



Office of the Chief Executive

Our reference: F115/17-18

Ms Rachel Sanderson MP
Member for Adelaide
84 Prospect Road
PROSPECT SA 5082

Level 1 East
31 Flinders Street
Adelaide SA 5000
GPO Box 1072
Adelaide SA 5001
DX 214
Tel (08) 8226 6847
Fax (08) 8463 6202
ABN 54 598 525 171

www.childprotection.sa.gov.au

Dear Ms Sanderson

I refer to your Freedom of Information application received on 22 November 2017. Please accept my apologies for the delay in responding. You have requested a copy of the following:

"I request a copy of all invoices, both inter department and third party, relating to Solution Based Casework, including but not limited to invoices relating to all travel expenses pertaining to implementation, training, servicing and maintenance of the system."

On 23 November 2017, I contacted your office by telephone seeking clarification on the timeframe for your request. A response was provided to me on 27 November 2017.

Eight documents were identified as falling within the scope of your request. I have considered the information with reference to the *Freedom of Information Act 1991* and have determined to release these documents in full. These documents are detailed in the attached schedule and copies of the invoices are included.

There are no costs levied for the processing of your application.

If you have any questions regarding this determination please contact me on telephone (08) 8226 6622.

If you are dissatisfied with this determination, you can seek an Internal Review by writing to the Chief Executive, Department for Child Protection as the Principal Officer of this agency. Your request should be sent within 30 days of receipt of this letter.

I have also enclosed a copy of your rights to review and appeal this determination, which explains your review options.

Yours sincerely

A handwritten signature in black ink, appearing to read 'C Fenech'.

Christian Fenech

ACCREDITED FREEDOM OF INFORMATION OFFICER

19 January 2018

FREEDOM OF INFORMATION ACT 1991
YOUR RIGHTS TO REVIEW AND APPEAL

1. INTERNAL REVIEW

If you are dissatisfied or "aggrieved" with certain decisions or "determinations" of an agency/council/university (regarding access to documents or amendment of records), under S.29 and S.38 of the *Freedom of Information Act (SA) 1991*, you can apply to the agency/council/university concerned for an internal review of its determination.

To apply for an internal review of a determination you must write a letter addressed to the Principal Officer or lodge an internal review application form with the same agency/council/university as made the determination. This also must be addressed to the Principal Officer. The application must be accompanied by the appropriate fee (if applicable). The application should be lodged within 30 days of the original determination.

The agency/council/university will undertake its internal review and advise you of its decision within 14 days of receipt of the application.

There is no right to an internal review of a determination made by a Minister or Principal Officer of an agency/council/university.

2. INVESTIGATION BY THE OMBUDSMAN/POLICE COMPLAINTS AUTHORITY

After an internal review has been completed, if you are still dissatisfied with the agency/council/university's determination, you can request an external review by the Ombudsman/Police Complaints Authority of the determination. The Ombudsman/Police Complaints Authority is empowered to investigate the conduct of any person or body in relation to a determination made by an agency/council/university under this Act. (If an application for external review was made by a police officer, or the Minister responsible for the administration of the SA Police, applications for external review are made to the Police Complaints Authority. All other applications for external review should be made to the Ombudsman.)

You may also request an external review by the Ombudsman/Police Complaints Authority if you have no right to an internal review.

The application for review by the Ombudsman/Police Complaints Authority should be lodged within 30 days of the date of a determination.

Investigations by the Ombudsman/Police Complaints Authority are free. Further information is available from the Office of the Ombudsman or Police Complaints Authority.

3. REVIEW BY SACAT

You have a right to apply for a review by SACAT if you are unhappy with:

- a determination not subject to Internal Review
- an Internal Review determination, or
- the outcome of a review by the Ombudsman SA or the Police Ombudsman.

You must exercise your right of review with SACAT within 30 calendar days after being advised of the above types of determinations or the results of a review. Any costs will be determined by SACAT, where applicable.

For more information contact SACAT. Contact Details:
South Australian Civil and Administrative Tribunal
(SACAT)
Phone: 1800 723 767
Email: sacat@sacat.sa.gov.au

SCHEDULE OF DOCUMENTS

Item No.	Dated	Author	Recipient	Title/Description	Determination
1	31 July 2016	Education Development Centre	DECD/FSA	Venue Hire/Training	Release
2	13 October 2016	Social Services Associates	Families SA	System Based Casework - System Development – 1 st payment	Release
3	30 November 2016	Social Services Associates	Families SA	System Based Casework - System Development – 2 nd payment	Release
4	12 December 2016	Regent Corporate Catering	Department for Child Protection	Catering	Release
5	28 February 2017	Social Services Associates	Department for Child Protection	System Based Casework – System Development – 3 rd payment	Release
6	30 May 2017	Social Services Associates	Department for Child Protection	System Based Casework - System Development – 4 th payment	Release
7	31 May 2017	Carlson Wagonlit Travel	Department for Child Protection	Travel	Release
8	26 June 2017	Carlson Wagonlit Travel	Department for Child Protection	Accommodation Expense	Release



EDUCATION DEVELOPMENT
CENTRE



Government of South Australia
Department for Education and
Child Development

Education Development Centre
4 Milner Street
Hindmarsh SA 5007
Tel: +61 (08) 8463 5888
Fax: +61 (08) 8463 5800
E-Mail: edc@sa.gov.au
Web: www.edc.sa.gov.au

ABN: 60 168 401 578

Tax Invoice

Invoice To: Ms Amy Smart
DECD - Families SA - Divisional Services Directorate - Business Support
Level 15, 31 Flinders Street
Adelaide SA 5000

Invoice: 16778 31/07/2016
Due: \$380.00 30/08/2016
Account: 00004064

DECD - Families SA - Divisional Services Directorate - Business Support (21259)

Order	Description	Date	Units	Rate	Charges
Booking Function (06/07/2016 08:30 AM - 14/07/2016 05:00 PM)					
65965	G.14-DAY FULL	05/07/2016		\$99.00	\$99.00
65965	G.13-DAY FULL	07/07/2016		83.00	83.00
65965	XTRA - VENUE HIRE - DAY FULL	13/07/2016		99.00	99.00
65965	XTRA - VENUE HIRE - DAY FULL	14/07/2016		99.00	99.00
SBC Training (06/07/2016 08:30 AM - 06:00 PM) - G.14					
65966	CABARET SET UP		8.00PRS	0.00	\$0.00
65966	PROJECTOR SCREEN & TABLE		1.00EA	0.00	0.00
SBC Training (07/07/2016 08:30 AM - 05:00 PM) - G.14					
65967	CABARET SET UP		8.00PRS	0.00	\$0.00
65967	PROJECTOR SCREEN & TABLE		1.00EA	0.00	0.00
Room 2.09 SBC Training (13/07/2016 08:30 AM - 05:00 PM) - XTRA VENUE HIRE					
65968	CABARET SET UP		11.00PRS	0.00	\$0.00
65968	PROJECTOR SCREEN & TABLE		1.00EA	0.00	0.00
Room 2.09 SBC Training (14/07/2016 08:30 AM - 05:00 PM) - XTRA VENUE HIRE					
65969	CABARET SET UP		11.00PRS	0.00	\$0.00
65969	PROJECTOR SCREEN & TABLE		1.00EA	0.00	0.00
				Totals Services:	\$380.00

Invoice Summary

	Total Order:	\$380.00
	GST:	\$0.00
	Total Charges:	\$380.00
	Payments Received:	\$0.00
	Total Amount Due:	\$380.00

Billing Enquiries - (08) 8463 5890
Payment Enquiries - (08) 8463 6878

For prompt processing, please complete the Transfer of Funds below and return to the Education Development Centre - R9/3 or fax 8463 5800.

DECD - Families SA - Divisional Services Directorate -
Business Support (21259)

Invoice: 16778 31/07/2016
Due: \$380.00 30/08/2016
Account: 00004064

Transfer of Funds Payment -

□ □ □ - □ □ □ □ □ □ - □ □ □ □ □ □

GST CODE = TNA

Print Name: Authorised Signature:
Phone No.: Date:/...../.....

Social Services Associates, L.L.O
1203 Bandolina Road
Santa Fe, NM 87501
(502) 741-2620
natalieb@solutionbasedcasework.com

Solution Based Casework
Sometimes the simple things are the most radical.

INVOICE

BILL TO
Familias SA
31 Filinders St
Adelaide SA 5001
Australia

INVOICE # 1161
DATE 10/19/2016
DUE DATE 10/19/2016
TERMS Due on receipt

ACTIVITY	QTY	RATE	AMOUNT
SBC Consultation for Gerilleallon 1st payment: 25% of total contract of 127,890. AUD (first 3 months) to be invoiced Aug 31, 2016	1	31,972.50	31,972.50

Invoice is in AUD, Payment to be in U.S. Dollars per contract. **BALANCE DUE \$31,972.50**

505-73222-8231

Approved [Signature] 10/19/16

APPROVED FOR PAYMENT

Etienne Scheepers
Deputy Chief Executive
Office for Child Protection

Social Services Associates, LLC
1203 Bandolina Road
Santa Fe, NM 87501
(505) 741-2820
halalieb@solutionbasedcasework.com



INVOICE

BILL TO
Familles SA
31 Filanders St
Adelaide SA 5001
Australia

INVOICE # 1152
DATE 11/30/2016
DUE DATE 11/30/2016
TERMS Due on receipt

ACTIVITY	QTY	RATE	AMOUNT
GBO Consultation for Certification 2nd Payment: 25% of total contract of \$127,890 AUD (2nd 3- month period to be Invoiced per contract on November 30, 2016)	1	31,972.00	31,972.00

Invoice is submitted in AUD per contract.

BALANCE DUE

\$31,972.00

**APPROVED FOR
PAYMENT**

505 741-2822-8231

Etienne Schreyers
Deputy Chief Executive



REGENT CORPORATE CATERING
 ABN 27 267 629 017
 43 Shipster Street
 TorrensvillSA 5031
 FAX/PHONE : 84 43 67 68
 MOBILE : 0412 361290

TAX INVOICE

Invoice #:123451PR
 Date: 12/12/2016
 Customer ID: DCP

Bill To:
Department for Child Protection Policy & Reporting Directorate
Level 17, 31 Flinders Street, Adelaide SA 5000
Attention : Amy Smart / Rebecca Starrs

Terms : SEVEN DAYS

*** PAYMENT VIA EFT TO THE BELOW BANK ACCOUNT WOULD BE APPRECIATED ***

Description	Total
CATERING FOR 60 PERSONS FOR CONFERENCE /WORKSHOPS ON MONDAY DECEMBER 12 2016 AT THE CENTACARE BUILDING 413 GRANGE ROAD GRANGE. CATERING PROVIDED AS PER EMAIL ORDERS MENU OPTION 3(AMENDED) \$840.00 & \$84.00 GST = \$924.00	\$840.00 (Excluding Gst)
SUBTOTAL	
GST APPLICABLE ITEMS	\$840.00
GST	84.00
<u>BANK DETAILS</u>	
BANK NAME : NATIONAL AUSTRALIA BANK	
BRANCH : TORRENSVILLE	
BRANCH ADDRESS : 190 Henley Beach Road TorrensvillSA	
ACCOUNT NAME : REGENT CORPORATE CATERING	
BSB NUMBER : 085 446	
ACCOUNT NUMBER : 69 644 6130	
Subtotal	\$924.00 INC GST \$84.00)
Bal Due	\$924.00

A045015

Social Services Associates, LLC
1203 Bandoltra Road
Santa Fe, NM 87501
(505) 741-2820
natalieb@solutionbasedcasework.com



INVOICE

BILL TO
Families SA (DCF)
31 Flinders St
Adelaide SA 5001
Australia

INVOICE # 1173
DATE 02/28/2017
DUE DATE 03/30/2017
TERMS Due on receipt

ACTIVITY	QTY	RATE	AMOUNT
SEO Consultation for Certification 3rd Payment: 25% of total contract of \$127,890 AUD (3rd 3-month period to be invoiced per contract on February 28, 2017 per contract)	1	31,972.50	31,972.50

Invoice is submitted in AUD per contract.

BALANCE DUE

\$31,972.50

505 73222 8231

Jennifer Browne
APPROVED FOR PAYMENT Chief Financial Officer

Social Services Associates, LLC
1203 Bandolina Road
Santa Fe, NM 87501
(502) 741-2820
natalieb@solutionbasedcasework.com



INVOICE

BILL TO
DOP
31 Flinders St
Adelaide SA 5001
Australia

INVOICE # 1191
DATE 05/30/2017
DUE DATE 05/30/2017
TERMS Due on receipt

ACTIVITY	QTY	RATE	AMOUNT
SBC Consultation for Certification 4th Payment: 25% of Contract of \$127, 890 AUD (4th 3-month period to be invoiced per contract on May 30, 2017)	1	31,972.50	31,972.50

BALANCE DUE **\$31,972.50**

505-73222-8231

**APPROVED FOR
PAYMENT**

[Signature]
Sue Macdonald
Executive Director
Metropolitan Directorate



CARLSON WAGONLIT AUS PTY LTD BRANCH: A15960
 LEVEL 14
 33 KING WILLIAM ST ABN: 83 069 087 538
 ADELAIDE PHONE: 08-8124-9300
 SA 5000

TO: DECD DEPT OF EDUCATION & CHIL LOCATOR : BOHHBC
 DECD ACCOUNTS CLIENT SERVICES OUR REF : AEA0462126C
 FAMILIES SA AGENT : DOROTEA GOYAK
 GPO BOX 1152
 ADELAIDE SA 5001

F A X I N V O I C E

INV NO: 70632-17
 DATE: 31MAY17
 PAGE: 1

FOR: MS REBECCA STARRS
 ORDER NUMBER: KATHY PRESTON 82071091
 COST CENTRE: 14637

----- I T I N E R A R Y -----

*** AIR/RAIL/BUS ***

FROM	TO	CARRIER	FLT/CL	ST DATE	DEPART	ARRIVE	MEALS	BAGS
ADELAIDE	WHYALLA	REGIONAL E	4536 L	OK 19JUN	4:00P	4:50P		15K
		SAAB 340	TURB					
WHYALLA	ADELAIDE	REGIONAL E	4537 V	OK 22JUN	5:10P	6:00P		15K
		SAAB 340	TURB					

----- C O S T -----

REGIONAL EXPRTKT NO	ZL 4972 417874	INCL	29.90	TAX	257.30
		GST			28.73
DOM TRX FEE	TKT NO DTF 1				26.40
		GST			2.64
*** TOTAL EXCLUDING GST				283.70	
*** TOTAL GST				28.37	
*** TOTAL CHARGES THIS INVOICE ***					312.07
*** BALANCE DUE THIS INVOICE ****					312.07

.....
 PLEASE REMIT ALL PAYMENT DUE TO:
 CARLSON WAGONLIT TRAVEL
 ACCOUNTS RECEIVABLE
 LEVEL 6, 333 QUEEN STREET
 MELBOURNE VIC 3000



CARLSON WAGONLIT AUS PTY LTD
LEVEL 14
33 KING WILLIAM ST
ADELAIDE
SA 5000

BRANCH: A15960
ABN: 83 069 087 538
PHONE: 08-8124-9300

TO: DECD DEPT OF EDUCATION & CHIL
DECS ACCOUNTS CLIENT SERVICES
FAMILIES SA
GPO BOX 1152
ADELAIDE SA 5001

LOCATOR : SOHHEC
OUR REF : AFA0462126C
AGENT : DOROTEA GOYAK

T A X I N V O I C E

INV NO: 73682-17
DATE: 26JUN17
PAGE: 1

FOR: MS REBECCA STARRS
ORDER NUMBER: KATHY PRESTON 82071091
COST CENTRE: 14637

----- I T I N E R A R Y -----

*** HOTEL RESERVATION ***
WHYALLA HOTELS INDEPE 1 DOUBLE BED CONFIRMATION NO: JULIE-
FROM 19JUN 12:00A TO 22JUN 12:00A RATE 120.00 PER DAY
BEST WESTERN WESTLAND HOTEL
100 MCDOWALL STUART AVE
WHYALLA, 5608
PHONE 61 886450066 FAX 61 886451656

----- C O S T -----

WESTLAND HOTTKT NO	2UN	122666		327.27
			GST	32.73
CHARGEBACK FETKT NO	CBF	122666		12.00
			GST	1.20
*** TOTAL EXCLUDING GST			339.27	
*** TOTAL GST			33.93	
*** TOTAL CHARGES THIS INVOICE ***				373.20
*** BALANCE DUE THIS INVOICE ****				373.20

JD
3 NIGHTS ACCOMMODATION AT \$120.00 PER NIGHT
CHARGEBACK FEE \$13.20

CONTINUED ON NEXT PAGE