

Our Reference: F237/17-18



Government of South Australia
Department for Child Protection

**Freedom of Information
Customer Services Unit**

Hon Kyam Maher MLC
Parliament House
North Terrace
ADELAIDE SA 5000

GPO Box 1072
Adelaide SA 5001
DX 214

Tel 08 8226 4399
Fax 08 8226 7098

www.childprotection.sa.gov.au

Dear Mr Maher

Re: Freedom of Information Application Determination

I refer to your Freedom of Information application dated and received in this office on 13 April 2018. You have requested a copy of the following:

"Any and all incoming government briefs (including but not limited to physical or electronic briefs, emails and any other correspondence) from or for any entity forming part of the organisational structure of the agency, including the Chief Executive, the Minister or any of the Minister's staff."

Time Frame: 15/03/2018 to 13/04/2018"

I apologise for the delay in dealing with your application. Under the *Freedom of Information Act 1991* (FOI Act), an agency has 30 calendar days to respond to a freedom of information application. The nature of this request required internal consultation, resulting in non-compliance with the statutory time frame. If you are aggrieved by this you have internal and external review rights (attached). However, I have determined to process the request as if the statutory time frame has been met.

I wish to advise that searches have been conducted for documents matching the scope of your request and 11 documents have been identified. The enclosed documents are provided to you under the terms of the FOI Act.

Documents 1 to 6 and 6A

I have determined that documents 1 to 6 and 6A (572 pages) are partially exempt from release. These documents are emails that have attachments that are either incoming government briefs (IGB), draft IGB or partial IGB documents.

The IGB documents (attachments) were specifically prepared for submission to Cabinet and are therefore exempt pursuant to clause 1(1)(a) of schedule 1 of the FOI Act. Draft and partial IGB are exempt pursuant to clause 1(1)(b) and 1(1)(c).

Clause 1(1) states:

1—Cabinet documents

(1) A document is an exempt document—

- (a) if it is a document that has been specifically prepared for submission to Cabinet (whether or not it has been so submitted); or
- (b) if it is a preliminary draft of a document referred to in paragraph (a); or

- (c) *if it is a document that is a copy of or part of, or contains an extract from, a document referred to in paragraph (a) or (b); or*
- (e) *if it contains matter the disclosure of which would disclose information concerning any deliberation or decision of Cabinet; or*
- (f) *if it is a briefing paper specifically prepared for the use of a Minister in relation to a matter submitted, or proposed to be submitted in Cabinet.*

Documents 7 and 8

I have determined that documents 7 and 8 (182 pages) are partially exempt from release. These documents are emails that have attachments that are either incoming government briefs (IGB), draft IGB or partial IGB documents.

The IGB documents (attachments) were specifically prepared for submission to Cabinet and are therefore exempt pursuant to clause 1(1)(a) of schedule 1 of the FOI Act. Draft and partial IGB are exempt pursuant to clause 1(1)(b) and 1(1)(c).

Additionally, information contained in documents 7 – 8 are exempt from release pursuant to Clause 9(1) of the FOI Act as it relates to internal working documents or information that contains internal advice, recommendations or deliberations that would be contrary to public interest to release. In this instance I have deemed that the public interest outweighs the applicants interest in the matter as any release may prejudice decision making functions of the government.

Clause 9 of the FOI Act states:

9—Internal working documents

- (1) *A document is an exempt document if it contains matter—*
 - (a) *that relates to—*
 - (i) *any opinion, advice or recommendation that has been obtained, prepared or recorded; or*
 - (ii) *any consultation or deliberation that has taken place, in the course of, or for the purpose of, the decision-making functions of the Government, a Minister or an agency; and*
 - (b) *the disclosure of which would, on balance, be contrary to the public interest.*

Documents 9 to 11

I have determined that documents 9 to 11 (266 pages) are fully exempt from release in accordance with clause 1(1) of schedule 1 of the FOI Act as they were specifically prepared for submission to Cabinet.

Please be aware that in accordance with Premier and Cabinet Circular PC045, *Disclosure Logs for Non-Personal Information Released through Freedom of Information*, this agency is required to publish a log of all non-personal information released under the FOI Act.

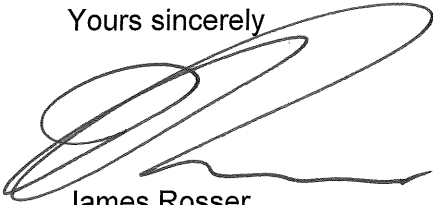
PC045 can be found at the following address: <http://www.dpc.sa.gov.au/what-we-do/services-for-government/premier-and-cabinet-circulars>

No costs have been levied for the processing of your application.

If you have any questions regarding this determination please contact me on (08) 8226 0622.

If you are dissatisfied with this determination you have a legal right of review and appeal (attached).

Yours sincerely

A handwritten signature in black ink, appearing to be 'James Rosser', written in a cursive style.

James Rosser

ACCREDITED FREEDOM OF INFORMATION OFFICER

30 May 2018

FREEDOM OF INFORMATION ACT 1991
YOUR RIGHTS TO REVIEW AND APPEAL

1. INTERNAL REVIEW

If you are dissatisfied or "aggrieved" with certain decisions or "determinations" of an agency/council/university (regarding access to documents or amendment of records), under S.29 and S.38 of the *Freedom of Information Act (SA) 1991*, you can apply to the agency/council/university concerned for an internal review of its determination.

To apply for an internal review of a determination you must write a letter addressed to the Principal Officer or lodge an internal review application form with the same agency/council/university as made the determination. This also must be addressed to the Principal Officer. The application must be accompanied by the appropriate fee (if applicable). The application should be lodged within 30 days of the original determination.

The agency/council/university will undertake its internal review and advise you of its decision within 14 days of receipt of the application.

There is no right to an internal review of a determination made by a Minister or Principal Officer of an agency/council/university.

2. INVESTIGATION BY THE OMBUDSMAN/POLICE COMPLAINTS AUTHORITY

After an internal review has been completed, if you are still dissatisfied with the agency/council/university's determination, you can request an external review by the Ombudsman/Police Complaints Authority of the determination. The Ombudsman/Police Complaints Authority is empowered to investigate the conduct of any person or body in relation to a determination made by an agency/council/university under this Act. (If an application determination was made by a police officer, or the Minister responsible for the administration of the SA Police, applications for external review are made to the Police Complaints Authority. All other applications for external review should be made to the Ombudsman.)

You may also request an external review by the Ombudsman/Police Complaints Authority if you have no right to an internal review.

The application for review by the Ombudsman/Police Complaints Authority should be lodged within 30 days of the date of a determination.

Investigations by the Ombudsman/Police Complaints Authority are free. Further information is available from the Office of the Ombudsman or Police Complaints Authority.

3. REVIEW BY SACAT

You have a right to apply for a review by SACAT if you are unhappy with:

- a determination not subject to Internal Review
- an Internal Review determination, or
- the outcome of a review by the Ombudsman SA or the Police Ombudsman.

You must exercise your right of review with SACAT within 30 calendar days after being advised of the above types of determinations or the results of a review.
Any costs will be determined by SACAT, where applicable.

For more information contact SACAT. Contact Details:
South Australian Civil and Administrative Tribunal
(SACAT)

Phone: 1800 723 767

Email: sacat@sacat.sa.gov.au

Marsh, Shantrel (DCP)

From: Burns, Catherine (DCP)
Sent: Wednesday, 21 March 2018 9:58 AM
To: Boyce, Brenden (DCP)
Subject: FW: DCP updated IGB
Attachments: BLUE_Child Protection_Child Protection IGB_Version 2.docx

From: Burns, Catherine (DCP)
Sent: Friday, 16 March 2018 11:28 AM
To: Ambler, Ruth (DPC)
Cc: Ward, Fiona (DCP); Taylor, Cathy (DCP)
Subject: DCP updated IGB

Dear Ruth

I refer to your recent conversation with Fiona, and attach an updated version of both the DCP Blue and Red Books. I note the amended sections are highlighted in yellow for your easy reference. Let us know if you need anything further.

Cheers

Katy Burns

Manager

Office of the Deputy Chief Executive, Service Delivery and Practice

Department for Child Protection | Level 1, 31 Flinders Street, Adelaide SA 5000

t 08 8204 8101 m 0418 907 583 e Catherine.Burns2@sa.gov.au w www.childprotection.sa.gov.au



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Department for Child Protection

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RESPECT TRUST COURAGE

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2

Marsh, Shantrel (DCP)

From: Burns, Katy (Catherine) (DCP)
Sent: Tuesday, 10 April 2018 10:25 AM
To: Bradley, Melissa (DCP)
Subject: FW: Blue IGB - Confidential
Attachments: BLUE_Child Protection_Child Protection IGB_Version 3.docx

As discussed

From: Otto, Diane (DCP) On Behalf Of Ward, Fiona (DCP)
Sent: Friday, 23 March 2018 9:49 AM
To: Burns, Catherine (DCP)
Subject: FW: Blue IGB

Kind regards

Diane Otto

Executive Assistant to Fiona Ward, Deputy Chief Executive, Service Delivery & Practice
Department for Child Protection / Level 1 East, 31 Flinders Street, Adelaide / GPO Box 1072, Adelaide, SA 5001
t (08) 8124 4116 m 0418 810 924 e diane.otto@sa.gov.au w www.childprotection.sa.gov.au



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Please consider the environment before printing my email.

From: Mackay, Judith (DCP)
Sent: Friday, 23 March 2018 9:32 AM
To: Boulger, Lucy (DCP) ; Browne, Jennifer (DCP) ; Cameron, Hamish (DCP) ; Cassidy, Leah (DCP) ; Hemphill, Pam (DCP) ; McCloud, Brad (DCP) ; Ramsay, Gabriella (DCP) ; Rigney, Tracy (DCP) ; Schumann, Brette (DCP) ; Simmons, Claire (DCP) ; Taylor, Cathy (DCP) ; Ward, Fiona (DCP)
Subject: Blue IGB

Good morning

There has been a change to page 60 – attached is the updated version for your reference.

Regards

Jude

Jude MacKay
Executive Assistant to the Chief Executive

Department for Child Protection | Level 1, 31 Flinders Street, Adelaide SA 5000
t (08) 8226 6847 m 0428 496 818 e judith.mackay2@sa.gov.au w www.childprotection.sa.gov.au



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3/26
Marsh, Shantrel (DCP)

From: Otto, Diane (DCP) on behalf of Ward, Fiona (DCP)
Sent: Friday, 23 March 2018 9:49 AM
To: Burns, Katy (Catherine) (DCP)
Subject: FW: Blue IGB
Attachments: BLUE_Child Protection_Child Protection IGB_Version 3.docx

Kind regards

Diane Otto

Executive Assistant to Fiona Ward, Deputy Chief Executive, Service Delivery & Practice

Department for Child Protection / Level 1 East, 31 Flinders Street, Adelaide / GPO Box 1072, Adelaide, SA 5001
t (08) 8124 4116 m 0418 810 924 e diane.otto@sa.gov.au w www.childprotection.sa.gov.au



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Subject: Blue IGB

Good morning

There has been a change to page 60 – attached is the updated version for your reference.

Regards

Jude

Jude MacKay

Executive Assistant to the Chief Executive

Department for Child Protection | Level 1, 31 Flinders Street, Adelaide SA 5000

t (08) 8226 6847 m 0428 496 818 e judith.mackay2@sa.gov.au w www.childprotection.sa.gov.au



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4

Marsh, Shantrel (DCP)

From: Burns, Katy (Catherine) (DCP)
Sent: Wednesday, 21 March 2018 5:39 PM
To: Otto, Diane (DCP)
Subject: IGBs - for printing
Attachments: BLUE_Child Protection_Child Protection IGB_Version 2.docx

This is the other part of the printing for her folder for tomorrow.

Cheers

From: Boyce, Brenden (DCP)
Sent: Wednesday, 21 March 2018 10:04 AM
To: Taylor, Cathy (DCP); Ward, Fiona (DCP)
Cc: Boulger, Lucy (DCP); Burns, Catherine (DCP); Schumann, Brette (DCP)
Subject: RE: IGBs now submitted

Hi All,

In anticipation of the final IGB being provided to the Incoming Minister shortly, please find attached the FINAL version of the blue book.

This version has been reviewed by DPC with minor changes made.

If you have any questions, please let me know.

Brenden Boyce
Strategic Policy Advisor
Department for Child Protection / 31 Flinders Street, Adelaide
p 822 67350 m 0403 849 829 e brenden.boyce@sa.gov.au w www.childprotection.sa.gov.au

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Child Protection Reform Implementation



Government of South Australia
Department for Child Protection



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From: Boyce, Brenden (DCP)
Sent: Thursday, 15 March 2018 11:48 AM
To: Taylor, Cathy (DCP); Ward, Fiona (DCP)
Cc: Boulger, Lucy (DCP); Burns, Catherine (DCP); Schumann, Brette (DCP)
Subject: IGBs now submitted

Dear All,

Attached are the IGBs that were submitted in hard copy to DPC today at 11.35am.

Thank you all for your assistance, flexibility, availability and involvement in the drafting process.

Brenden Boyce

Strategic Policy Advisor

Department for Child Protection / 31 Flinders Street, Adelaide

p 822 67350 m 0403 849 829 e brenden.boyce@sa.gov.au w www.childprotection.sa.gov.au

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Marsh, Shantrel (DCP)

From: Boyce, Brenden (DCP)
Sent: Wednesday, 21 March 2018 10:20 AM
To: Boulger, Lucy (DCP)
Cc: Burns, Katy (Catherine) (DCP)
Subject: RE: IGBs
Attachments: RE: IGBs now submitted

No worries.

We are all good. I just before sent the final version (DPC approved) to everyone in the attached email.

So nothing more needed from our end unless we are otherwise advised.

Brenden Boyce
 Strategic Policy Advisor
 Department for Child Protection / 31 Flinders Street, Adelaide
 p 822 67350 m 0403 849 829 e brenden.boyce@sa.gov.au w www.childprotection.sa.gov.au

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-----Original Message-----

From: Boulger, Lucy (DCP)
Sent: Wednesday, 21 March 2018 10:12 AM
To: Boyce, Brenden (DCP)
Cc: Burns, Catherine (DCP)
Subject: FW: IGBs

Hi Brenden

Just checking we are on track with this. Apologies if you have sent me an email, I'm a bit behind with them.

Thanks

Lucy

Lucy Boulger
 A/Executive Director Strategy and Performance Department for Child Protection / Level 1 West, 31 Flinders Street,
 Adelaide, SA, 5000 m 0438 305 342 e lucy.boulger@sa.gov.au w www.childprotection.sa.gov.au

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-----Original Message-----

From: Ambler, Ruth (DPC)

Sent: Wednesday, 21 March 2018 9:20 AM

To: Morris, Natalie (DPC); Rantanen, Nicole (PT); Nicholas, Sally (DTF); Pribanic, Tammie (DTF); Proios, Vaia (DSD); Weston, Karen (DECD); Goodwins, Janice (DEWNR); Rogers, Nancy (DCSI); Jordan, Kathryn (DCP); Jacobi, Skye (Health); Kilvert, Adam (AGD); Wait, Michael (AGD); Norman, Ingrid (AGD); Norman, Paula (DPTI); Manners, Cynthia (SAPOL); Stewart, Nick (EPA); Douglas, Kaylene (DCS); Casey, Jacqueline (DCS); Barbaro, Julie (Defence SA); Tuffnell, Ben (SATC); Ager, Rose (Renewal SA); Seal, Cathie (SAFECOM); Aneer, Elena (PIRSA); Roslyn.Agate@tafesa.edu.au; Pearce, Trevor (CAA); Adlaf, Sophie (IASA); Harvey, Jadyne; Beveridge, Mark (DTF); Smith, Peta (DECD); Sacilotto, Calinda (AGD); Laughton, Victoria (AGD); Chee, Karen (DCSI); Modra, Tammy (SAPOL); Wessel, Nadine (DPTI); Emanuele, Rita (Defence SA); Wisgard, Eric (Renewal SA); Vasilevski, Georgina (Renewal SA); Papanicolaou, Daphne (DSD); Scorsonelli, Lorraine (DCP); Boulger, Lucy (DCP); Somerville, Cathryn (AGD); Boyce, Brenden (DCP); Pincombe, Jessica (IASA); Borlase, Trish (DTF); Alexander, Jed (DEWNR)

Cc: Winch, Jessica (DPC); Serafin-Rai, Goska (DPC)

Subject: IGBs

Good morning all

In anticipation that IGBs may need to be provided to Ministers from tomorrow (although please await advice from DPC before doing so) we wanted to remind you to use the kiteworks versions of your IGBs.

These are the versions that have been provided to the Premier and will be submitted to Cabinet (with a few exceptions as discussed directly with some agencies).

Please let us know if you have any queries.

Kind regards

Ruth Ambler

Executive Director, Cabinet Office

Department of the Premier and Cabinet

M 0401 120 370

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Marsh, Shantrel (DCP)

From: Boyce, Brenden (DCP)
Sent: Wednesday, 21 March 2018 10:04 AM
To: Taylor, Cathy (DCP); Ward, Fiona (DCP)
Cc: Boulger, Lucy (DCP); Burns, Katy (Catherine) (DCP); Schumann, Brette (DCP)
Subject: RE: IGBs now submitted
Attachments: BLUE_Child Protection_Child Protection IGB_Version 2.docx

Hi All,

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This version has been reviewed by DPC with minor changes made.

If you have any questions, please let me know.

Brenden Boyce
Strategic Policy Advisor
 Department for Child Protection / 31 Flinders Street, Adelaide
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 Department for Child Protection / 31 Flinders Street, Adelaide
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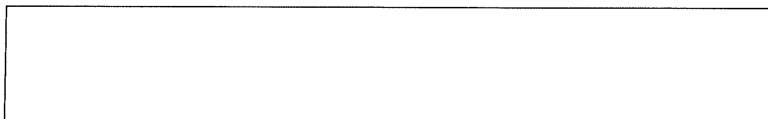
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Marsh, Shantrel (DCP)

From: McBride, Diane (DCP)
Sent: Thursday, 15 March 2018 10:24 AM
To: Boyce, Brenden (DCP)
Cc: Browne, Jennifer (DCP)
Subject: IGB - Blue & Red Books
Attachments: IGB Blue (Final).docx; IGB Red (Final).docx

Hi Brendan

I have adjusted the tables in relation to the



I have also adjusted the summary tables I put in at the end of chapter 4.

Let me know if you need anything further

Regards

Diane McBride

Acting Manager Performance & Finance

Department for Child Protection / 31 Flinders Street, Adelaide. 5000

t (08) 8226 1173 e diane.mcbride2@sa.gov.au w www.childprotection.sa.gov.au



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Marsh, Shantrel (DCP)

From: Otto, Diane (DCP) on behalf of Ward, Fiona (DCP)
Sent: Thursday, 22 March 2018 3:38 PM
To: Burns, Katy (Catherine) (DCP)
Subject: FW: SENSITIVE: SA CABINET - CPR
Attachments: CPR Red IGB v 6 clean.docx

Kind regards

Diane Otto

Executive Assistant to Fiona Ward, Deputy Chief Executive, Service Delivery & Practice

Department for Child Protection / Level 1 East, 31 Flinders Street, Adelaide / GPO Box 1072, Adelaide, SA 5001
 t (08) 8124 4116 m 0418 810 924 e diane.otto@sa.gov.au w www.childprotection.sa.gov.au



GOVERNMENT OF SOUTH AUSTRALIA
 DEPARTMENT FOR CHILD PROTECTION

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From: Boyce, Brenden (DCP)
Sent: Wednesday, 14 March 2018 1:21 PM
To: Burns, Catherine (DCP)
Cc: Boulger, Lucy (DCP) ; Ward, Fiona (DCP)
Subject: FW: SENSITIVE: SA CABINET - CPR

Hi All,

Please find attached the Child Protection Reform Red Book from AGD.

It's short and particularly high level but does include information about the

Brenden Boyce

Strategic Policy Advisor

Department for Child Protection / 31 Flinders Street, Adelaide

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A fresh start

Child Protection Reform Implementation



GOVERNMENT OF SOUTH AUSTRALIA
 DEPARTMENT FOR CHILD PROTECTION



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From: Sacilotto, Calinda (AGD)
Sent: Wednesday, 14 March 2018 1:05 PM
To: Boyce, Brenden (DCP)
Cc: Somerville, Cathryn (AGD)
Subject: SENSITIVE: SA CABINET - CPR

SENSITIVE: SA CABINET

Hi Brenden,

As discussed, attached is the most recent version of the Labor CPR IGB. It is pretty brief, but nonetheless please feel free to contact me or Cathryn if you require any clarification.

Kind regards

Calinda

Calinda Sacilotto

Principal Advisor to the Executive Director, Policy and Community Division / Manager, Incoming Government Briefs Team

Attorney-General's Department

Level 10, 45 Pirie Street, Adelaide S.A. 5000 | p: 820 72216 | e: calinda.sacilotto@sa.gov.au

I am part-time: Monday, Tuesday, Thursday and Friday 9 am – 3:30 pm.