Attachments: Northern 2018 children Christmas events (2).doc

Hi again Sandie

I have just updated the list so the details are all in one place (I will let you know if any times/event dates change – please note date change for Pirie carers lunch and time change for Salisbury/Elisabeth)

Thanks

Rebecca Stocks
Carer Relationship Officer
Northern Region
Department for Child Protection / Elizabeth Office/ 18 Langford Drive, Elizabeth, SA 5112
t (08) 8207 9057 m 0436 609 315 e rebecca.stocks2@sa.gov.au w www.childprotection.sa.gov.au



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I acknowledge Aboriginal and Torres Strait Islander people as the traditional owners of this country and pay respect to elders of the past, present and future.

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Fenech, Christian (DCP)

From: Barr, Sue (DCP)
Sent: Thursday, 4 October 2018 10:18 PM
To: Manuel, Brett (DCP)
Subject: Re: Approved - N/OC0315 - Gawler Christmas Party

Hi Brett
The funding comes from my budget.
Salisbury and Elizabeth are having a combined event as well.
Most offices organise similar events at Christmas

Sue Barr
Regional Director, North
Department for Child Protection

Sent from my iPhone

On 4 Oct 2018, at 8:58 am, Manuel, Brett (DCP) <Brett.Manuel@sa.gov.au> wrote:

103

Good morning Sue and Sandie
Just wanted to touch base on this one as there is no budget allocation within the Themed Weeks/Events budget for Christmas events. There wouldn't be budget directly allocated to the region/office would there?
I will bring this to Brette S's attention tomorrow to see how we are to progress.
I see the brilliant organisation that is in place, and the support/donations from Community, so will do whatever I can to assist. I haven't included Natalie or others in the email yet – let's see what the resolution is first.
Hope to have an answer by tomorrow afternoon.

Brett

Brett Manuel

Manager Communications & Engagement

Department for Child Protection / L1 West, 31 Flinders Street Adelaide SA 5000

t (08) 8226 2947 m 0403 645 647 e brett.manuel@sa.gov.au w

www.childprotection.sa.gov.au

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From: Wortmeyer, Sandra (DCP) **On Behalf Of** DCP:Region North Documentation

Sent: Wednesday, 3 October 2018 12:02 PM

To: DCP:Communications

Cc: Calvert, Pauleen (DCP); Perks, Rebecca (DCP)

Subject: Approved - N/OC0315 - Gawler Christmas Party

Approved -

Sandie Wortmeyer

Executive Assistant to the Director, North Region

Department for Child Protection / North Region, 18 Langford Drive, ELIZABETH SA 5112

t (08) 8207 9032 e sandra.wortmeyer@sa.gov.au w www.childprotection.sa.gov.au

Best Regards,

Karina-Michelle Yeend

Supervisor, Kinship Care

Regional Country Team - Limestone Coast, Port Pirie, Kadina, Murraylands and Riverland

Department for Child Protection / Kinship Care, 3/5 Darley Road, Paradise SA 5075

t 8207 8959 | m ob 0419 580 975 | e karina-michelle.yeend@sa.gov.au | w www.childprotection.sa.gov.au

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I acknowledge the traditional owners and custodians of the land where I live and work, and respect their spiritual relationships with their country.

Fenech, Christian (DCP)

From: Dal Pra, Anna (DCP)
Sent: Monday, 3 December 2018 1:25 PM
To: Ward, Fiona (DCP); Wall, Shelley (DCP)
Cc: Skilbeck, Robyn (DCP); DiSalvatore, Olga (DCP); Barr, Sue (DCP)
Subject: RE: 2018 30 11 - CARER EVENTS PREAPPROVAL, FOR APPROVAL, 28/11/18.

Hi Sue -- please sign, scan and return via email.

Kind Regards

Anna Dal Pra
Principal Business Manager
Out of Home Care
Department for Child Protection / Level 7, HP Building 108 North Terrace, Adelaide SA 5000
t (08) 8463 6190 | e anna.dalpra2@sa.gov.au | w www.childprotection.sa.gov.au



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From: Ward, Fiona (DCP)
Sent: Monday, 3 December 2018 12:42 PM
To: Wall, Shelley (DCP); Dal Pra, Anna (DCP)
Cc: Skilbeck, Robyn (DCP); DiSalvatore, Olga (DCP); Barr, Sue (DCP)
Subject: RE: 2018 30 11 - CARER EVENTS PREAPPROVAL, FOR APPROVAL, 28/11/18

Hi Anna can you please send to Sue B as the DCE thanks?

Fiona Ward

Deputy Chief Executive, Service Delivery and Practice

Department for Child Protection / 31 Flinders Street, Adelaide

t (08) 8124 4116 e Fiona.Ward@sa.gov.au w www.childprotection.sa.gov.au



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From: Wall, Shelley (DCP)

Sent: Sunday, 2 December 2018 5:23 PM

To: Dal Pra, Anna (DCP)

Cc: Skilbeck, Robyn (DCP); Ward, Fiona (DCP); DiSalvatore, Olga (DCP)

Subject: Re: 2018 30 11 - CARER EVENTS PREAPPROVAL, FOR APPROVAL, 28/11/18

Hi

I endorse the requests.

Regards,
Shelley

Executive Director, Out of Home Care
Department for Child Protection

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Sent from my iPhone

25

On 30 Nov 2018, at 1:31 pm, Dal Pra, Anna (DCP) <Anna.DalPra2@sa.gov.au> wrote:

Hi Shelley - please note request that requires:

26

- Your endorsement
- CE' approval for the catering

Kind Regards

Anna Dal Pra

Principal Business Manager

Out of Home Care

Department for Child Protection / Level 7, HP Building 108 North Terrace, Adelaide SA 5000

t (08) 8463 6190 | e anna.dalpra2@sa.gov.au | w www.childprotection.sa.gov.au

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<image004.png>

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-----Original Message-----

From: Gray, Joanna (DCP) On Behalf Of DCP:Residential Care Business Support

Sent: Friday, 30 November 2018 12:57 PM

To: Dal Pra, Anna (DCP); DiSalvatore, Olga (DCP)

Subject: FW: CARER EVENTS PREAPPROVAL, FOR APPROVAL, 28/11/18

-----Original Message-----

From: Farrington, Rosanne (DCP)

Sent: Wednesday, 28 November 2018 12:18 PM

To: DCP:Residential Care Business Support

Cc: Skilbeck, Robyn (DCP)

Subject: CARER EVENTS PREAPPROVAL, FOR APPROVAL, 28/11/18

Many thanks

Rosanne Farrington

Business Manager

Kinship Care / Department for Child Protection / 3/5 Darley Road, Paradise t (08) 8207 8926 m 0428

042 621 e rosanne.farrington@sa.gov.au w www.childprotection.sa.gov.au Facebook | Twitter |

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P Please consider the environment before printing my email.

<20181128110355761.pdf>

27

28

Fenech, Christian (DCP)

From: Gray, Joanna (DCP)
Sent: Friday, 30 November 2018 12:57 PM
To: Dal Pra, Anna (DCP); DiSalvatore, Olga (DCP)
Subject: FW: CARER EVENTS PREAPPROVAL, FOR APPROVAL, 28/11/18

29

From: Farrington, Rosanne (DCP)
Sent: Friday, 30 November 2018 12:46 PM
To: Gray, Joanna (DCP)
Cc: Skilbeck, Robyn (DCP); Kummerow, Liz (DCP)
Subject: FW: CARER EVENTS PREAPPROVAL, FOR APPROVAL, 28/11/18

Dear Jo,

Thanks for your email.

The final list of Christmas events for carers who are supported by the Kinship Care Program was agreed to after considerable discussion and negotiation between our current A/Manager, Liz Kummerow and Robyn Skilbeck. Discussions were also held at a higher level (involving Fiona Ward, Shelley Wall, and Brett Manuel, from Communications and Engagement).

The outcome of these discussions and negotiations was that it was agreed that the proposed events would be able to go ahead, with approval from Shelley Wall.

It was also agreed that the total cost of these events would be funded by Kinship Care.

I hope that this is helpful, but please don't hesitate to get in touch if you have further questions.

Kind regards,

Rosanne Farrington

Business Manager

Kinship Care / Department for Child Protection / 3/5 Darley Road, Paradise

t (08) 8207 8926 m 0428 042 621 e rosanne.farrington@sa.gov.au w www.childprotection.sa.gov.au

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-----Original Message-----

From: Gray, Joanna (DCP) On Behalf Of DCP:Residential Care Business Support

Sent: Friday, 30 November 2018 11:56 AM

To: Farrington, Rosanne (DCP)
Subject: RE: CARER EVENTS PREAPPROVAL, FOR APPROVAL, 28/11/18

Thanks Rosanne. Anna has just had a quick look at this and wanted to know what cost centre this is coming out of and who has approved these events?

Thanks
Jo

-----Original Message-----

31. From: Farrington, Rosanne (DCP)
Sent: Friday, 30 November 2018 11:48 AM
To: DCP:Residential Care Business Support
Subject: RE: CARER EVENTS PREAPPROVAL, FOR APPROVAL, 28/11/18

Cover sheet attached, as requested

Rosanne Farrington
Business Manager
Kinship Care / Department for Child Protection / 3/5 Darley Road, Paradise t (08) 8207 8926 m 0428 042 621 e
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-----Original Message-----

32. From: Gray, Joanna (DCP) On Behalf Of DCP:Residential Care Business Support
Sent: Thursday, 29 November 2018 3:14 PM
To: Farrington, Rosanne (DCP)
Subject: RE: CARER EVENTS PREAPPROVAL, FOR APPROVAL, 28/11/18

Hi Rosanne,

Can you please send a cover sheet through for this?

Thanks
Jo

-----Original Message-----

33. From: Farrington, Rosanne (DCP)
Sent: Wednesday, 28 November 2018 12:18 PM
To: DCP:Residential Care Business Support
Cc: Skilbeck, Robyn (DCP)
Subject: CARER EVENTS PREAPPROVAL, FOR APPROVAL, 28/11/18

Many thanks

Rosanne Farrington
Business Manager
Kinship Care / Department for Child Protection / 3/5 Darley Road, Paradise t (08) 8207 8926 m 0428 042 621 e
rosanne.farrington@sa.gov.au w www.childprotection.sa.gov.au Facebook | Twitter | LinkedIn

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Fenech, Christian (DCP)

From: Farrington, Rosanne (DCP)
Sent: Thursday, 29 November 2018 4:40 PM
To: Coe, Pauline (DCP)
Cc: Kummerow, Liz (DCP)
Subject: RE: Xmas luncheon funding .

Hi Pauline,

What has been approved is Christmas lunch for 30 carers @ per head = total.

I think in this climate of budget restraint that the approved funding of per head would be considered maximum. I know Liz has strived for equitable funding across events with most ranging from to : per head.

Thanks,

Rosanne Farrington
Business Manager

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From: Coe, Pauline (DCP)
Sent: Thursday, 29 November 2018 4:21 PM
To: Farrington, Rosanne (DCP)
Subject: Xmas luncheon funding

Hi Rosanne,

Just wondering if we only get what we applied for in the funding? I am asking because I didn't do the application (Janette did it in my absence) and we usually give a small gift upto - (tin of biscuits/box of chocolates) to the carers which wasn't included in the application.

I think Janette only applied for the luncheon for 30 carers and vouchers for the outreach carers who can't get to the luncheon.

Can you confirm what we have been approved for so that I am clear and might have to adjust our plans.

Thanks

Pauline

Pauline Coe

Kinship Care Support Worker

Far North Far West

Department for Child Protection / 5 El Alamein Road, Port Augusta

t (08) 86485182 m 0419910699 e pauline.coe@sa.gov.au w www.childprotection.sa.gov.au

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Catering Pre-approval Form – Out of Home Care

Delegate pre-approval is required prior to ordering catering for work events.

Please complete below:

Training/Meeting/Forum/Conference (circle one) /Other: **Kinship Carer Christmas events**

Event name: Various events (see attachment)

Name & position title (staff making request): *Liz Kummerow* 28/11/18
Signature
Liz Kummerow, A/Manager Kinship Care

Catering request endorsed by:
Signature
Shelley Wall, Executive Director

Date/s of Event: Various events and gift gestures

Number of attendees: 496 Carers at various events

Provide 2 quotes: See attached summary

Supplier/Caterer Name 1:
Details of goods/services included:
Price quoted \$: Overall cost for 12 separate Carer functions is: (comprising or catering and for gifts and gift vouchers)

IMPORTANT: requests for delegate pre-approvals should be forwarded within a minimum of 10 working days prior to the event.

Forward completed documents to DCP:Residential Care Business Support DCPResidentialCareBusinesssupport@sa.gov.au and include:

- Completed pre-approval form
- Copies of 2 quotations
- Any documentation relating to the event/s, eg emails
- For multiple or regular events scheduled (include spreadsheet)

11.2	Authority to provide food and refreshments for meetings and approve expenditure.	>\$500	Chief Executive
		<\$500	Deputy Chief Executive
		<\$150	Chief Financial Officer
		<\$150	Level 3 - Shelley Wall Level 4 - Nicole Stasiak

Approved/Not Approved: _____

Delegate Name: Fiona Ward, Deputy Chief Executive

Date: / /

Proposed 2018 Christmas events for Kinship Carers

Office	Number of Carers	Description of event / gesture	Approximate cost	Any cost sharing
Port Pirie	30	Lunch @ per head, door prizes @		Yes, combined event with NGOs, who fund their own carers
Kadina	25	Lunch @ per head, door prizes @		Yes, combined event with NGOs, who fund their own carers
Blair Athol	45	Brunch at Topiary Café @ per head		No
Riverland	30	Christmas Party (combined with GOM), request per head for Carers to attend. (Overall combined event cost		Yes, with DCP central and Anglicare
Murraylands	36	gift card, greeting card, chocolate/cookie		No
Limestone	60	gift voucher, plus greeting cards		No
Port Lincoln	100	Combined event - Visit to Glenforest Animal Farm		Yes, DCP contribute AFSS and Centrecare provide food, fruitboxes and facepainter
Whyalla	20	BBQ lunch, for catering, for small gift		Unknown
Coober Pedy	50	Christmas thank you EFT per Carer		no
Port Augusta	30	Port Augusta Hotel, Christmas lunch @ per head		No
Gawler/ North metro	30	Movie at Gawler Cinema p.p followed by lunch at Fasta Pasta p.p		No
Mount Barker	40	Small diary as Christmas gift per primary carer		Yes funding for catering (light morning tea) by CRO

496 Total

37

Fenech, Christian (DCP)

From: Kummerow, Liz (DCP)
Sent: Thursday, 22 November 2018 8:09 PM
To: Wall, Shelley (DCP); Ward, Fiona (DCP); Skilbeck, Robyn (DCP)
Subject: Re: Christmas expenditure question kinship care

Hi again,

I don't have an email re the change in expenditure for the Whyalla Office.

This was negotiated by phone and text message.

Phone message this morning at 9.57 am from KC Supervisor, Christine Birse:

Amanda (KCW in Whyalla) will keep Xmas under . dollars.

I spoke with Christine on the phone on two occasions (she was driving to Pt Augusta) and she assured me that Amanda was perfectly fine with this slight reduction in expenditure.

Best regards,

Liz.

Elizabeth Kummerow, PhD

Manager

Kinship Care / Department for Child Protection / 3/5 Darley Road, Paradise

t (08) 8207 8928 **e** liz.kummerow@sa.gov.au **w** www.childprotection.sa.gov.au



38

From: Kummerow, Liz (DCP)
Sent: Thursday, 22 November 2018 8:04 PM
To: Wall, Shelley (DCP); Ward, Fiona (DCP); Skilbeck, Robyn (DCP)
Subject: Fw: Christmas expenditure question kinship care

Dear Shelley, Fiona and Robyn,

See below an email that Robyn sent to Shelley and Brett Manual which lists the Carer events for Christmas.

This is the list that Shelley approved last night, with the exception that Whyalla has been changed (this morning) from ' ' per Carer to ' ' per Carer (total cost of ' ' instead of ' ').

I hope that this helps!

Cheers,

Liz.

Elizabeth Kummerow, PhD

Manager

Kinship Care / Department for Child Protection / 3/5 Darley Road, Paradise

t (08) 8207 8928 **e** liz.kummerow@sa.gov.au **w** www.childprotection.sa.gov.au



39

From: Kummerow, Liz (DCP)
Sent: Wednesday, 14 November 2018 6:53 PM
To: Skilbeck, Robyn (DCP)
Subject: RE: Christmas expenditure question kinship care

Thanks Robyn,

This is a good outcome and I am very grateful to you for your support in this matter.

40

Fenech, Christian (DCP)

From: Wall, Shelley (DCP)
Sent: Thursday, 22 November 2018 6:50 PM
To: Ward, Fiona (DCP)
Subject: Fwd: Christmas lunch for carers

Hi

To clarify, the total spend across Kinship Christmas events is at an average of per carer (some events ph up to ph). One is a partnership with Uniting Country which I believe to be the ph event) which is going ahead unchanged due to the partnership so not to disrupt.

I have been clear there needs to be better governance and pre-approval for the future but definitely agreed to go ahead unchanged due to late stage of planning.

The other possible impact is I did require the re-arrangement of a staff event also due to inappropriate costs but it too is going ahead but at an alternative venue st a reduced cost.

Hope this helps.

Regards,
Shelley

Executive Director, Out of Home Care
Department for Child Protection

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Begin forwarded message:

41

From: "Wall, Shelley (DCP)" <Shelley.Wall@sa.gov.au>
Date: 22 November 2018 at 6:42:55 pm ACDT
To: "Ward, Fiona (DCP)" <Fiona.Ward@sa.gov.au>
Subject: Fwd: Christmas lunch for carers

FYI, my consult with HR.

42

Fenech, Christian (DCP)

From: Kummerow, Liz (DCP)
Sent: Thursday, 22 November 2018 7:30 PM
To: Ward, Fiona (DCP); Skilbeck, Robyn (DCP); Wall, Shelley (DCP)
Subject: Fw: Christmas event funding

Hi Fiona, Robyn, and Shelley,

Here is the email that Rosanne Farrington (BM for Kinship Care) sent out to all KC staff at 10.30 this morning.

So sorry that you have had difficulty getting in touch. I was in Murray Bridge this morning for a Carers' Forum (and brief presentation about KC) and then at the Henley Beach Surf Lifesaving Club this afternoon for a presentation to the Kanggarendi teams and Aboriginal Scoping Team (as part of their planning day). I have actually had my phone on silent for a good part of the day!

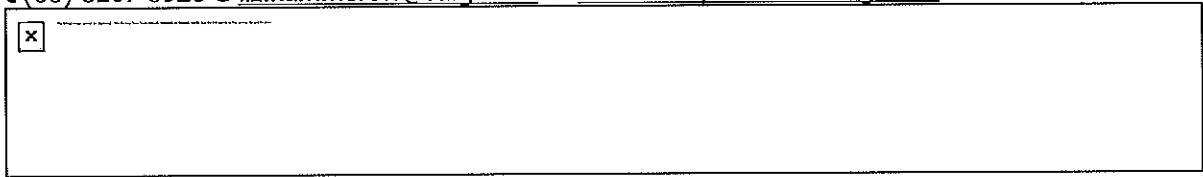
I'm also sorry that there has been this 'knee jerk' reaction from some staff in response to the issue of funding for these events.

Best regards,

Liz.

**Elizabeth Kummerow, PhD
Manager**

Kinship Care / Department for Child Protection / 3/5 Darley Road, Paradise
t (08) 8207 8928 e liz.kummerow@sa.gov.au w www.childprotection.sa.gov.au



43

From: Farrington, Rosanne (DCP)
Sent: Thursday, 22 November 2018 10:29 AM
To: DL:DCP KC All
Subject: Christmas event funding

Hi everyone,

Liz has received advice from Robyn Skilbeck that Shelley Wall has given approval for all Christmas events requested to go ahead.

Cheers!

**Rosanne Farrington
Business Manager**

Kinship Care / Department for Child Protection / 3/5 Darley Road, Paradise
t (08) 8207 8926 m 0428 042 621 e rosanne.farrington@sa.gov.au w www.childprotection.sa.gov.au

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Fenech, Christian (DCP)

From: Skilbeck, Robyn (DCP)
Sent: Thursday, 22 November 2018 7:09 PM
To: Ward, Fiona (DCP)
Subject: Kinship carers Christmas events

Hi Fiona Shelley just rang about the kinship carers Christmas events I had advised Shelley about the events and sought approval to proceed (they are in total approx and are mainly in country areas Liz identified funding in kinship care and Shelley advised yesterday as long as the costs per head were reasonable we could go forward with invites and would need memo outlying costs for approval I let Liz no yesterday we were okay to send invites so there was always an intention to honour the commitment there are a range of planned activities including dinners BBQ movies and small carer gifts some are being undertaken with NGO haven't been able to talk with Liz happy for you to give me a call

Sent from my iPhone

45

Fenech, Christian (DCP)

From:
Sent:
To:
Subject:

From: Wall, Shelley (DCP)
Sent: Monday, 19 November 2018 10:25 PM
To: Alan Bengner
Cc: Skilbeck, Robyn (DCP)
Subject: Re: Christmas lunch for carers

Hi Alan,
Thanks for the email and I hope you are well?
I remain committed to working together on employment related issues but I feel the approval of funds to support Christmas events for volunteer Kinship carers is not employment related.
As a courtesy, I can say this concern has not been raised internally so perhaps you could suggest to your members they raise it through their line manager?

Thanks again for taking to time to raise this matter.

Regards,
Shelley

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Sent from my iPhone

46 On 14 Nov 2018, at 9:15 am, Alan Bengner <alan.bengner@cpsu.asn.au> wrote:

Good Morning Shelley

Several of the Kinship workers have raised concerns with the PSA that the budget for Kinship care has been cut, resulting in no funding being available for the Annual Carers lunch which in Kadina is shared with UCSA and their Foster carers. I would envisage this is not the only location dealing with this issue.

This seems at odds with the departments vision for more Foster and Kinship placements rather than Residential care and small gestures such as these are fabulous feel good occasions.

This seems extremely unfair with Kinship carers providing a placement for vulnerable young people, maintaining family connections and unlike foster carers this is generally not a choice they have volunteered for. UCSA fund their foster carers even providing drinks which DCP have never done for Kinship carers, DCP has always provided lunch for the carers which is a great opportunity for networking and creating community connections.

Are you able to follow this up as workers are looking at having to cancel these lunches which are planned well in advance?

Kind Regards

--

Alan Benger

Member Organiser DCP

Public Service Association of SA Inc (PSA) | 122 Pirie Street | Adelaide SA 5000

P: (08) 8205 3238 M: 0417834036 F: 8223 6509 E: alan.benger@cpsu.asn.au W:

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Fenech, Christian (DCP)

From: Skilbeck, Robyn (DCP)
Sent: Monday, 19 November 2018 5:15 PM
To: Wall, Shelley (DCP)
Subject: FW: Christmas expenditure question kinship care

Hi Shelley

Following the request to identify potential sources of funding across out of home care for the kinship care Christmas activities with carers, Anna and Olga are seeking to develop a view of all of the events and costs in kinship care including the costs identified for the Christmas events.

This is an important activity and will assist to inform the budget development into this and the next financial year.

Given the timing of these events and the need for certainty and the fact that the kinship care budget has been identified to be able to meet the costs –noting these are events that are primarily being organised for carers in regional areas who would not have accessed the carers dinner etc I am seeking you approval to proceed with these events.

If you approve can you advise if documentation is required to approve the expenditure for each event as a separate matter

Thanks

Robyn

48

From: Kummerow, Liz (DCP)
Sent: Monday, 19 November 2018 5:06 PM
To: Dal Pra, Anna (DCP); DiSalvatore, Olga (DCP); Skilbeck, Robyn (DCP)
Cc: Farrington, Rosanne (DCP)
Subject: RE: Christmas expenditure question kinship care

Hi Robyn,

Thanks very much for your assistance in progressing our requests in relation to Christmas events for Kinship Carers.

As discussed, given the timeframe, we are obviously keen to be able to finalise the organising of these events, including the sending out of invitations to Carers.

The average cost of the proposed events is per Carer, with the range being from a low of per Carer to a high of per Carer. With respect to the latter, I have asked the Kinship Care Supervisor for the Office involved (Whyalla) to ask the worker to reconsider this proposal and to try to reduce the cost. Apart from the cost of this

event, the costs per Carer for all other proposed events seem reasonable and I know that staff have worked hard to identify 'value-for-money' activities and acknowledgements.

Thanks for agreeing to talk to Shelley about whether she would be happy for us to go ahead with the proposed events. I am happy to organise pre-approval catering forms (where required) for individual events, if Shelley would like to have this paperwork.

In terms of the funding, I spoke with Rosanne (BM) today and she is confident that we can fund the proposed Christmas events from the Kinship Care budget. We have [redacted] allocated against *C3MS Client Expenditure* that could be reallocated to an appropriate object code for *Carer Events and Training* (in fact, we have suggested such a change in our response to the KC budget).

Olga has kindly provided us with an excel spread sheet on which to record all anticipated events for Carers for the financial year. Anna Hennessy (Business Support) is currently populating this spread sheet, which we will get to you and Olga as soon as possible.

In the meantime, however, we are obviously very keen to know whether we can proceed with the proposed Christmas events.

Many thanks,

Liz.

Elizabeth Kummerow, PhD

Manager

Kinship Care / Department for Child Protection / 3/5 Darley Road, Paradise

t (08) 8207 8928 m 0438 866 072 e liz.kummerow@sa.gov.au w www.childprotection.sa.gov.au



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49 **From:** Dal Pra, Anna (DCP)
Sent: Wednesday, 14 November 2018 4:01 PM
To: DiSalvatore, Olga (DCP); Skilbeck, Robyn (DCP)
Cc: Kummerow, Liz (DCP)
Subject: Christmas expenditure question kinship care

Hi Robyn – Olga will work with you to document and assess this as a matter of urgency. I am very wary of saying that there are any "savings" as we are only 3 months into the new year and any assumption without knowing what is planned is quite risky.

50 **From:** Skilbeck, Robyn (DCP)
Sent: Wednesday, 14 November 2018 2:31 PM
To: Dal Pra, Anna (DCP)
Cc: Kummerow, Liz (DCP); Manuel, Brett (DCP)
Subject: FW: Christmas expenditure question kinship care

Hi Anna

I have just meet with Shelley in regard to the requests for funding for the Christmas events planned across country for kinship carers- a number of these events are in partnership with NGO services eg for both foster and kinship carers.

Regards,
Shelley

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From: "Stevens, Helen (DCP)" <Helen.Stevens2@sa.gov.au>
Date: 19 November 2018 at 5:29:10 pm ACDT
To: "Wall, Shelley (DCP)" <Shelley.Wall@sa.gov.au>
Subject: RE: Christmas lunch for carers

Hi Shelley,

Your response looks fine given this isn't strictly a staff matter for the PSA's attention. I note that the event is already planned and would need to be cancelled? Should there have been a plan to exit gracefully from the 'annual event'?

Thank you

Helen

Helen Stevens

Senior Human Resources Business Partner

Department for Child Protection / Level 2 West, 31 Flinders Street, Adelaide

t (08) 8204 2490 m 0436 675 622 e Helen.stevens2@sa.gov.au w

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From: Wall, Shelley (DCP)
Sent: Thursday, 15 November 2018 5:10 PM
To: Stevens, Helen (DCP)
Cc: Ramsay, Gabriella (DCP)
Subject: Fwd: Christmas lunch for carers

Hi Helen,
As discussed, would appreciate your follow up in Gabby's absence.
Regards,
Shelley

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From: "Wall, Shelley (DCP)" <Shelley.Wall@sa.gov.au>
Date: 14 November 2018 at 9:32:13 pm ACDT
To: "Ramsay, Gabriella (DCP)"
<Gabriella.Ramsay2@sa.gov.au>
Subject: Fwd: Christmas lunch for carers

Hi Gabby,
I would appreciate your guidance on a response to Alan's email below. My preferred response is:
Hi Alan,
Thanks for the email and I hope you are well.
I am remain committed to working together on employment related issues but I feel the approval of funds to support Christmas events for volunteer Kinship carers is not employment related.
As a courtesy I can say this concern has not been raised internally so perhaps you could suggest to your members they raise their concerns through their line manager?
Regards,
Shelley

Fenech, Christian (DCP)

From: Skilbeck, Robyn (DCP)
Sent: Wednesday, 14 November 2018 2:31 PM
To: Dal Pra, Anna (DCP)
Cc: Kummerow, Liz (DCP); Manuel, Brett (DCP)
Subject: FW: Christmas expenditure question kinship care

Hi Anna

I have just meet with Shelley in regard to the requests for funding for the Christmas events planned across country for kinship carers- a number of these events are in partnership with NGO services eg for both foster and kinship carers.

Shelley view is given the forward planning that has occurred and the timing it is important to be able to progress with these events.

Shelley has asked if there are any savings across the directorate that could be used to fund these events?.

Shelley has asked that Liz and I outline all of the activity and expenditure across kinship care eg carer forums, consultative groups, carer capacity building and training, key events such as Christmas (and ways we can make this a bit more consistent and equitable across carers) and the projected budget so we are able to construct a budget that aligns to services delivery in kinship care (the current budget is constructed from an office perspective) we will undertake this work and involve you in the process as appropriate

I would appreciate your advice in regard to ways in which we can fund the Christmas events for kinship carers outlined below noting the costs will be in the vicinity of

Thanks

Robyn

Robyn Skilbeck

General Manager

Out of Home Care

Department for Child Protection HP Centre 108 North Terrace , Adelaide SA 5000

t (08) 82267009 m 0401 120 409 e robyn.skilbeck@sa.gov.au www.childprotection.sa.gov.au



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Fenech, Christian (DCP)

55
From: Skilbeck, Robyn (DCP)
Sent: Thursday, 8 November 2018 12:31 PM
To: Wall, Shelley (DCP); Dal Pra, Anna (DCP)
Subject: FW: Port Pirie / Kadina Christmas Lunch for Carers

Hi Shelley

Liz checked with the relationship officers but events of this type are not supported from their funding.

This even has a long history as there has been a significant number of kinship and foster carers in this region

Can you provide advice regarding the options to fund the kinship care aspects of this Christmas even

Thanks

Robyn

56
From: Kummerow, Liz (DCP)
Sent: Thursday, 8 November 2018 12:26 PM
To: Skilbeck, Robyn (DCP)
Subject: Port Pirie / Kadina Christmas Lunch for Carers

Dear Robyn,

I have attached a Funding Application and the Catering Pre-Approval for this event (which I spoke with you about yesterday).

This morning, I had a chat with Karina-Michelle and Angela Nayda (Kinship Care worker with the Port Pirie Office) about the event.

Before forwarding these documents on (there is a generic RC Business Support address that we are directed to), I would really appreciate your feedback and also Shelley's.

The option of endeavouring to reduce the cost of the event was not a realistic one (as you will appreciate when you read the attached). The event has a long history in the area and is a collaboration between KC and NGO carer agencies. Both KC carers and foster carers attend and there is already some inequity (which in my view is really unacceptable) in how the two carer groups (and staff) are treated at the event. As you will see in the attached, the NGOs pay for carers and staff and drinks are included; we pay for only carers and no drinks are included.

My view is that we either proceed with the event, or cancel it altogether. And I feel very uncomfortable about making the latter call, given the value of the event as articulated in the attached, and also given the message that a cancellation would send to our carers.

Thanks for your input.

Best,

Liz.

Elizabeth Kummerow, PhD

Manager

Kinship Care / Department for Child Protection / 3/5 Darley Road, Paradise

t (08) 8207 8928 m 0438 866 072 e liz.kummerow@sa.gov.au w www.childprotection.sa.gov.au



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57

Fenech, Christian (DCP)

From: Skilbeck, Robyn (DCP)
Sent: Friday, 26 October 2018 2:37 PM
To: Wall, Shelley (DCP)
Subject: FW: Funding for Carer's and Kid's Christmas event

Shelley

Can you advise what funding has been set aside for Christmas events and how people access?

Robyn

58

From: Kummerow, Liz (DCP)
Sent: Friday, 26 October 2018 2:31 PM
To: Skilbeck, Robyn (DCP)
Cc: Wyatt, Simone (DCP)
Subject: FW: Funding for Carer's and Kid's Christmas event

Hi Robyn,

Given the time of year, I am getting quite a few requests from the field regarding the funding of Christmas events for carers, such as the one below.

In principle, I think that we should be supporting these events. But is there something I should be asking workers to submit, to formalise their request (e.g. a memo of some kind, detailing the objectives of the event, participants, venue, costs etc.?)

Cheers,

Liz.

Elizabeth Kummerow, PhD

Manager

Kinship Care / Department for Child Protection / 3/5 Darley Road, Paradise

t (08) 8207 8928 m 0438 866 072 e liz.kummerow@sa.gov.au w www.childprotection.sa.gov.au



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59

From: McKenzie, Kasey (DCP)
Sent: Thursday, 25 October 2018 2:36 PM
To: Kummerow, Liz (DCP); Wood, Samantha (DCP); Sargent, Vanessa (DCP)

Cc: Williams, David (DCP)
Subject: Funding for Carer's and Kid's Christmas event

Hi Liz, Sam and Vanessa

I hope you are all having a great day

I am just starting to plan for our end of year Carer's and Kid's Christmas function. In previous years we have had events, Kinship Care have contributed funds and so have DCP. Last year was very successful and we want to try and replicate that this year. 100 of our Children and Carer's attended a BBQ at Glenforest Animal farm, David was there so he can vouch for how good it was. We had Father Christmas present a lolly bag and drink for all children and we paid entrance fee's into the park where the children and adults had access to animals big and small. I have just spoken to the owner of the farm and he will give us discounted entrance fee's this year of this includes a bag of animal food for each person.

Centacare and AFSS will pay for the BBQ food for all in attendance and also purchase the lolly bag's and drinks for the children.

The entrance fees for 100 people to attend will be , would it be possible if Kinship Care and Port Lincoln DCP split this cost in half so that we can give our children and carer's a party they deserve?

My next working with carer's meeting to discuss this event is on Monday the 29th October.

Thanks for your time

Kasey McKenzie
Kinship Care Worker
Department for Child Protection / 70-72 Tasman Tce, Port Lincoln
t (08) 86883344 m 0419930946 e kasey.mckenzie@sa.gov.au w www.childprotection.sa.gov.au
[Facebook](#) | [Twitter](#) | [LinkedIn](#)



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Fenech, Christian (DCP)

From: Stasiak, Nicole (DCP)
Sent: Wednesday, 24 October 2018 6:05 PM
To: Manuel, Brett (DCP)
Cc: Wall, Shelley (DCP)
Subject: FW: Christmas events - please advise of children events where Minister/CE/DCE may receive an invitation

Brett

Hello - please find outlined below two events Residential care has scheduled

The Residential Care Christmas Party is scheduled as outlined below:

Event: 2017 Residential Care Christmas event for children and young people

Date: Thursday 20 December 2018

**Time: 10:00 am – 12:00 pm (ages 0-10 years)
12:30 pm – 2:30 pm (ages 11 and over)**

Location: Semaphore Waterslide Complex

In addition to this, the official launch for the 2019 Residential Care Creative Arts Competition and Exhibition is scheduled for:

Event: 2019 Residential Care Creative Arts Competition and Exhibition Launch

Date: Wednesday 16 January 2019

Time: 11am – 12 noon

Location: The Centre Gallery, Education Centre 31 Flinders Street

Kind Regards,

Nicole

Nicole Stasiak

Director Residential Care

Department for Child Protection / Level 7 HP Centre, 108 North Terrace, Adelaide SA 5000

t (08) 8226 6467 m 0432 006 973 e nicole.stasiak@sa.gov.au w www.childprotection.sa.gov.au

152

Fenech, Christian (DCP)

From: Skarmoutsos, Sam (DCP)
Sent: Monday, 26 November 2018 10:15 AM
To: Manuel, Brett (DCP)
Cc: Segal, Akash (DCP); Rowley, Melissa (DCP); Barr, Sue (DCP); Schumann, Brette (DCP)
Subject: RE: urgent request - carer christmas functions.
Attachments: Southern Region Christmas Parties funding.docx

Hi Brett

Please see attached response for Southern Region.

Thanks
Sam

Sam Skarmoutsos

Directorate Business Manager | Southern Region

Department for Child Protection | 15-31 Ayliffes Road, St Marys SA 5042

t (08) 8374 6145 m 0427 130 844 e sam.skarmoutsos@sa.gov.au w www.childprotection.sa.gov.au



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153

From: Barr, Sue (DCP)
Sent: Friday, 23 November 2018 3:19 PM
To: Hosking, Chellie (DCP) ; McLean, Kitty (DCP) ; Doldo, Michael (DCP) ; Segal, Akash (DCP)
Cc: McGinlay, Sondra (DCP) ; Lazic, Natasha (DCP) ; Rosewarne, Rebecca (DCP) ; Skarmoutsos, Sam (DCP) ; Schumann, Brette (DCP) ; Manuel, Brett (DCP)
Subject: urgent request - carer christmas functions.
Importance: High

Dear All,

Please see below the following urgent request for information .

Please reply to me cc Brette Manual and Brette Schumann **by 10am Monday 26th November at the latest.**

By each office location in your region please provide :

2017 events

Date and type of Christmas events plus \$ cost of event

- for kinship carers
- for foster carers
- for children under guardianship /families

Any Christmas gift/gift card for carers? Provide costs
Any partnerships with NGOs and their cost contribution
Number of attendees

Please provide the same information for **2018**.
Including proposed number of attendees

Any queries please email me . Many thanks.

gards,

Sue Barr

Acting Deputy Chief Executive, Service Delivery and Practice

Department for Child Protection / 31 Flinders Street, Adelaide SA 5000

T (08) 8124 4116 M 0401 719 739 e sue.barr@sa.gov.au w www.childprotection.sa.gov.au



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I acknowledge that I work on the traditional country of the Kaurna people of the Adelaide Plains. I recognise and respect their cultural heritage, beliefs and relationship with the land. I acknowledge that they are of continuing importance to the Kaurna people living today.



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154

Fenech, Christian (DCP)

From: Rowley, Melissa (DCP)
Sent: Thursday, 1 November 2018 8:45 AM
To: McCarthy, Shalini (DCP)
Cc: Manuel, Brett (DCP)
Subject: RE: HELP! Christmas events ... I need info asap for the Minister's office

Thanks Shalini, I have cc'd Brett Manuel into this so he has the information for the Minister.

Kind regards

Melissa Rowley

Carer Relationships Officer

Southern Region

Department for Child Protection / St Marys Office/15-31 Ayliffes Road, St Marys SA 5042

t (08) 8374 6149 m 0418 841 598 e melissa.rowley@sa.gov.au w www.childprotection.sa.gov.au



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From: McCarthy, Shalini (DCP)
Sent: Wednesday, 31 October 2018 9:36 PM
To: Rowley, Melissa (DCP) ; Harrap, Tania (DCP) ; Caputo, Jacquelyn (DCP)
Subject: RE: HELP! Christmas events ... I need info asap for the Minister's office

Hi Mel

Limestone are hosting a Xmas Party at the local swimming pool. We have booked the pool out so it can be exclusive for our children and families.

We will be having a sausage sizzle lunch and Santa will also make an appearance to distribute loot bags to all the children.

Our event is being held on 18/12/2018. It is a combined event – being arranged collaboratively with case management, Kinship care and ac care.

Please let me know if you want further information

Shalini McCarthy
Supervisor

156

From: Rowley, Melissa (DCP)
Sent: Wednesday, 31 October 2018 3:34 PM
To: Harrap, Tania (DCP); McCarthy, Shalini (DCP); Caputo, Jacquelyn (DCP)
Subject: FW: HELP! Christmas events ... I need info asap for the Minister's office

Hi ladies

Please see email – are you able to assist by providing information?

Melissa Rowley

Carer Relationships Officer

Southern Region

Department for Child Protection / St Marys Office/15-31 Ayliffes Road, St Marys SA 5042

t (08) 8374 6149 m 0418 841 598 e melissa.rowley@sa.gov.au w www.childprotection.sa.gov.au



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From: Manuel, Brett (DCP)

Sent: Wednesday, 31 October 2018 2:58 PM

To: Stocks, Rebecca (DCP) <Rebecca.Stocks2@sa.gov.au>; Rowley, Melissa (DCP) <Melissa.Rowley@sa.gov.au>; Bott, Shaun (DCP) <Shaun.Bott@sa.gov.au>; Treloar, Elaine (DCP) <Elaine.Treloar2@sa.gov.au>

Subject: HELP! Christmas events ... I need info asap for the Minister's office

Hiya CROs

Have you guys heard anything about events?

Only one anyone has told me about is the big resi care one and the Murray Bridge one ... surely there must be others?

Even if you know someone is organising, but don't know any details – send me thru their name and we'll chase them.

Thanks

Brett

Brett Manuel

Manager Communications & Engagement

Department for Child Protection / L1 West, 31 Flinders Street Adelaide SA 5000

t (08) 8226 2947 m 0403 645 647 e brett.manuel@sa.gov.au w www.childprotection.sa.gov.au



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158

Fenech, Christian (DCP)

From: Rowley, Melissa (DCP)
Sent: Wednesday, 31 October 2018 3:33 PM
To: Manuel, Brett (DCP)
Cc: Hurley, Linda (DCP); Fluin, Kate (DCP)
Subject: FW: Christmas Party 2018 invites - Southern Metro Region
Attachments: Christmas party invitaion 2018.doc

Importance: High

Hi Brett

Further to your email to me today asking for event information on behalf of the Minister's office request, please see attached

Mel

Melissa Rowley

Carer Relationships Officer
Southern Region
Department for Child Protection / St Marys Office/15-31 Ayliffes Road, St Marys SA 5042
t (08) 8374 6149 m 0418 841 598 e melissa.rowley@sa.gov.au w www.childprotection.sa.gov.au



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159

From: Hurley, Linda (DCP)
Sent: Tuesday, 30 October 2018 2:26 PM
To: Macdonald, Sue (DCP) ; Powell, Julie (DCP) ; Labiszewski, Nadina (DCP) ; Lee, Abbie (DCP) ; Robson, Janet (DCP) ; Rowley, Melissa (DCP) ; Skarmoutsos, Sam (DCP)
Cc: Gorman, Melanie (DCP) ; Galant, Bo (DCP)
Subject: FW: Christmas Party 2018 invites
Importance: High

Hi, fyi. The invite for this year's Christmas party.
Linda

Linda Hurley

Manager
Department for Child Protection / Marion Office – Southern Region – 233, Sturt Rd, Sturt
t (08) 8298 0840 m 0417 838 257 e linda.hurley@sa.gov.au w www.childprotection.sa.gov.au
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160 **From:** Crowhurst, Tracy (DCP)
Sent: Tuesday, 30 October 2018 10:58 AM
To: DL:DCP Southern Guardianship Hub
Subject: Christmas Party 2018 invites

Hi all

It's that time of the year again.....

I have attached the Xmas party invite and need everyone to either email or post invites to their respective carer's. All invites need to be sent out by COB 1.11.2018 -- if you need help in any way with this please don't hesitate to see myself or Emma.

Kindest regards

Tracy Crowhurst

Support Worker – Team A

Department for Child Protection / 233 Sturt Road STURT SA 5047

t (08) 8298 0800 e tracy.crowhurst@sa.gov.au w www.childprotection.sa.gov.au

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161

Fenech, Christian (DCP)

From: Bell, Karin (DCP)
Sent: Tuesday, 23 October 2018 2:08 PM
To: Manuel, Brett (DCP)
Cc: Rolls, Louisa (DCP); Rowley, Melissa (DCP)
Subject: RE: Christmas events

Good afternoon Brett,

Murraylands DCP will be holding our GOM Christmas Party event at the Cameo Cinema in Murray Bridge on Monday 17/12/18. Time is still to be confirmed. Children will received a popcorn and a drink from Santa and we will be looking at face painting, balloon animal sculpting as pre-movie entertainment. The movie showing will be "the Grinch".

Thanks
Karin

Karin Bell
Supervisor – Guardianship Team
Department for Child Protection - Murraylands
1-5 Seventh St MURRAY BRIDGE SA 5253 (DX51205)
T (08) 8535 6200 M 0437 114 221 F (08) 8535 6222 E karin.bell@sa.gov.au W www.childprotection.sa.gov.au



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162

From: Rolls, Louisa (DCP)
Sent: Wednesday, 17 October 2018 3:57 PM
To: Bell, Karin (DCP)
Subject: FW: Christmas events
Importance: High

Dear Karin,

Please see email below, once we have confirmed a venue can we please advise communications etc. as per below and CC Mel Rowley and myself into the email?

Kind Regards

Louisa Rolls
Manager
Department for Child Protection, Southern Region- Murraylands Office
t (08) 8535 6200 m 0467 760 661 e Louisa.rolls@sa.gov.au w www.childprotection.sa.gov.au
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163

From: Rowley, Melissa (DCP)
Sent: Tuesday, 16 October 2018 4:16 PM
To: Hurley, Linda (DCP); Rolls, Louisa (DCP); Brand, Joanne (DCP); Harrap, Tania (DCP)
Cc: Manuel, Brett (DCP)
Subject: FW: Christmas events

Hi all

Please see email from Communications & Engagement Team seeking information about your Christmas parties.

I know you have events planned with dates in mid-December, can you please forward Brett any information you have and CC me in please?

Sorry if you also receive this request from Sue or others.

Thanks so much
Mel

Melissa Rowley
Carer Relationships Officer
Southern Region
Department for Child Protection / St Marys Office/15-31 Ayliffes Road, St Marys SA 5042
t (08) 8374 6149 m 0418 841 598 e melissa.rowley@sa.gov.au w www.childprotection.sa.gov.au

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From: Manuel, Brett (DCP)
Sent: Tuesday, 16 October 2018 1:20 PM
To: Bott, Shaun (DCP) <Shaun.Bott@sa.gov.au>; Stocks, Rebecca (DCP) <Rebecca.Stocks2@sa.gov.au>; Rowley, Melissa (DCP) <Melissa.Rowley@sa.gov.au>; Treloar, Elaine (DCP) <Elaine.Treloar2@sa.gov.au>
Subject: Christmas events

Hiya CROs ...

I'm going to send a note out to the RDs, OOHC etc to see if they can advise us of any events (involving children where it would be appropriate for Minister, Chief Executive, Deputy CE to attend).

Just wanted to put that on your radar too so you can give me heads up if you're hearing/involved in any events where I should let Min/CE know that they might be receiving an invite. Minister very keen.

Thanks
Brett

Brett Manuel

Manager Communications & Engagement

Department for Child Protection / L1 West, 31 Flinders Street Adelaide SA 5000

t (08) 8226 2947 m 0403 645 647 e brett.manuel@sa.gov.au w www.childprotection.sa.gov.au



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Fenech, Christian (DCP)

From: Rowley, Melissa (DCP)
Sent: Tuesday, 16 October 2018 4:16 PM
To: Hurley, Linda (DCP); Rolls, Louisa (DCP); Brand, Joanne (DCP); Harrap, Tania (DCP)
Cc: Manuel, Brett (DCP)
Subject: FW: Christmas events

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Thanks so much
Mel

Melissa Rowley
Carer Relationships Officer
Southern Region
Department for Child Protection / St Marys Office/15-31 Ayliffes Road, St Marys SA 5042
t (08) 8374 6149 m 0418 841 598 e melissa.rowley@sa.gov.au w www.childprotection.sa.gov.au



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From: Manuel, Brett (DCP)
Sent: Tuesday, 16 October 2018 1:20 PM
To: Bott, Shaun (DCP) ; Stocks, Rebecca (DCP) ; Rowley, Melissa (DCP) ; Treloar, Elaine (DCP)
Subject: Christmas events

Hiya CROs ...

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Just wanted to put that on your radar too so you can give me heads up if you're hearing/involved in any events where I should let Min/CE know that they might be receiving an invite. Minister very keen.

Thanks
Brett

Brett Manuel
Manager Communications & Engagement

Department for Child Protection / L1 West, 31 Flinders Street Adelaide SA 5000
t (08) 8226 2947 m 0403 645 647 e brett.manuel@sa.gov.au w www.childprotection.sa.gov.au



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