Information sharing flowchart

Is there a **legitimate purpose** (for example, a valid reason) for sharing information?

— Yes →

Is information sharing **required** (for example, by law or subpoena)?

— No →

Will sharing information protect a child or young person or an adult from risk of serious harm?

— Yes →

Is sharing information consistent with the **paramount consideration of child safety** and the guiding principles of the *Children and Young People (Safety) Act 2017* (CYPS Act) pursuant to sections 7 and 8?

— Yes — / — No —

Consider whether information can be shared using the Information Sharing Guidelines decision making flowchart and guidelines

— No →

Is information sharing **permitted** under the CYPS Act?
For example, is the information sharing:
- authorised by law (for example, by section 152)
- with the person's consent
- in connection with the administration or enforcement of the CYPS Act
- to another agency or department in South Australia, the Commonwealth or another State or Territory for the proper performance of its functions, or
- to a law enforcement agency

— Yes →

Share information

(Required → Yes; No branches → No)

Do not share information

↓

Document information sharing decision and reasons, including:
- What information was/was not shared
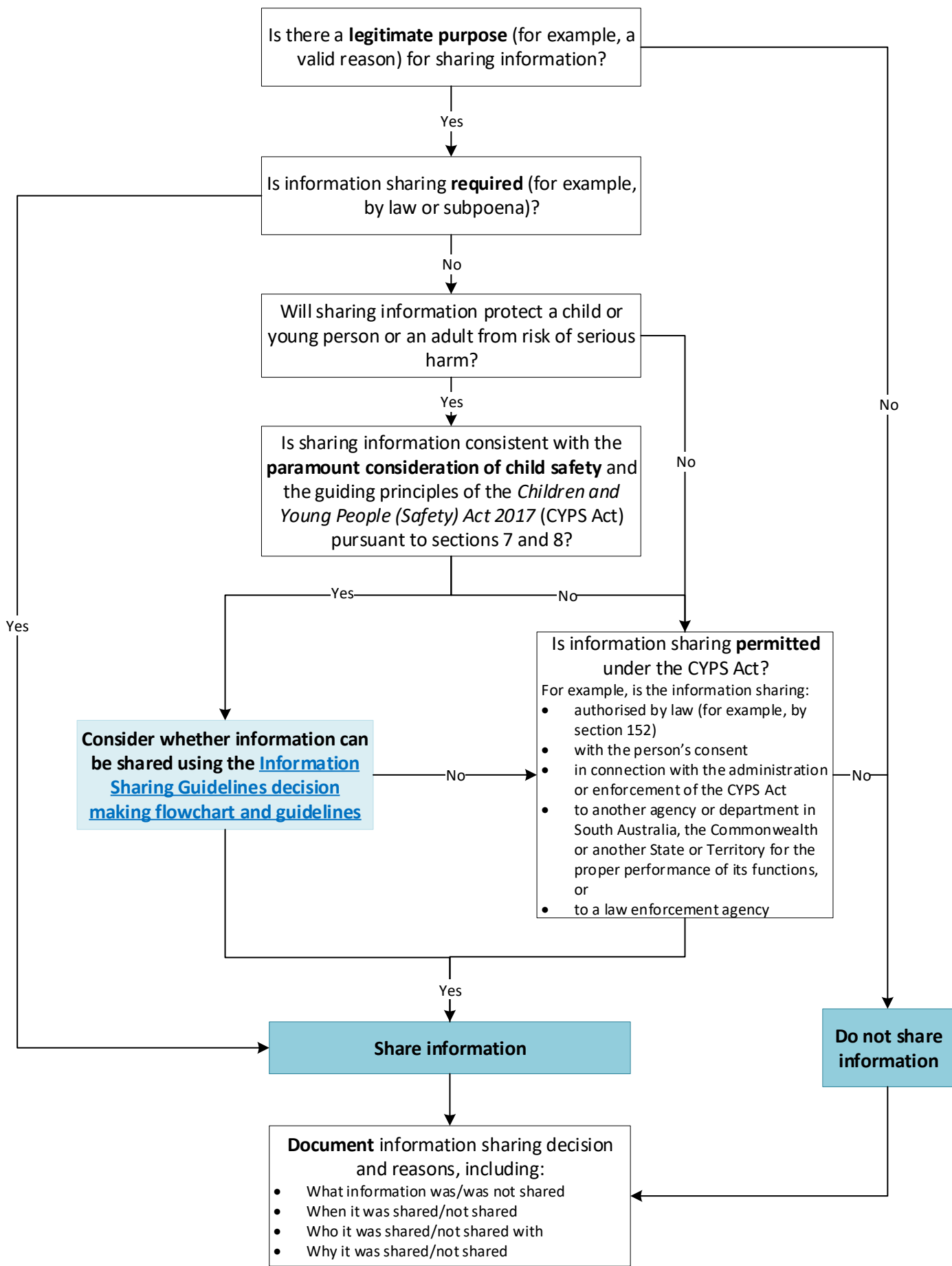- When it was shared/not shared
- Who it was shared/not shared with
- Why it was shared/not shared

To be read in conjunction with Share information in the Information gathering and sharing chapter of the Manual of Practice