



Government
of South Australia

Minister for Child Protection

GPO Box 1838
Adelaide SA 5001
DX 838

Tel 08) 8303 2926

minister.sanderson@sa.gov.au
www.childprotection.sa.gov.au

19MCP/1266 – 19MCP/1265 – 19MCP/1264
7583309 – 7583299 - 7583290

Hon Kyam Maher MLC
Member of the Legislative Council
Parliament House
North Terrace
ADELAIDE SA 5000

Dear Mr Maher

On 12 September 2019, the Office of the Minister for Child Protection received your three applications made pursuant to the *Freedom of Information Act 1991* (the Act) for access to –

“Copies of any and all documents (including but not limited to hard copy or electronic briefings, minutes, reports, emails, letters, meeting agendas, diary entries and any other correspondence) between the Minister and/or Minister’s Office staff and the Attorney-General and/or the Attorney-General’s Office in regard to any FOI between 18 March 2018 and 12 September 2019.”

A search of documents held by the Office of the Minister for Child Protection was undertaken and 7 documents have been identified as falling within scope of your request.

I have determined to release all documents in full.

Please be aware that in accordance with the Department of the Premier and Cabinet Circular PC405, *Disclosure Logs for Non-Personal Information Released through Freedom of Information*, this agency is required to publish a log of all non-personal information released under the FOI Act.

There are no costs levied for the processing of your application.

If you have any questions regarding this determination, please do not hesitate to contact me by telephoning (08) 8303 2926.

If you are dissatisfied with this determination, you can seek an Internal Review by writing to the Hon. Rachel Sanderson MP, Minister for Child Protection as the Principal Officer. Your request should be sent within 30 days of receipt of this letter.

I have enclosed a copy of your rights to review and appeal this determination, which explains your review options.



Elizabeth Staniford
Accredited Freedom of Information Officer
Office Manager
Office of the Minister for Child Protection

11 / 10 / 2019

FREEDOM OF INFORMATION DOCUMENT SCHEDULE

OFFICE OF THE MINISTER FOR CHILD PROTECTION

OMCP REFERENCE NUMBER: 19MCP/1266 – 19MCP/1265 – 19MCP/1264

FOI REFERENCE NUMBER: 7583309 – 7583299 - 7583290

| ITEM | DATE | TITLE | DETERMINATION | OTHER |
|------|------------|----------------------------------|-----------------|-------|
| 1 | 5/12/2018 | Email – From Kara Wiseman | Release in full | |
| 2 | 5/12/2018 | Email – From Elizabeth Staniford | Release in full | |
| 3 | 13/12/2018 | Email – From Kara Wiseman | Release in full | |
| 4 | 11/2/2019 | Email – From Kara Wiseman | Release in full | |
| 5 | 17/7/2019 | Email – From Elizabeth Staniford | Release in full | |
| 6 | 17/7/2019 | Email – From Elizabeth Staniford | Release in full | |
| 7 | 17/7/2019 | Email – From Elizabeth Staniford | Release in full | |

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Staniford, Elizabeth (DCP)

From: Wiseman, Kara (AGD)
Sent: Wednesday, 5 December 2018 5:20 PM
To: Staniford, Elizabeth (DCP); Bond, Fiona (PIRSA); Wilson, Claire (DTF); Midwinter, Lucy (Education); Fleming, Jennifer (DTTI); Hockings, Amanda (DHS); Bergamaschi, Franca (DIS); Klass, Margaret (Health); Hickman, Grant (DEM); Rosmini, Michelle (AGD); Rosmini, Michelle (AGD); Phillips-Wilkinson, Jenna (DPTI); Church, Terri (DPC)
Cc: Cathro, Vicky (DTF)
Subject: RE: FOI - Indoor plants

Hi all

The Attorney-General's Office does not have any documents within scope of this request as we do not have any plants.

Regards

Kara Wiseman
Office Manager to the
Deputy Premier and Attorney-General
Level 11, 45 Pirie Street, Adelaide SA 5000
T (08) 8207 1603 | E kara.wiseman@sa.gov.au

From: Staniford, Elizabeth (DCP)
Sent: Wednesday, 5 December 2018 5:13 PM
To: Bond, Fiona (PIRSA) <Fiona.Bond@sa.gov.au>; Wilson, Claire (DTF) <Claire.Wilson4@sa.gov.au>; Wiseman, Kara (AGD) <Kara.Wiseman@sa.gov.au>; Midwinter, Lucy (Education) <Lucy.Midwinter@sa.gov.au>; Fleming, Jennifer (DTTI) <Jennifer.Fleming2@sa.gov.au>; Hockings, Amanda (DHS) <Amanda.Hockings2@sa.gov.au>; Bergamaschi, Franca (DIS) <Franca.Bergamaschi@sa.gov.au>; Klass, Margaret (Health) <Margaret.Klass@sa.gov.au>; Hickman, Grant (DEM) <Grant.Hickman@sa.gov.au>; Rosmini, Michelle (AGD) <Michelle.Rosmini@sa.gov.au>; Rosmini, Michelle (AGD) <Michelle.Rosmini@sa.gov.au>; Phillips-Wilkinson, Jenna (DPTI) <Jenna.Phillips-Wilkinson@sa.gov.au>; Church, Terri (DPC) <Terri.Church@sa.gov.au>
Cc: Cathro, Vicky (DTF) <Vicky.Cathro@sa.gov.au>
Subject: RE: FOI - Indoor plants

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Hi All

We do have plants and receive the invoices here so we will be disclosing them.

Regarding the 2017 period, we will note we are unable to disclose as this office does not hold any records for this time.

I am aware our department also received the same FOI.

Elizabeth Staniford
Office Manager
Office of the Minister for Child Protection
GPO Box 1838, Adelaide SA 5001
t (08) 8303 2592 e elizabeth.staniford3@sa.gov.au w www.childprotection.sa.gov.au

Staniford, Elizabeth (DCP)

From: Wiseman, Kara (AGD)
Sent: Thursday, 13 December 2018 3:21 PM
To: Wilson, Claire (DTF); Rosmini, Michelle (AGD); Midwinter, Lucy (Education); Church, Terri (DPC); Fleming, Jennifer (DTTI); Hockings, Amanda (DHS); Bergamaschi, Franca (DIS); Klass, Margaret (Health); Hickman, Grant (DEM); Staniford, Elizabeth (DCP); Bond, Fiona (PIRSA); Ross, Ken (DEW); Phillips-Wilkinson, Jenna (DPTI)
Subject: RE: FOI

Hi Claire

The Attorney-General's Office has also received this FOI request.

Regards

Kara Wiseman
Office Manager to the
Deputy Premier and Attorney-General
Level 11, 45 Pirie Street, Adelaide SA 5000
T (08) 8207 1603 | E kara.wiseman@sa.gov.au

Out of Scope

Staniford, Elizabeth (DCP)

Out of Scope

----- Original message -----

From: "Wiseman, Kara (AGD)" <Kara.Wiseman@sa.gov.au>

Date: 11/2/19 1:05 pm (GMT+09:30)

To: "Klass, Margaret (Health)" <Margaret.Klass@sa.gov.au>

Cc: "Bergamaschi, Franca (DIS)" <Franca.Bergamaschi@sa.gov.au>, "Wilson, Claire (DTF)" <Claire.Wilson4@sa.gov.au>, "Church, Terri (DPC)" <Terri.Church@sa.gov.au>, "Midwinter, Lucy (Education)" <Lucy.Midwinter@sa.gov.au>, "Fleming, Jennifer (DTTI)" <Jennifer.Fleming2@sa.gov.au>, "Hockings, Amanda (DHS)" <Amanda.Hockings2@sa.gov.au>, "Hickman, Grant (DEM)" <Grant.Hickman@sa.gov.au>, "Staniford, Elizabeth (DCP)" <Elizabeth.Staniford3@sa.gov.au>, "Bond, Fiona (PIRSA)" <Fiona.Bond@sa.gov.au>, "Rosmini, Michelle (AGD)" <Michelle.Rosmini@sa.gov.au>, "Ross, Ken (DEW)" <Ken.Ross@sa.gov.au>, "Phillips-Wilkinson, Jenna (DPTI)" <Jenna.Phillips-Wilkinson@sa.gov.au>

Subject: Re: FOI - Boyer [DLM=For-Official-Use-Only]

Yes we have received these FOIs.

Kara

Sent from my iPhone

Out of Scope

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Staniford, Elizabeth (DCP)

From: Staniford, Elizabeth (DCP)
Sent: Wednesday, 17 July 2019 10:38 AM
To: Bergamaschi, Franca (DIS); Colegate, Rachael (DTF); Phillips-Wilkinson, Jenna (DPTI); Sargood, Jennifer (DTTI); Midwinter, Lucy (Education); Klass, Margaret (Health); Bond, Fiona (PIRSA); Church, Terri (DPC); Hickman, Grant (DEM); Hockings, Amanda (DHS); Downs, Julie (AGD); McInnes, Sally (DEW); Wilson, Claire (DTF); Wiseman, Kara (AGD); Mets, Joanne (DHS)
Subject: RE: FOI [DLM=For-Official-Use-Only]

Ours just came in 4 minutes ago

Elizabeth Staniford
Office Manager
Office of the Minister for Child Protection
GPO Box 1838, Adelaide SA 5001
t (08) 8303 2592 e elizabeth.staniford3@sa.gov.au w www.childprotection.sa.gov.au

Out of Scope

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Staniford, Elizabeth (DCP)

From: Staniford, Elizabeth (DCP)
Sent: Wednesday, 17 July 2019 12:36 PM
To: Sargood, Jennifer (DTTI); Colegate, Rachael (DTF); Phillips-Wilkinson, Jenna (DPTI); Midwinter, Lucy (Education); Klass, Margaret (Health); Bergamaschi, Franca (DIS); Bond, Fiona (PIRSA); Church, Terri (DPC); Hickman, Grant (DEM); Hockings, Amanda (DHS); Downs, Julie (AGD); McInnes, Sally (DEW); Wilson, Claire (DTF); Wiseman, Kara (AGD); Mets, Joanne (DHS)
Subject: RE: FOI

A second one has come through today regarding Georgina Downer. Did everyone else get this?

Elizabeth Staniford
Office Manager
Office of the Minister for Child Protection
GPO Box 1838, Adelaide SA 5001
t (08) 8303 2592 e elizabeth.staniford3@sa.gov.au w www.childprotection.sa.gov.au

Out of Scope

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Staniford, Elizabeth (DCP)

From: Staniford, Elizabeth (DCP)
Sent: Wednesday, 17 July 2019 3:39 PM
To: Klass, Margaret (Health); Phillips-Wilkinson, Jenna (DPTI); Colegate, Rachael (DTF); Sargood, Jennifer (DTTI); Midwinter, Lucy (Education); Bergamaschi, Franca (DIS); Bond, Fiona (PIRSA); Church, Terri (DPC); Hickman, Grant (DEM); Hockings, Amanda (DHS); Downs, Julie (AGD); McInnes, Sally (DEW); Wilson, Claire (DTF); Wiseman, Kara (AGD); Mets, Joanne (DHS)
Subject: RE: FOI

Yep us too. Very busy!

Elizabeth Staniford

Out of Scope

FOI FACT SHEET

Your Rights to Review and Appeal

South Australian Freedom of Information Act 1991

Please read the information in this fact sheet before completing the attached application form

INTERNAL REVIEW

If you are unhappy with a determination made by an agency (includes South Australian State Government Agency, Local Government Council or University) under the *Freedom of Information Act 1991* (FOI Act) in relation to:

- a freedom of information (FOI) application for access to a document, or
- an FOI application for amendment to your personal records

in most cases, you are entitled to apply for an Internal Review of that determination.

Request an Internal Review

An Internal Review must be lodged within 30 calendar days of you receiving advice of a determination that you are unhappy with.

Applications must be made in writing in accordance with Section 29 or Section 38 of the FOI Act or using the attached *FOI Application Form for Internal Review of a Determination* (Internal Review Form).

An Internal Review application must be made to the Principal Officer of the agency that made the determination you are seeking to have reviewed.

How much does an Internal Review cost?

There is an application fee of **\$36.75** that must be paid when you lodge your Internal Review application if your review request is for access to documents.

There is no application fee for an Internal Review of an FOI application for amendment to your personal records.

Agencies generally accept payment by cash, money order or cheque. If you would like to pay by credit card you will need to ask the agency if they are able to accept credit card payments.

If, as a result of an Internal Review an agency changes or reverses a determination so that access to a document is, or will be, given, the agency will refund the Internal Review application fee paid by the applicant, where applicable.

What if I have a concession card or can't afford to pay?

If you are the holder of a current concession card or if you can satisfy the agency that the payment of the application fee would cause financial hardship, the agency must waive or remit (reduce or refund) it.

If you are a concession cardholder you will need to provide evidence e.g. attach a copy of your concession card when you make the application. Alternatively you will need to give written reasons as to why the payment of a fee would cause you financial hardship.

How long does an Internal Review take?

You will be advised of the outcome of your Internal Review application within 14 calendar days of it being received by the agency.

If the agency does not deal with your Internal Review application within 14 calendar days (or you remain unhappy with the outcome of the Internal Review) you are entitled to an External Review

by the Ombudsman SA. Alternatively you may apply for a review by the South Australian Civil and Administrative Tribunal (SACAT). See the External Review section below.

When can't I apply for an Internal Review?

If the original application determination was made by the Principal Officer of an agency rather than another accredited FOI Officer within the agency, you cannot apply for an Internal Review. However, you can apply for an External Review by the Ombudsman SA or apply for a review by SACAT.

EXTERNAL REVIEW

After an Internal Review has been completed, or where you are unable to apply for an Internal Review, and you are unhappy with the determination, you have the right to apply for an External Review. All applications for External Review should be made to the Ombudsman SA.

How long will an External Review take and how much will it cost?

If you wish to make an application for an External Review you must do so within 30 calendar days after being notified of the determination. However, the Ombudsman SA can extend this time limit at their discretion. There is no fee or charge for External Reviews undertaken by the Ombudsman.

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| Contact Details: |
| Ombudsman SA Phone: 8226 8699 Toll Free: 1800 182 150 (within SA) Email: ombudsman@ombudsman.sa.gov.au |

REVIEW BY SACAT

You have a right to apply for a review by SACAT if you are unhappy with:

- a determination not subject to Internal Review
- an Internal Review determination, or
- the outcome of a review by the Ombudsman SA.

You must exercise your right of review with SACAT within 30 calendar days after being advised of the above types of determinations or the results of a review.

Any costs will be determined by SACAT, where applicable.

For more information contact SACAT.

| |
|---|
| Contact Details: |
| South Australian Civil and Administrative Tribunal (SACAT) Phone: 1800 723 767 Email: sacat@sacat.sa.gov.au |

FOI APPLICATION FORM

For Internal Review of a Determination

Under sections 29 & 38 of the South Australian *Freedom of Information Act 1991*

Please read the attached '*FOI Fact Sheet – Your Rights to Review and Appeal*'
before completing and lodging your Internal Review application

| | |
|--|------------|
| To the Principal Officer | |
| Name of the Agency: | |
| Details of Applicant | |
| Surname: | |
| Given Names: | |
| Australian Postal Address: | |
| Suburb: | Post Code: |
| Emails (<i>Optional</i>): | |
| Contact phone numbers: | |
| FOI Application Reference Number (<i>if known</i>): | |
| Details of Internal Review | |
| <p>I am not satisfied with a determination made by your agency and, therefore, seek a review because:</p> <p>(<i>Please place a tick in the appropriate box</i>)</p> <ul style="list-style-type: none"><input type="checkbox"/> I have been refused access to a document<input type="checkbox"/> I have been refused access to part of a document<input type="checkbox"/> I have been refused a request to amend a personal document<input type="checkbox"/> I have been given access to a document but access has been deferred<input type="checkbox"/> I am a third party specified in the documents but have not been consulted about giving access to another person<input type="checkbox"/> I have been consulted but disagree with the determination to release the documents | |

Comments

Include any additional comments you wish to be considered in the review of the determination (*attach additional pages if necessary*).

Fees and Charges

An application fee of **\$36.75** must be submitted with the Internal Review application form, unless you are seeking to have the application fee waived. If you are seeking to have the application fee waived, please attach evidence supporting why it should be waived, e.g. attach a copy of your concession card or other evidence as proof of financial hardship.

An application fee is not required for an Internal Review of an FOI Amendment Application.

In the following section please tick as appropriate

- Is the application fee attached? Yes No
- Application Fee is in the form of Cheque Cash Money Order
(Do not send cash through the mail)
- Do you require a fee waiver? Yes No
- Is evidence of the need to
waive fees attached? Yes No
(e.g. a copy of your concession card)

If you wish to pay your application fee via credit card you will need to ask the agency you are applying to if they accept credit card payments.

If no application fee is attached and you do not qualify for fee waiver, the agency cannot process your application until the fee has been paid.

If the agency varies or reverses a determination so that access to a document is, or will be, given the agency will refund any Internal Review fees paid by the applicant.

Applicant's Signature:

Date / / 20.....

OFFICE USE ONLY

Received on / / 20.....

Acknowledgment sent on / / 20.....