



TRAVEL | DOMESTIC AND REGIONAL – May 2018

Chief Executive | Department for Child Protection

No of Travellers	Destination	Reason for Travel	Travel Itinerary	Cost of Travel	Travel Receipts
1	Canberra	To attend the Community Services Ministers' Meeting 31 May to 1 June 2018	Air Travel	\$1049	See attached
				\$224	See attached
				\$123	See attached

Online Reference: **363331**Sabre Reference: **PROGWI**Ordered By: **Judith Mackay****Thursday 31 May 2018****Burbury Hotel**Address: 1 Burbury Close
Canberra Ac 02600

Postal Code: 2600

Phone: 61-2-61732700

Status: Confirmed

No. of Nights: 1

Check-in: 31 May 2018

Check-out: 01 Jun 2018

Room Type: Carlson Wagonlit Travel.
Burbury Room-King Or Twin
Bed-Free Wifi-Free
Movies-32 Inch Apple
Tv-Press Reader-Ac-30 Sqm

Average Room Rate: (AUD) 224.10

Confirmation No: 58647SB059809

Special Requests: King Bed please

Service Comment: Carlson Wagonlit Travel. Rate charged is sold
subject to any surcharges and conditions.**Friday 1 June 2018****Check-out Burbury Hotel****Pricing**

Prices include GST (where applicable)

Burbury Hotel: 224.10

Total (AUD): 224.10**SAGOV CONTACT****CWT EMERGENCY CONTACT NUMBERS**

Within Australia 1300 781 018

Outside Australia 61 6 8124 9360

Email: sagdom.adl.au@contactcwt.com
(Domestic reservations)Online Booking assistance
and queries: 1300 132 149 Email: product.support@carlsonwagonlit.com**Virgin Privacy Note**-----
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Continued on next page

Qantas Privacy Note

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WEBSITE
<http://www.qantas.com.au/travel/airlines/privacy/global/en>

Continued on next page

Air Fare not guaranteed until ticketed

This itinerary shows the cost of any flights, including government taxes and fees. It excludes any accommodation or car rental payments which may be shown on this itinerary. These, together with any insurance or other extras must be paid directly to the car rental company or accommodation provider mentioned, unless chargeback arrangements are in place.

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Please Note - Citizens travelling overseas are required to have at least 6 months validity on their passport from the return date of travel.

CHECK-IN TIMES

We recommend the following airport check in times for departure from Australia:

Domestic 45 Minutes

Continued on next page

International Business / First Class 90 Minutes

International Economy Class 2 Hours

We recommend the following airport check in times for departure from New Zealand:

Domestic 45 Minutes

Trans Tasman 90 Minutes

International 3 Hours


ELECTRONIC TICKETS

Please note, you will need to provide identification to collect your boarding pass, eg a drivers licence or passport.

Online Reference: **363284**Sabre Reference: **ZKKVBA**Ordered By: **Judith Mackay****Thursday 31 May 2018**

			
1:05 p.m.	Qantas Airways - Flight QF686		
	Departs:	ADL - Adelaide 1305 hrs	Status: Confirmed
	Arrives:	MEL - Melbourne 1455 hrs (Terminal 1)	Class: Economy Y (YPTSAG03)
	Flying Time:	01:20 hrs	
	Airline Ref:	T3GR7N	Checked Baggage Allowance: 1pc
	Aircraft:	Boeing 737-800	Meals: Lunch
2:55 p.m.	Arrive Melbourne on flight QF686 - Terminal 1		
			
4:20 p.m.	Qantas Airways - Flight QF826		
	Departs:	MEL - Melbourne 1620 hrs (Terminal 1)	Status: Confirmed
	Arrives:	CBR - Canberra 1725 hrs	Class: Economy Y (YPTSAG03)
	Flying Time:	01:05 hrs	Sector Fare: 650.84
	Airline Ref:	T3GR7N	Checked Baggage Allowance: 1pc
	Aircraft:	Boeing 737-800	Meals: Refreshment
5:25 p.m.	Arrive Canberra on flight QF826		

Friday 1 June 2018

			
3:00 p.m.	Qantas Airways - Flight QF815		
	Departs:	CBR - Canberra 1500 hrs	Status: Confirmed
	Arrives:	MEL - Melbourne 1610 hrs (Terminal 1)	Class: Economy M (MPTSAG03)
	Flying Time:	01:10 hrs	
	Airline Ref:	T3GR7N	Checked Baggage Allowance: 1pc
	Aircraft:	Boeing 737-800	Meals: Refreshment
4:10 p.m.	Arrive Melbourne on flight QF815 - Terminal 1		

Continued on next page



5:40 p.m.

Qantas Airways - Flight QF697

Departs: MEL - Melbourne 1740 hrs (Terminal 1)

Arrives: ADL - Adelaide 1830 hrs

Flying Time: 01:20 hrs

Airline Ref: T3GR7N

Aircraft: Boeing 737-800

Status: Confirmed

Class: Economy M (MPTSAG03)

Sector Fare: 397.94

Checked Baggage Allowance: 1pc

Meals: Refreshment

6:30 p.m.

Arrive Adelaide on flight QF697

Pricing		Prices include GST (where applicable)
Qantas Airways:		1,048.78
Total (AUD):		1,048.78
Membership Details		
Qantas Frequent Flyer		2009676
SAGOV CONTACT		
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