Do you have a **legitimate purpose** (e.g. real and valid reason) for sharing information?

Yes

Are you **required** to share information (e.g. by law/subpoena etc)?

No

Will sharing information protect a child, young person or adult from risk of serious harm?

Yes

Is sharing information consistent with the **paramount consideration of child safety** and the guiding principles of the CYPS Act (s7 & 8)

No

Consider whether you can share information using the ISG decision making flowchart and guidelines

No

Are you **permitted** to share information under the CYPS Act? E.g.

- Authorised by law (e.g. section 152)
- With the person’s consent
- In connection with the administration or enforcement of the CYPS Act
- To another agency or depart in South Australia, the Commonwealth or another State or Territory for the proper performance of its functions
- To a law enforcement agency

Yes

**Share information**

Document your information sharing decision and reasons

- What information was/was not shared
- When was it shared/ not shared
- Who did you share it with (or not)
- Why did you share/not share?

**Do not Share information**

To be read in conjunction with the Information sharing and confidentiality practice guide.

Nov 2019